



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

APRIL 26, 2017

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 26, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the April 11, 2017 Regular Council Meeting	7
		b) Minutes of the April 13, 2017 Special Council Meeting	23
DELEGATIONS:	4.	a) b)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Public Works Committee Meeting Minutes	27
		c) Municipal Planning Commission Meeting Minutes	31
		d)	
GENERAL REPORTS:	6.	a) b)	
TENDERS:	7.	a) Fire Truck Tanker – Request for Proposal	45
		b) Flood Control Erosion Repair – Request for Proposal (11:00 a.m.)	53

PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	One to One Ratio of Regulation	55
		b)	Caribou Update (to be presented at the meeting)	
		c)		
		d)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)	2017 Operating and Capital Budgets	57
		b)	Bylaw 1064-17 – 2017 Tax Rate Bylaw	107
		c)	2016 Audited Financial Statement and Financial Information Return (DRAFTS)	115
		d)		
		e)		
OPERATIONS:	13.	a)	Policy PW009 Dust Control	141
		b)	Administration Vehicle Replacement	149
		c)		
		d)		
PLANNING & DEVELOPMENT:	14.	a)	Northwest Species at Risk Funding Request	151
		b)		

c)

UTILITIES: 15. a)

b)

**INFORMATION /
CORRESPONDENCE:** 16. a) Information/Correspondence 153

**IN CAMERA
SESSION:** 17. a) Legal

b) Labour

c) Land

- Gravel Negotiations

NOTICE OF MOTION: 18. a)

**NEXT MEETING
DATES:** 19. a)

Regular Council Meeting
May 9, 2017
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
May 24, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the April 11, 2017 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 11, 2017, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the April 11, 2017, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 11, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:04 a.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Director of Planning & Development
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Karen Huff	Director of Finance
Dave Fehr	Director of Operations
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator
Grant Smith	Agricultural Fieldman
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

ALSO PRESENT: Members of the Public and the Media
Grade 6 Students – Blue Hills Community School & Hill Crest
Community School

Minutes of the Regular Council meeting for Mackenzie County held on April 11, 2017 in the
Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

Ms. Megan McKnight's grade six class from Hill Crest Community School and Mr. Jody Vey's grade six class from Blue Hills Community School were present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Karen Froese was elected the Junior Reeve and took a seat next to the Reeve.

AGENDA:

2. a) Adoption of Agenda

MOTION 17-04-239

MOVED by Councillor Braun

That the agenda be approved with the following additions or changes:

Move the Finance items to 11:00 a.m.

Move the Planning & Development items to 1:30 a.m.

13. b) Dust Control Applications

17. a) Legal – Capital Project Negotiations

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 29, 2017 Regular Council Meeting

Councillor Jorgensen arrived at 10:04 a.m.

MOTION 17-04-240

MOVED by Councillor Sarapuk

That the minutes of the March 29, 2017, Regular Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 17-04-241

MOVED by Councillor Driedger

That the Council committee reports be received for information.

CARRIED

5. b) Community Services Committee Meeting Minutes

MOTION 17-04-242 **MOVED** by Deputy Reeve Wardley

That the unapproved minutes of the March 27, 2017 Community Services Committee Meeting be received for information.

CARRIED

5. c) Land Stewardship Committee Meeting Minutes

MOTION 17-04-243 **MOVED** by Councillor Knelsen

That the Land Stewardship Committee meeting minutes of March 17, 2017 be received for information.

CARRIED

5. d) Finance Committee Meeting Minutes

MOTION 17-04-244 **MOVED** by Councillor Braun

That the Finance Committee unapproved meeting minutes of March 1, 2017 and March 27, 2017 be received for information.

CARRIED

GENERAL REPORTS: **6. a) CAO Report**

MOTION 17-04-245 **MOVED** by Councillor Sarapuk

That the CAO report for March 2017 be received for information.

CARRIED

DELEGATIONS: **4. a) Grade 6 Students – Blue Hills Community School & Hill Crest Community School**

The grade six students were given an opportunity to present questions to Council.

1. How many people come to these meetings?
Councillors and administration. Some members of the public also attend.
2. How long have you been the Reeve?
Been on Council for 37 years.
3. When did all this start?

The Improvement District (ID) was formed in 1948.

4. Will there be a bigger gym in Blue Hills?
*That will depend on funding from the School Division.
Once a project is approved it could take a couple of years
to complete.*
5. What is the best part of being a Councillor?
*Making sure that our people and our industry are being
represented. Being thanked for doing something right.
Seeing a project completed.*

Reeve Neufeld recessed the meeting at 10:45 a.m. and reconvened the meeting at 10:59 a.m.

TENDERS:

7. a) Crack Filling – Request for Quotation

7. b) Line Painting – Request for Quotation

MOTION 17-04-246

MOVED by Councillor Sarapuk

That the Crack Filling - Request for Quotation submissions be opened.

CARRIED

MOTION 17-04-247

MOVED by Councillor Driedger

That the Line Painting - Request for Quotation submissions be opened.

CARRIED

Quotations Received for Line Painting:

GRM Inc.	\$134,675.30
Marshall Lines	\$89,276.54
Lafrentz Road Markings	\$111,336.32
Triple A Striping	\$85,243.75
Line West Ltd.	\$70,296.15

MOTION 17-04-248

MOVED by Deputy Reeve Wardley

That the 2017 Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

Quotations Received for Crack Filling:

Triple A Striping	\$99,202.55
829659 Alberta Ltd.	\$179,763.40
Marshall Lines	\$80,518.10

MOTION 17-04-249 **MOVED** by Councillor Toews

That the 2017 Crack Filling contract be awarded to the lowest qualified bidder while staying within budget.

CARRIED

PUBLIC HEARINGS: 8. a) None

ADMINISTRATION: 9. a) **First Nations Consultation Session**

MOTION 17-04-250 **MOVED** by Councillor Knelsen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information.

MOTION 17-04-251 **MOVED** by Councillor Jorgensen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be TABLED to later in the meeting.

DEFEATED

MOTION 17-04-250 **MOVED** by Councillor Knelsen

That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information and that administration formulates a written submission for review by Council.

CARRIED

ADMINISTRATION: 9. b) **Advertising**

MOTION 17-04-252 **MOVED** by Deputy Reeve Wardley

Requires 2/3

That Mackenzie County purchases a print subscription to The Echo/Pioneer for each household and that the advertising budget be amended to include an additional \$13,000 with funding

coming from the General Operating Reserve.

CARRIED

FINANCE:

12. a) Bylaw 1064-17 2017 Tax Rate Bylaw

MOTION 17-04-253

Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1064-17 being the 2017 Tax Rate bylaw for Mackenzie County as AMENDED with last year's rates and minimum tax rates.

CARRIED

MOTION 17-04-254

MOVED by Deputy Reeve Wardley

That administration bring back options for an additional sub-class under residential for lots too small to legally develop.

CARRIED

Reeve Neufeld recessed the meeting at 11:59 a.m. and reconvened the meeting at 12:32 p.m. with all members present with the exception of Councillor Toews and Councillor Jorgensen.

FINANCE:

12. b) Bylaw 1065-17 Tax Penalties Bylaw

MOTION 17-04-255

MOVED by Councillor Braun

That first reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County.

CARRIED

MOTION 17-04-256

MOVED by Councillor Derksen

That second reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County.

CARRIED

MOTION 17-04-257

Requires Unanimous

MOVED by Deputy Reeve Wardley

That consideration be given to go to third reading of Bylaw 1065-17 being the tax penalties bylaw be TABLED to after item 12. C).

CARRIED

FINANCE: 12. c) Policy FIN032 Tax Penalty Notification

MOTION 17-04-258 MOVED by Deputy Reeve Wardley

That Policy FIN032 Tax Penalty Notification be approved as presented.

CARRIED

MOTION 17-04-259 MOVED by Councillor Sarapuk

That consideration to go to third reading of Bylaw 1065-17 be brought back onto the table.

CARRIED

MOTION 17-04-260 MOVED by Councillor Braun
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 17-04-261 MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1065-17 being the tax penalties bylaw for Mackenzie County as AMENDED to include reference to Policy FIN032 Tax Penalty Notification.

CARRIED

FINANCE: 12. d) Policy RESV08 Recreation and Parks Reserve

MOTION 17-04-262 MOVED by Councillor Knelsen

That Policy RESV08 Recreation and Parks Reserve be amended as presented.

CARRIED

FINANCE: 12. e) ATB US Dollar Savings Account Closure

MOTION 17-04-263 MOVED by Councillor Braun

That administration be authorized to close the US Dollar Sub-Account with ATB Financial and transfer the remaining amount of \$570.74 USD to the County's chequing account with ATB Financial.

CARRIED

ADMINISTRATION: 9. c) Tri-Council Meeting – Agenda Items

Councillor Toews rejoined the meeting at 12:54 p.m.

Councillor Jorgensen rejoined the meeting at 12:55 p.m.

MOTION 17-04-264 MOVED by Councillor Knelsen

That the following agenda items be added to the Tri-Council meeting agenda for May 3, 2017:

- Forestry (burners, power)
- Regional Utility Supply

CARRIED

ADMINISTRATION: 9. d) FCM's Legal Defense Fund

MOTION 17-04-265 MOVED by Councillor Sarapuk

That the voluntary invoice for the Federation of Canadian Municipalities Legal Defense Fund be paid in the amount of \$263.89.

CARRIED

ADMINISTRATION: 9. e) Caribou Update

MOTION 17-04-266 MOVED by Councillor Driedger

That the caribou update be received for information.

CARRIED

DELEGATION: 4. b) Danny Friesen – Variance Request for Layer Hen Barn

MOTION 17-04-267 MOVED by Councillor Knelsen

That the variance request by Danny Friesen and Tara Warkentin for the Confined Feed Operation for the layer hen barn (Permit

Number FA17001) be approved and that the maximum layers allowed be set at 12,000.

CARRIED

UTILITIES: 15. b) 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2

DELEGATION: 4. c) James Rosenberger, James Rosenberger – 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2

MOTION 17-04-268 **MOVED** by Councillor Toews

That the sewer easement request on Plan 142 5000, Block 5, Lot 2 be approved as per Option 3a presented and the attached map.

CARRIED

Reeve Neufeld recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:13 p.m. with all members present with the exception of Councillor Jorgensen.

PLANNING & DEVELOPMENT: 14. a) Bylaw 1063-17 Partial Road Closure at Fort Vermilion Truck Fill Station Plan 112 0425, Block 2, Lot 1 (Fort Vermilion Rural)

MOTION 17-04-269 **MOVED** by Councillor Braun

That first reading be given to Bylaw 1063-17 being a Road Closure Bylaw to close a portion of Road Plan 3884PX for the purpose of consolidation, subject to public hearing input.

CARRIED

Councillor Jorgensen rejoined the meeting at 2:15 p.m.

PLANNING & DEVELOPMENT: 14. b) La Crete Community Streetscape Implementation Committee – La Crete Main Street Beautification

MOTION 17-04-270 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the \$18,227 from the La Crete Main Street Beautification be reallocated to the La Crete Streetscape Implementation Committee budget.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Regional Safety Codes Discussion

MOTION 17-04-271

MOVED by Councillor Bateman

That administration continue to attend the upcoming Regional Safety Code discussions to receive more information on this initiative.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. d) Fort Vermilion Airport Name Change and Fly In Event

MOTION 17-04-272

MOVED by Councillor Jorgensen

That Mackenzie County supports the community of Fort Vermilion as they publically recognize the name change of Fort Vermilion Airport to Wop May Memorial Airport; by financially and voluntarily contributing towards this summer's re-naming event up to a maximum of \$6,000 with funding coming from the general operating budget.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) Policy ASB013 Beaver Control

MOTION 17-04-273

MOVED by Councillor Jorgensen

That Policy ASB013 Beaver Control be approved with the following amendments:

- Day Rate – up to a maximum of two days
- Travel - \$0.54 per km

CARRIED

**AGRICULTURE
SERVICES:**

10. b) Policy ASB014 Pest Control

MOTION 17-04-274

MOVED by Councillor Bateman

That Policy ASB014 Pest Control be amended as presented.

CARRIED

**AGRICULTURE
SERVICES:**

10. c) Policy ASB021 Weed Control

MOTION 17-04-275

MOVED by Councillor Knelsen

That Policy ASB021 Weed Control be approved as presented.

CARRIED

**COMMUNITY
SERVICES:**

11. a) Playground Equipment Tender

MOTION 17-04-276

MOVED by Councillor Bateman

That the \$50,000 Playground Expansion project at Knelsen Park be increased to \$95,000 in the 2017 Capital Budget, with \$45,000 in funding coming from a donation from Knelsen Sand & Gravel Ltd.

CARRIED

MOTION 17-04-277

MOVED by Deputy Reeve Wardley

That Mackenzie County accepts the \$5,000 donation in kind from Knelsen Sand & Gravel Ltd. for the shelter project at Knelsen Park.

CARRIED

MOTION 17-04-278

MOVED by Councillor Braun

That the Community Services Committee be authorized to open the Playground Equipment Tenders, and bring a recommendation to Council for awarding.

CARRIED

OPERATIONS:

13. a) Sand & Salt Shelter – Fort Vermilion

MOTION 17-04-279

Requires 2/3

MOVED by Councillor Braun

That the budget be amended to include an additional \$35,000 for the FV – Sand & Salt Shelter (CF) with funding coming from the General Capital Reserve for a total project budget of \$235,000.

CARRIED

OPERATIONS:

13. b) Dust Control Applications (ADDITION)

MOTION 17-04-280
Requires Unanimously

MOVED by Councillor Sarapuk

That an additional \$25,000 be added to the dust control budget with funding coming from the General Operating Reserve.

CARRIED UNANIMOUSLY

MOTION 17-04-281

MOVED by Deputy Reeve Wardley

That Policy PW009 Dust Control be brought back for review.

CARRIED

Councillor Jorgensen and Councillor Driedger stepped out of the meeting at 2:55 p.m.

UTILITIES:

15. a) Bylaw 1058-17 being a bylaw to Rescind Bylaw 904-13 – Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion

MOTION 17-04-282

MOVED by Councillor Bateman

That second reading be given to Bylaw 1058-17 being a bylaw to rescind Bylaw 904-13 - Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

MOTION 17-04-283

MOVED by Councillor Braun

That third reading be given to Bylaw 1058-17 being a bylaw to rescind Bylaw 904-13 - Local Improvement Bylaw – Water and Sewer Extension on 43 Avenue and a portion of 50 Street in the Hamlet of Fort Vermilion.

CARRIED

Councillor Driedger and Councillor Jorgensen rejoined the meeting at 2:57 p.m.

Councillor Knelsen stepped out of the meeting 2:57 p.m. and rejoined the meeting at 2:58 p.m.

INFORMATION: 16. a) Information/Correspondence

MOTION 17-04-284 **MOVED** by Deputy Reeve Wardley

That the information/correspondence items be received for information.

CARRIED

MOTION 17-04-285 **MOVED** by Councillor Jorgensen

That a delegation be sent to the Peace River Regional District on April 27, 2017 in Dawson Creek to discuss the species at risk in the Wood Buffalo Reserve and northern BC.

CARRIED

Reeve Neufeld recessed the meeting at 3:23 p.m. and reconvened the meeting at 3:30 p.m.

IN-CAMERA SESSION: 17. In-Camera Session

MOTION 17-04-286 **MOVED** by Councillor Toews

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:31 p.m.

- 17. a) Legal – Capital Projects Negotiations
- 17. a) Labour
- 17. a) Land

CARRIED

MOTION 17-04-287 **MOVED** by Councillor Sarapuk

That Council move out of camera at 3:57 p.m.

CARRIED

NOTICE OF MOTION: 18. a) None

**NEXT MEETING DATES: 19. a) Committee of the Whole Meeting
April 25, 2017**

10:00 a.m.
Fort Vermilion Council Chambers

- c) Regular Council Meeting**
April 26, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 17-04-288 MOVED by Councillor Jorgensen

That the council meeting be adjourned at 3:57 p.m.

CARRIED

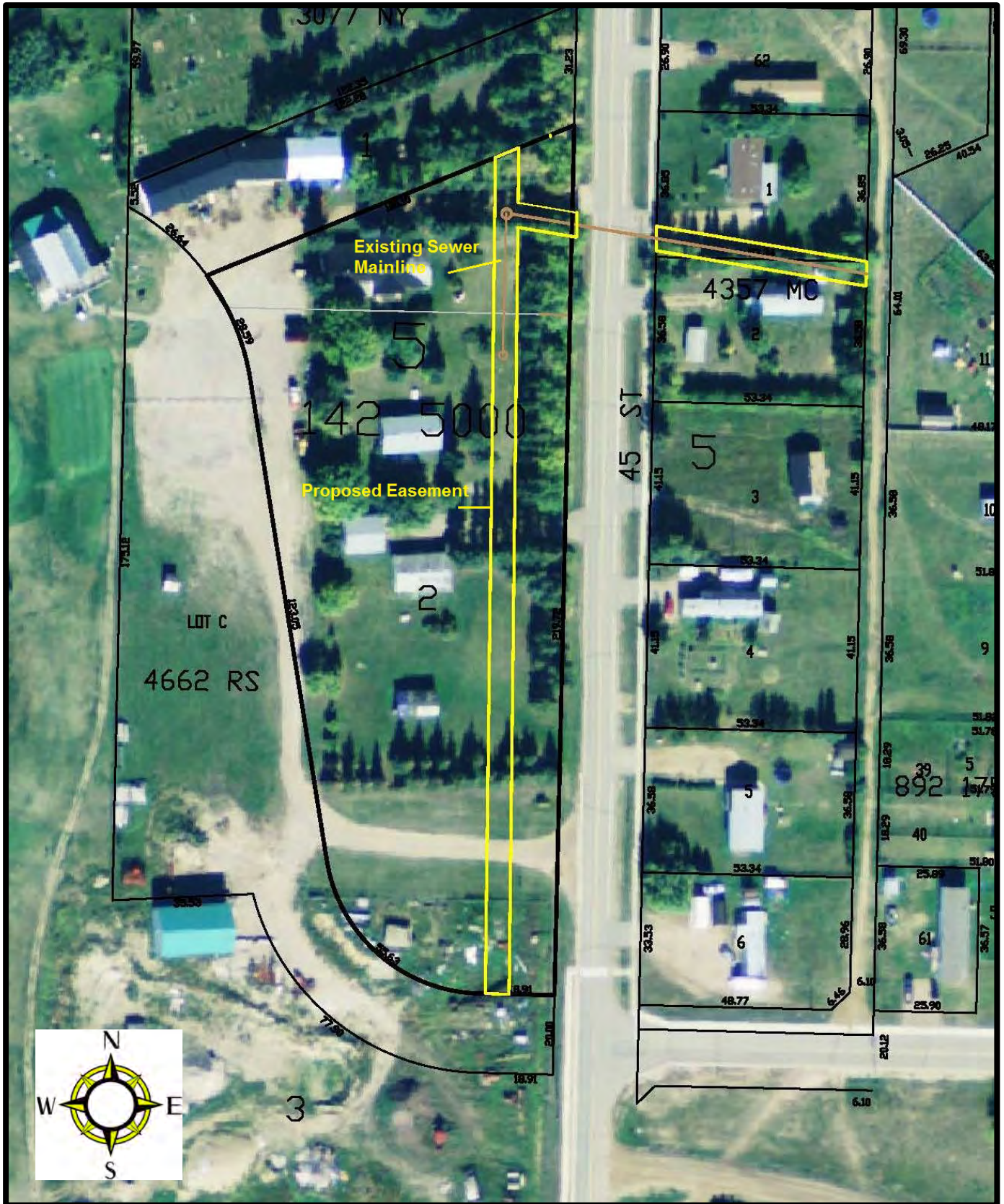
These minutes will be presented to Council for approval on April 26, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED

OPTION 3a





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the April 13, 2017 Special Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the April 13, 2017, Special Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the April 13, 2017, Special Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
SPECIAL COUNCIL MEETING**

**Thursday, April 13, 2017
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Lisa Wardley	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Josh Knelsen	Councillor
	Ray Toews	Councillor
ABSENT:	Elmer Derksen	Councillor
	Walter Sarapuk	Councillor
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Byron Peters	Director of Planning & Development
	Caitlin Smith	Development Officer/Recording Secretary

ALSO PRESENT:

Minutes of the Special Council meeting for Mackenzie County held on April 13, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 1:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 17-04-289 MOVED by Councillor Bateman

That the agenda be approved as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: 3. a) None

- DELEGATIONS:** 4. a) None
- COUNCIL COMMITTEE REPORTS:** 5. a) None
- GENERAL REPORTS:** 6. a) None
- TENDERS:** 7. a) None
- PUBLIC HEARINGS:** 8. a) None
- ADMINISTRATION:** 9. a) None
- AGRICULTURE SERVICES:** 10. a) None
- COMMUNITY SERVICES:** 11. a) None
- FINANCE:** 12. a) None
- OPERATIONS:** 13. a) None
- PLANNING & DEVELOPMENT:** 14. a) **Bylaw 1066-17 Land Use Bylaw**
- MOTION 17-04-290** **MOVED** by Deputy Reeve Wardley
- That first reading be given to Bylaw 1066-17 being the Land Use Bylaw for Mackenzie County as amended, subject to public hearing input.
- CARRIED**
- UTILITIES:** 15. a) None
- INFORMATION:** 16. a) None
- IN-CAMERA SESSION:** 17. None
- NOTICE OF MOTION:** 18. a) None
- NEXT MEETING DATES:** 19. a) **Committee of the Whole Meeting**
April 25, 2017
10:00 a.m.

Fort Vermilion Council Chambers

- c) Regular Council Meeting**
April 26, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 17-04-291 MOVED by Councillor Jorgensen

That the special council meeting be adjourned at 3:30 p.m.

CARRIED

These minutes will be presented to Council for approval on April 26, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Public Works Committee Unapproved Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the April 10, 2017 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Public Works Committee unapproved minutes of April 10, 2017 be received for information.

Author: S Wheeler Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Public Works Committee Meeting
April 10, 2017
10:00 a.m.
La Crete, Conference Room

MINUTES

PRESENT: Bill Neufeld Reeve
Josh Knelsen Councillor, Chair
John W. Driedger Councillor, Vice Chair (tele-conference)
Jacquie Bateman Councillor
Peter Braun Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Dave Fehr Director of Operations
Willie Schmidt Manager of Fleet Maintenance
Grant Smith Agricultural Field Man
Sylvia Wheeler PW Admin Officer/Recording Secretary
Madison Dyck Admin Assistant

OTHERS: Trent McLaughlin T&L Engineering

CALL TO ORDER: 1. a) Call to Order

Chair Knelsen called the meeting to order at 10:00 p.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-17-04-013 MOVED by Councillor Braun

That the agenda be adopted as presented.

CARRIED

MINUTES: 3. a) Adoption of Minutes from March 6, 2017

MOTION PW-17-04-014 MOVED by Councillor Bateman

That the minutes from March 6, 2017 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 4. a) NONE

NEW BUSINESS:

5. a) 2016 Roads to New Lands Presentation

Trent McLaughlin has been hired by Mackenzie County to assist with the process of building roads. Trent assists the landowners with understanding the layout of the land and what is needed throughout the process of the road construction.

Trent presented the roads from 2016 that have been applied for and completed or ongoing. The presentation was complete with photos and drone captured video.

Chair Knelsen recessed the meeting at 11:03 and reconvened at 11:13.

Lost connection with Councillor Driedger at 11:32.

MOTION PW-17-04-015 MOVED by Councillor Braun

That the presentation be accepted for information.

CARRIED

5. b) Vehicle Purchase Options

Connected with Councillor Driedger at 11:53.

MOTION PW-17-04-016 MOVED by Councillor Braun

That the ½ Ton trucks be purchased from True North Ford.

CARRIED

MOTION PW-17-04-017 MOVED by Reeve Neufeld

That the recommendation to Council be to add \$4,000 to the Capital Budget for SUV's replacement coming from Vehicle & Equipment Reserve so that 2 ½ Ton trucks can be purchased rather than 2 SUV's from True North Ford.

CARRIED

5. c) Gravel Truck

Administration gave an update on the search for a gravel truck. As of yet there is not an available used truck to purchase with the amount of dollars we have to spend. Administration will continue looking.

MOTION PW-17-04-018 **MOVED** by Councillor Bateman
That the update be received for information.

CARRIED

5. d) Road Bans

Lost connection with Councillor Driedger at 12:12

MOTION PW-17-04-019 **MOVED** by Reeve Neufeld
That Road Bans be at the discretion of the CAO.

CARRIED

5. e) Residential Yard Clean-Up

MOTION PW-17-04-020 **MOVED** by Councillor Braun
That the Treasure Hunt be May 17th and the Yard Clean-up be May 18th and Administration inquire about the other transfer stations accepting white goods on those days and that Mackenzie County pays for the white goods drop off on those days.

**INFORMATION /
CORRESPONDANCE:** 6. a) None

**NEXT MEETING
DATE:** 7. Next meeting – At the Call of the Chair

ADJOURNMENT: 8. Adjournment

MOTION PW-17-04-021 **MOVED** by Councillor Braun
That the Public Works Committee Meeting be adjourned at 12:25 p.m.

CARRIED

These minutes were adopted at _____ meeting.

Josh Knelsen, Chair

Dave Fehr, Director of Operations



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the April 6, 2017 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of April 6, 2017 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, April 6, 2017 @ 10:00 a.m.

PRESENT: John W. Driedger Chair, Councillor, MPC Member
Erick Carter Vice Chair, MPC Member
Jacquie Bateman Councillor, MPC Member
Jack Eccles MPC Member
Beth Kappelar MPC Member (via teleconference)

ADMINISTRATION: Byron Peters Director of Planning and Development
Liane Lambert Planner
Caitlin Smith Development Officer
Lynda Washkevich Administrative Assistant/Recording Secretary

MEMBERS OF PUBLIC David K Froese

MOTION 1. CALL TO ORDER

John W. Driedger called the meeting to order at 10:03 a.m.

2. ADOPTION OF AGENDA

MPC-17-04-036 MOVED by Beth Kappelar

That the agenda be adopted with the addition of the following item:

**6. e.) 39-SUB-16 La Crete Golf Course
Rural Country Residential "RC3"
Plan 092 6283, Block 2, Lot 3
(La Crete Rural)**

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-17-04-037 MOVED by Erick Carter

That the minutes of March 16, 2017 Municipal Planning

Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

None.

4. TERMS OF REFERENCE

MPC-17-04-038 MOVED by Jacquie Bateman

That the terms of reference be received for information.

CARRIED

5. DEVELOPMENT

- a) 051-DP-17 Wilson Auto & RV Ltd.
Automotive & Equipment Repair, Major
(Automotive Sales)
Hamlet Industrial 2 “HI2” (La Crete)
Plan 022 7658, Block 21, Lot 01**

MPC-17-04-039 MOVED by Jacquie Bateman

That Development Permit 051-DP-17 on Plan 022 7658, Block 21, Lot 01 in the name of Wilson Auto & RV Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit approval is for the operation of an Automotive & Equipment Repair, Major (Automotive Sales) out of the existing building.
2. This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.
3. All conditions and requirements by the Alberta Motor Vehicle Industry Council “AMVIC” are to be met to their specifications and standards.
4. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become

detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.

5. **No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.**
6. The Automotive Equipment and Vehicle Services Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
7. The municipality has assigned the following address to the noted property **9401 – 98th Street**. You are required to display the address (**9401**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
9. The sign shall be located a minimum of:
 - a. 20 meters from regulatory signs, and
 - b. Not less than 1.5 meters from the curb/sidewalk.
10. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
11. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
12. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
13. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
14. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
15. Wiring and conduits of the sign must be concealed from view.

16. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
17. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
18. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6) SUBDIVISION

- a) **05-SUB-17 George Froese
Heart to Heart Ministry Centre
La Crete General Commercial "GC1" (La Crete)
C of T SW 11-106-15- W5M**

MPC-17-04-040 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to look at assessed values on properties within the municipality.

CARRIED

MPC-17-04-041 **MOVED** by Beth Kappelar

That Subdivision Application 05-SUB-17 in the name of Heart to Heart Ministries (George Froese) on C of T SW 11-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** single lot subdivision, approximately 2.44 acres (0.99 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- I. The new access shall be located on Range Road 152 and adhere to the minimum distance requirements from all intersections.
- c) Provision of municipal servicing (water and sanitary sewer) to each lot,
- d) Any outstanding property taxes shall be paid in full prior to registration of title,
- e) Provision of off-site levies as required by the County as follows:
 - i) Subdivision Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
 - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
 - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
 - c) new or expanded storm sewage drainage facilities;
 - d) new or expanded facilities for the storage, transfer, or disposal of waste;
 - e) land required for or in connection with any facilities described in clauses (a) to (d); and
 - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. 1 lot at \$1,000 equals \$1,000.00,

Total Levies = \$1,000.00

- f) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.
- g) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to**

discuss the requirements for your subdivision.

- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) 06-SUB-17 David K Froese
Lake Side Real Estate Inc.
La Crete Highway Commercial District "HC2" (La Crete)
NE 11-106-15-W5M**

MPC-17-04-042 MOVED by Erick Carter

That Subdivision Application 06-SUB-17 in the name of Lake Side Real Estate Inc. on NE 11-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single commercial lot subdivision, 18.55 acres (7.51 hectares) parcels in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the

balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- I. The subdivision and remainder of the quarter shall use the existing access off the La Crete North access. The first 50 meters shall be upgraded to Mackenzie County Standards.
- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$10,781.67 per acre. Municipal reserve is charged at 10%, which is \$1,078.17 per subdivided acre. **18.55 acres times \$1,078.17 equals \$20,000.00.**
- e) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- f) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- g) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement,**

and/or any ancillary buildings.

CARRIED

David K Froese left at 10:25 a.m.

**c) 07-SUB-17 Rueben & Eva Dyck
Agricultural "A"
SE 9-107-14-W5M**

MPC-17-04-043 MOVED by Jacquie Bateman

That Subdivision Application 07-SUB-17 in the name of Rueben Dyck and Eva Dyck on SE 9-107-14-W5M be APPROVED with the following conditions.

1. This approval is for a **SUBDIVISION** boundary adjustment from 5 acres (2.02 hectares) to a total of 10 acres (4.04 hectares).
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - I. The existing pumpout sewer shall be relocated 5.18 meters from the road allowance to meet setback requirements. Proof of relocation shall be provided. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO

Electric, Telus and Northern Lights Gas and others.

- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) **08-SUB-17 Greg Wiebe
Rural Country Residential 1 "RC1"
NW 35-105-15-W5M**

MPC-17-04-044 **MOVED** by Jack Eccles

That Subdivision Application 08-SUB-17 in the name of Gregory J. Wiebe on NW 35-105-15-W5M be APPROVED with the following conditions:

- a) This approval is for a single Country Residential **SUBDIVISION** 4.39 +- acres (1.77 hectares) in size.
- b) Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
- c) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- d) Provision of access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- e) The lot shall be connected to the rural water line located on the east side of NW 35-105-15-W5M in accordance to Bylaw 909-13.

- f) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- g) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$7,204.61 per acre. Municipal reserve is charged at 10%, which is \$720.46 per subdivided acre. **4.39 acres times \$720.46 equals \$3,162.82**
- j) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act Section 667 (1) (a)*.**
- k) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- l) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- m) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**d) 39-SUB-16 La Crete Golf Course
Rural Country Residential "RC3"
Plan 092 6283, Block 2, Lot 3**

MPC-17-04-045 **MOVED** by Jacquie Bateman

That Subdivision Application 39-SUB-16 in the name of 1291868 Alberta Ltd. On NW 13-106-15-W5M and Plan 092 6283, Block 2, Lot 3 be **TABLED** until further discussion with the developers has commenced.

CARRIED

7. MISCELLANEOUS ITEMS

a) Action List

For Information

8. IN CAMERA

a) La Crete SE Drainage Ditch

MPC-17-04-046 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission move in camera at 10:43 a.m.

CARRIED

MPC-17-04-047 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission move out of camera at 10:49 a.m.

CARRIED

MPC-17-04-048 **MOVED** by Jack Eccles

That the Municipal Planning Department recommend to Council to purchase the land, adjacent to NW 3-106-15-W5M and NE 3-106-15-W5M, for the purpose of acquiring the drainage ditch property, rather than allow this to be provided as municipal reserve.

CARRIED

9. MEETING DATES

- ❖ Thursday, April 20, 2017 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, May 4, 2017 @ 12:00 p.m. in Fort Vermilion
- ❖ Thursday, May 18, 2017 @ 10:00 a.m. in La Crete

10. ADJOURNMENT

Beth left the meeting at 11:00 a.m.

MPC-17-04-049 MOVED by Jack Eccles

That the Municipal Planning Commission Meeting be adjourned at 11:01 a.m.

CARRIED

These minutes were adopted this 20th day of April, 2017.

John W. Driedger, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Doug Munn, Director of Community Services
Title:	Fire Truck Tanker – Request for Proposal

BACKGROUND / PROPOSAL:

Council will recall that two tenders were opened at the March 29, 2017 meeting of Council as follows:

Fort Garry Fire Trucks	\$399,999.00
Rocky Mountain Phoenix	\$376,585.00

The next day it was revealed that a third tender had been delivered to the Fort Vermilion Post Office prior to the tender deadline and administration determined that they did meet the delivery requirements. (Confirmation notice attached. This issue will be resolved for future tenders.)

The tender was opened in the presence of four staff including a Commissioner of Oath as follows:

Asphodel	\$382,500.00
----------	--------------

Administration is recommending that the bid from Asphodel be considered as a legitimate bid as it did meet the proposal submission time requirements.

The budgeted amount for this truck is \$385,000.00. Administration has reviewed the tenders in detail and has created the attached Fire Truck Tender Matrix for review. Note that two of the proponents submitted prices on three different vehicles and these are included on the matrix.

OPTIONS & BENEFITS:

Option 1: As Rocky Mountain Phoenix met all the specifications at time of submission, administration recommends awarding the Fire Truck Tender to Rocky Mountain Phoenix

Author: DM **Reviewed by:** L Racher **CAO:** L Racher

for the purchase of a Kenworth T880 Fire Truck at a price of \$418,722 with additional funds in the amount of \$33,722 to come from the Emergency Service Reserve.

Option 2: As the recommended Fire Truck Tanker is not within budget, and no other submissions met the requirements, administration could retender reducing the specifications to a truck that does not meet the maintenance program recommendations.

COSTS & SOURCE OF FUNDING:

The 2017 budget includes \$385,000 for the purchase of a Tanker Fire Truck.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration to communicate Councils decision with all proponents.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$33,722 for the Fire Truck Tanker with funding coming from the Emergency Services Reserve.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the Fire Truck Tanker tender be awarded to Rocky Mountain Phoenix for the purchase of a Kenworth T880 Fire Truck in the amount of \$418,722.

Author: D. Munn Reviewed by: L Racher CAO: L Racher

Fire Truck Tanker Matrix

Evaluation Criteria	Weight	Asphodel	Fort Gary	Fort Gary	Fort Gary	Rocky Mountain Phoenix	Rocky Mountain Phoenix	<i>Rocky Mountain Phoenix</i>
Supplier/Experience – number of years in business	10%	Kenworth T880	International 7600	Freightliner 112	Kenworth T880	Freightliner 108	Freightliner 114	<i>Kenworth T880</i>
		\$382,500.00	\$380,100.00	\$374,300.00	\$399,999.00	\$376,585.00	\$398,488.00	<i>\$418,722.00</i>
		3	7	7	7	7	7	<i>7</i>
Suitability of Equipment	35%	10.5*	10.5*	14*	10.5*	10.5*	17.5*	<i>24.5</i>
Delivery Date	10%	6	7	7	6	6	6	<i>6</i>
Warranty	10%	6	6	6	6	6	6	<i>6</i>
Fire Tanker Cost	35%	24.5	24	24.5	24.5	24.5	17.5	<i>17.5</i>
TOTAL	100%	50	54.5	58.5	54	54	54	<i>61</i>

* Unsatisfactory References

*Did not meet Specs. And maintenance program

*Did not meet Specs. & frame very light

*Did not meet Specs.

*Light frame

* Requested Paccar 500 HP - Detroit 450 HP submitted

Recommended

[Track \(/cpotools/apps/track/personal/findByTrackNumber\)](#) > Delivery status

Delivery status: delivered

[Link](#) [Print](#) [Email](#)

Tracking Number 0313289000177870

FORT VERMILION, AB

Accepted

Date received
2017/03/23

Delivered

2017/03/29

Delivery details

Service Xpresspost

Expected delivery [?](#) 2017/03/29

Delivery Standard Date [?](#)

Get Delivery Certificate (</cpotools/servlet/DeliveryConfirmationServlet?trackId=0313289000177870>)

[?](#)

Delivery progress

This is the most up-to-date information available.

Date

2017/03/29

Time

13:13

Location

FORT VERMILION

Description

Delivered

Date

2017/03/27

Time

18:10

Location

EDMONTON

Description

Item processed

Date

2017/03/24

Time

10:41

Location

MISSISSAUGA

Description

Item processed

Date

2017/03/24

Time

06:38

Location

MISSISSAUGA

Description

In transit

Additional Information

The item is travelling to its destination. It will remain in this state until it arrives at the final processing location. Typically, the final processing scan occurs on the expected delivery date or the day before at the local delivery facility. Check this date to know when we will attempt delivery.

Date

2017/03/24

Time

04:01

Location

MISSISSAUGA

Description

Item processed

Date

2017/03/23

Time

16:08


Location

NORWOOD

Description

Item accepted at the Post Office

Date	Time	Location ?	Description	Retail Location	Signatory Name
2017/03/29	13:13	FORT VERMILION, AB	Delivered		
2017/03/27	18:10	EDMONTON, AB	Item processed		
2017/03/24	10:41	MISSISSAUGA, ON	Item processed		
2017/03/24	06:38	MISSISSAUGA, ON	In transit ?		
2017/03/24	04:01	MISSISSAUGA, ON	Item processed		

Date	Time	Location 	Description	Retail Location	Signatory Name
2017/03/23	16:08	NORWOOD, ON	Item accepted at the Post Office		

Track another item
 (/cpotools/apps/track/personal/findByTrackNumber)

Service alerts

These events may affect delivery schedules

2017-03-30

Mail delivery alert for regions of Cape Breton Island, Nova Scotia... **Continue reading**
 (/web/en/blogs/announcements/details.page?

article=2017/03/30/regions_of_cape_bret&cattype=announcements&cat=servicealerts)

See all service alerts that might affect your delivery (/web/en/blogs/announcements/list.page?
 cattype=announcements&cat=servicealerts)

Track help topics

Track shows that my item was successfully delivered, but I have not received it. What should I do? (/web/en/kb/details.page?

article=how_to_find_a_track&cattype=kb&cat=receiving&subcat=tracking)

An item I sent to another country hasn't been delivered yet. Where is it?

(/web/en/kb/details.page?

article=track_international_&cattype=kb&cat=receiving&subcat=tracking)

Why hasn't my international item been delivered to me yet? (/web/en/kb/details.page?

article=delayed_parcel_inter&cattype=kb&cat=receiving&subcat=tracking)

View all (/web/en/kb/list.page?cattype=kb&cat=receiving&subcat=tracking)





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Flood Control Erosion Repair – Request for Proposal

BACKGROUND / PROPOSAL:

As per the 2017 Capital budget, Council approved \$180,000.00 for the Flood Control Erosion Repair on the NW 15-108-13-W5.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2017 Capital Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Author: C. Sarapuk Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the proposals for the Flood Control Erosion Repair project be opened.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That the Agricultural Service Board be authorized to review the proposals for the Flood Control Erosion Repair project and award the project.

Author: C. Sarapuk Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	One to One Ratio of Regulation

BACKGROUND / PROPOSAL:

See attached email from Councillor Toews for more information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [Ray Toews](#)
To: [Council](#); [Len Racher](#); [Carol Gabriel](#)
Subject: On the agenda for 26 April
Date: April-02-17 2:25:39 PM

I would like to be on the agenda for 26 April.

Motion one

Move that for every new regulation/bylaw passed by County Council Mackenzie County we rescind one regulation/bylaw.

Such rescinded be determined be recommended by council or by administration.

Motion two

Also that administration review all bylaws and regulations and re write to be easier to understand.

Wildrose party is calling for a one to one ratio of regulation.

Pass one,,,,,remove one.

As well Blackstone Learning sent a letter and this was one of the items in it.

Perhaps we could learn from this.

Which of the following sentences would you rather read:

As necessitated by unexpected blue box recycling expenditure increases, combined with municipal road-infrastructure improvement expenditures resulting from repairs necessary to meet prior mandated infrastructure maintenance levels, property taxes payable will be increased for the coming fiscal year.

or

We are increasing property taxes in order to cover the increased costs of blue box recycling and the much needed repairs to several local roads.

You'll recognize the first example as the kind of writing that many people associate with government and other bureaucracies – so much so, in fact, that it is sometimes called "bureaucratese".

Ray Toews CD, RM, QM



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Karen Huff, Director of Finance
Title:	2017 Operating and Capital Budgets

BACKGROUND / PROPOSAL:

S. 242, MGA states:

1. Each council must adopt an operating budget for each calendar year.
2. A Council may adopt an interim operating budget for part of a calendar year.
3. An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

OPTIONS & BENEFITS:

The attached budget incorporates changes approved at the various meetings between November 1, 2016 and April 11, 2017. The Municipal Taxation Revenue has been calculated using the 2016 tax rates.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: Karen Huff **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2017 Operating and Capital Budgets be approved as presented.

Author: Karen Huff **Reviewed by:** _____ **CAO:** _____

2017 Operating & Capital Budget

April 26, 2017

Contents:

- 1. 2017 Draft Operating Budget**
 - **Operating Budget**
 - **Non-TCA**
- 2. 2017 Cash Flow Requirement**
- 3. 2016 Carry Forward Projects**
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- 4. 2017 New Capital Projects**
 - **TCA**
- 5. 2017 Municipal Taxes**
- 6. 2017 Municipal Reserves**
- 7. 2017 Grants to Non-Profit Organizations**

2017 Draft Operating Budget

REVIEW OF STATEMENT OF OPERATIONS:

Mackenzie County's management team has drafted the 2017 operating budget for Council's consideration, using various assumptions including maintenance of current levels of service (status quo), and recalculation of the water and sewer rate, in order to reach 100% recovery rate of operating expenses excluding TCA amortization and including long-term debt principal and interest payments.

Significant Budget Changes

Revenue

Taxation

The 2017 linear assessment has decreased 17.31% from 2016. The non-linear assessments numbers are received from the assessor. 2016 tax rates were used in the calculation of the projected 2017 tax revenues. We are seeing an overall decrease of 5.97% in municipal assessment which results in a decrease in taxation revenue of approximately \$1,555,800 in 2017.

Water Sales

Assuming the water and sewer rates remain the same in 2017, the water and sewer revenues may increase slightly due to the projected increase in metered water consumption.

Penalties on Taxes

The penalties on taxes are expected \$101,587 higher than 2016 budget. According to our current Tax Penalties Bylaw amended in 2013, we have four penalty runs on January 1 (12% penalties), July 1 (6% penalties), September 1 (9% penalties), and November 1 (12% penalties) in a yearly cycle. In addition, the estimated penalties for the uncollectable aged accounts, for example, the accounts of Winter Petroleum Ltd., will increase significantly in 2017.

Provincial Grants

We do not anticipate a significant change in provincial grants in 2017. Basic Municipal Transportation Grant should be same amount of \$608,694 as we received in last year. ASB grant, MSI operating & capital grant, GTF grant, and FCSS grant should also remain unchanged.

Expenses

Wages and Salaries

Salaries and wages are based on the approved Organizational Chart and reflection of the increase according to AUPE negotiation.

WCB

WCB rates are calculated based on percentages of overall annual salary. The average municipal rate is 1.19%. Our current 2016 rate is 0.78% however we are expecting an increase of 20% for 2017. This increase is largely due to the result of the number of claims over the past three years. Mackenzie County became COR certified in spring 2016; however the savings will not be in effect until 2017 giving us a 20% reduction.

Annually the municipality receives a return on investments along with other eligible Alberta employers and receive a surplus distribution cheque. The following table shows our return on investments from the past four years.

2016	2015	2014
\$24,811.87	\$26,617.99	\$27,946.50

Professional Fees

Overall change in professional fees is approximately a decrease of \$66,460. The major changes within the professional fees include the following items:

Professional fees	66,460
Administration – Appraisal & Other Contracted Services	12,650
Fire – Emergency calls - Water trucks, Town of High Level Mutual Aid	(30,000)
Enforcement – Contracted Peace Officers	(78,500)
Roads – Mark Schonken	(15,000)
Waste – Increase in Contracts & Fees, Waste Pickup	63,043
Airport – Utilization Plan	(20,000)
Water – Clearwell Valve Replacements	32,880
Planning –Safety Codes Contract	(72,000)
Agriculture – Change in contract amount	44,000
Other – Under/Over Budgeted in previous year	3,533

Enhanced Policing Fee

The enhanced policing fee for 2017 is expected to be \$300,520, same amount as the budget for 2016. The fee includes the following items:

Enhanced policing	300,520
Enhanced policing - La Crete	150,260
School Resource Officer	150,260

Repairs & Maintenance – Bridges

A large amount of bridge work has been carried forward to 2017 resulting in an increase of \$168,500 in bridge maintenance budget.

Repairs & Maintenance – Building

It was decided to reclassify Parks & Playgrounds’ building repairs to structural repairs. As a result, the budget for this expense was decreased by \$25,120 for 2017.

Rental - Vehicle and Equipment

The decrease in the rental costs is mainly attributable to the elimination of the CAO Vehicle Allowance of \$11,500. There was also a slight increase in the rental expenses budget for rehabilitation and repairs to existing roads, packers, track hoes in 2017.

Dust Control

The overall dust control budget increased slightly as Zama was under budgeted for in 2016. The dust control calcium application was reduced from about 2.5 per linear meter to 2.0 per linear meter for reapplication.

Below are the dust control actual costs for 2013-2016 and dust control budget for 2017:

Year	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget
Cost	\$458,750	\$698,227	\$568,170	\$667,977	\$665,000

Gravel

Our gravel budget consists of two major activities namely gravel crushing and regravelling. There is also a non-cash component to the gravel expense which is generally reflected in the annual inventory adjustments.

Regravelling cost per tonne has decreased significantly since 2014. The regravelling cost has more than doubled from the lowest in 2009 to the highest in 2014 in respect to the Zama Access and the County supply gravel.

The significant increase in 2017 gravel cost budget is mainly due to the gravel crushing program that takes place approximately every three years and the decrease in the placement costs for Fidler and North Vermilion, which is being completed by Mackenzie County staff.

Grants to Local governments

This cost consists of both operating & capital grants to Town of High Level and Town of Rainbow Lake. The 2017 capital funding request from Town of High Level has been received. The 2017 grants to local governments will increase due to an increase in the capital funding requests from Town of High Level.

Grants to Other Organizations

The 2017 budget for grants to other organizations has been updated with grant requests that were received from the non-profit organizations.

Tax Cancellation/ Write-Off

2017 tax cancellation/write-off cost will still be a significant amount. The majority of these uncollectable tax revenues are from the properties owned by Winter Petroleum Ltd.

Depreciation

The county's annual depreciation continues to increase. The increase is due to the continued upgrade of facilities and road infrastructures. This trend is expected to continue as the county grows and infrastructure is improved and expanded.

Mackenzie County
2017 Operating Budget

	2014 Actual	2015 Actual	2016 Actual	2016 Budget	2017 Budget	\$ Variance Budget	% Budget
OPERATING REVENUES							
100-Taxation	33,718,682	34,974,510	33,567,421	33,782,194	30,781,003	(3,001,191)	-8.88%
990-Over/under tax collections	(113,435)	137,336	-	(32,642)	-	32,642	-100.00%
124-Frontage	354,997	197,246	120,584	171,497	117,163	(54,334)	-31.68%
Less:							
747-School requisition	6,306,111	6,635,781	6,838,317	6,836,582	6,520,271	(316,311)	-4.63%
750-Lodge requisition	490,719	788,108	852,083	852,083	461,788	(390,295)	-45.80%
Net property taxes	27,163,414	27,747,867	25,997,604	26,265,026	23,916,107	(2,348,919)	
Other Revenues							
261-Ice bridge construction		77,703	139,640	120,000	120,000	-	0.00%
420-Sales of goods and services	732,370	693,521	561,317	590,395	614,685	24,290	4.11%
421-Sale of water - metered	2,715,197	3,006,884	2,973,367	3,093,285	3,090,054	(3,231)	-0.10%
422-Sale of water - bulk	870,425	918,721	920,067	910,536	923,375	12,839	1.41%
424-Sale of land	45,956	1	52,900	-	-	-	-
510-Penalties on taxes	444,838	1,057,962	1,453,394	1,288,413	1,390,000	101,587	7.88%
511-Penalties of AR and utilities	49,657	61,483	53,944	48,000	45,000	(3,000)	-6.25%
520-Licenses and permits	49,296	49,879	38,050	36,000	34,000	(2,000)	-5.56%
521-Offsite levy	112,359	47,870	-	-	-	-	-
522-Municipal reserve revenue	60,132	92,428	81,789	50,000	30,000	(20,000)	-40.00%
526-Safety code permits	369,776	342,366	249,016	325,000	225,000	(100,000)	-30.77%
525-Subdivision fees	55,162	55,157	38,028	35,000	35,000	-	0.00%
530-Fines	38,974	78,310	34,589	39,000	50,000	11,000	28.21%
531-Safety code fees	13,952	13,777	9,587	13,000	9,000	(4,000)	-30.77%
550-Interest revenue	533,261	548,519	525,474	360,000	350,000	(10,000)	-2.78%
551-Market value changes	(110,574)	47,649	-	-	-	-	-
560-Rental and lease revenue	124,928	140,117	114,094	80,455	108,741	28,286	35.16%
570-Insurance proceeds	25,603	329,409	36,663	-	-	-	-
592-Well drilling revenue	103,826	11,114	34,848	20,000	15,000	(5,000)	-25.00%
597-Other revenue	165,028	206,704	127,358	143,500	149,000	5,500	3.83%
598-Community aggregate levy	92,623	101,272	45,801	70,000	80,000	10,000	14.29%
630-Sale of non-TCA equipment	76,982	8,061	-	-	-	-	-
790-Tradeshows Revenues	25,016	25,580	36,404	26,500	25,600	(900)	-3.40%
840-Provincial grants	1,867,856	1,501,319	1,390,555	1,302,914	1,214,214	(88,700)	-6.81%
890-Gain (Loss) Penny Rounding	-	1	168	-	-	-	-
990-Over/under tax collections		137,336	-	(32,642)	-	32,642	-100.00%
Total Other Revenue	8,462,643	9,457,845	8,917,052	8,519,356	8,508,669	(10,687)	
TOTAL REVENUE	35,626,057	37,205,712	34,914,656	34,784,382	32,424,776	(2,359,606)	
OPERATING EXPENSES							
110-Wages and salaries	5,810,098	6,354,972	6,668,232	7,168,699	7,317,792	149,093	2.08%
132-Benefits	1,107,369	1,255,906	1,298,355	1,514,850	1,551,289	36,439	2.41%
136-WCB contributions	39,501	40,548	48,038	51,743	57,363	5,620	10.86%
142-Recruiting	10,306	12,848	16,839	20,000	15,000	(5,000)	-25.00%
150-Isolation cost	66,438	66,992	73,210	72,000	86,400	14,400	20.00%
151-Honoraria	571,863	478,774	388,346	648,900	653,600	4,700	0.72%
211-Travel and subsistence	288,543	265,577	314,206	405,635	393,754	(11,881)	-2.93%
212-Promotional expense	100,672	77,984	63,370	82,500	82,500	-	0.00%
214-Memberships & conference fees	99,553	107,458	105,598	143,321	152,636	9,315	6.50%
215-Freight	117,871	107,164	94,576	141,460	121,266	(20,194)	-14.28%
216-Postage	52,064	44,344	46,830	43,150	43,150	-	0.00%
217-Telephone	128,213	124,467	114,524	123,640	135,000	11,360	9.19%
221-Advertising	43,806	36,407	30,471	63,220	69,270	6,050	9.57%
223-Subscriptions and publications	7,254	6,879	5,904	12,738	11,984	(754)	-5.92%
231-Audit fee	116,650	75,950	90,300	76,000	81,800	5,800	7.63%
232-Legal fee	50,814	68,527	114,060	60,500	70,000	9,500	15.70%
233-Engineering consulting	122,247	240,054	75,499	166,000	133,228	(32,772)	-19.74%
235-Professional fee	1,535,390	1,669,025	1,614,325	1,846,795	1,760,554	(86,241)	-4.67%
236-Enhanced policing fee	265,408	153,400	115,450	297,200	300,520	3,320	1.12%
239-Training and education	157,583	96,483	112,720	163,329	169,439	6,110	3.74%
242-Computer programming	78,337	78,633	92,126	108,681	106,450	(2,231)	-2.05%
251-Repair & maintenance - bridges	26,536	205,079	37,194	602,000	590,500	(11,500)	-1.91%
252-Repair & maintenance - buildings	150,824	151,351	165,527	195,820	170,700	(25,120)	-12.83%
253-Repair & maintenance - equipment	339,438	421,487	425,609	414,800	377,850	(36,950)	-8.91%
255-Repair & maintenance - vehicles	79,638	64,432	93,909	81,900	87,940	6,040	7.37%
258-Contract graders	144,000	104,461	93,830	150,840	155,840	5,000	3.31%
259-Repair & maintenance - structural	1,636,879	1,596,984	1,350,249	1,543,193	2,166,959	623,766	40.42%

Mackenzie County
2017 Operating Budget

	2014 Actual	2015 Actual	2016 Actual	2016 Budget	2017 Budget	\$ Variance Budget	% Budget
261-Ice bridge construction	79,564	77,703	93,006	120,000	120,000	-	0.00%
262-Rental - building and land	30,085	29,340	38,947	29,812	35,050	5,238	17.57%
263-Rental - vehicle and equipment	56,286	56,772	66,882	81,695	74,902	(6,793)	-8.32%
266-Communications	93,611	97,813	79,151	117,638	109,912	(7,726)	-6.57%
271-Licenses and permits	4,118	1,290	2,441	8,568	9,518	950	11.09%
272-Damage claims	285	-	1,565	5,000	5,000	-	0.00%
274-Insurance	279,950	313,113	355,556	298,960	322,770	23,810	7.96%
342-Assessor fees	260,117	264,623	250,768	263,000	263,000	-	0.00%
290-Election cost	-	-	3,055	5,000	15,000	10,000	200.00%
511-Goods and supplies	786,446	861,049	889,141	935,116	895,359	(39,757)	-4.25%
521-Fuel and oil	920,643	740,478	696,439	1,017,070	1,038,320	21,250	2.09%
531-Chemicals and salt	204,158	268,568	276,742	328,700	328,200	(500)	-0.15%
532-Dust control	698,227	568,170	667,977	728,405	685,000	(43,405)	-5.96%
533-Grader blades	123,534	149,959	160,606	137,500	139,000	1,500	1.09%
534-Gravel (apply; supply and apply)	2,767,176	1,612,430	1,325,735	1,617,378	3,430,091	1,812,713	112.08%
535-Gravel reclamation cost	132,375	29,792	42,041	-	-	-	-
543-Natural gas	132,863	87,910	79,024	113,877	96,838	(17,039)	-14.96%
544-Electrical power	597,395	689,859	564,510	679,037	708,208	29,171	4.30%
710-Grants to local governments	1,711,647	1,927,281	1,408,661	1,805,000	2,229,900	424,900	23.54%
735-Grants to other organizations	2,020,465	2,068,118	1,927,694	2,088,245	2,038,683	(49,562)	-2.37%
810-Interest and service charges	39,831	29,535	32,576	27,000	15,000	(12,000)	-44.44%
831-Interest - long term debt	687,927	614,288	555,057	562,323	505,190	(57,133)	-10.16%
921-Bad debt expense	2,696	4,324	4,049	3,800	4,100	300	7.89%
922-Tax cancellation/write-off	1,402,310	1,190,753	956,762	1,502,106	1,256,541	(245,565)	-16.35%
970-Other expenses	-	2,260	-	-	-	-	0.00%
992-Cost of land sold	19,557	-	-	-	-	-	0.00%
993-NBV value of disposed TCA	771,676	834,784	322,261	880,169	211,008	(669,161)	-76.03%
994-Change in inventory	(779,765)	216,403	559,623	580,324	429,265	(151,059)	-26.03%
995-Depreciation of TCA	8,252,150	8,922,961	8,345,075	9,169,166	9,507,478	338,312	3.69%
TOTAL	34,442,622	35,132,956	33,354,640	39,303,803	41,336,117	2,032,314	
Non-TCA projects	379,279	1,092,265	1,059,745	1,956,333	1,015,110	(941,223)	-44.95%
TOTAL EXPENSES	34,821,901	36,225,222	34,414,383	41,260,136	42,351,227	1,091,091	
EXCESS (DEFICIENCY)	804,156	980,490	500,273	(6,475,754)	(9,926,451)	(3,450,697)	
OTHER							
840-Provincial transfers for capital	8,481,362	5,102,465	4,017,428	12,651,732	8,901,110	(3,750,622)	-29.65%
575-Contributed TCA	1,401,131	718,363	-	323,020	75,000	(248,020)	-76.78%
597-Other capital revenue	-	14,787	136,523	610,621	144,000	(466,621)	-76.42%
630-Proceeds of sold TCA asset	553,000	528,614	518,587	492,932	111,500	(381,432)	-77.38%
	10,435,493	6,364,229	4,672,537	14,078,305	9,231,610	(4,846,695)	
EXCESS (DEFICIENCY) - PS MODEL	11,239,649	7,344,719	5,172,810	7,602,551	(694,841)	(8,297,392)	

MACKENZIE COUNTY
STATEMENT OF OPERATIONS - 2017 BUDGET (including depreciation of capital assets)

	2014 Actual	2015 Actual	2016 Actual	2016 Budget	2017 Budget	\$ Variance	% Variance
OPERATIONAL REVENUES							
Property taxes	33,960,244	35,309,092	33,688,005	33,953,691	30,898,166	(3,055,525)	-9.00%
School requisitions	6,306,111	6,635,781	6,838,317	6,836,582	6,519,210	(317,372)	-4.64%
Lodge requisitions	490,719	788,108	852,083	852,083	563,157	(288,926)	-33.91%
Net property taxes	27,163,414	27,885,203	25,997,605	26,265,026	23,815,799	(2,449,227)	
User fees and sales of goods	4,317,992	4,619,126	4,454,752	4,594,216	4,628,114	33,898	0.74%
Government transfers	1,867,856	1,501,319	1,390,555	1,302,914	1,214,214	(88,700)	-6.81%
Investment income (operating)	422,686	500,870	525,474	360,000	350,000	(10,000)	-2.78%
Penalties and costs on taxes	444,838	1,057,962	1,453,394	1,288,413	1,390,000	101,587	7.88%
Licenses, permits and fines	527,160	539,489	369,270	448,000	353,000	(95,000)	-21.21%
Rentals	124,928	140,117	114,094	80,455	108,741	28,286	35.16%
Insurance proceeds	25,603	329,409	36,663	-	-	-	
Development levies	112,359	47,870	-	-	-	-	
Municipal reserve revenue	60,132	92,428	81,789	50,000	30,000	(20,000)	-40.00%
Sale of non-TCA equipment	76,982	8,061	-	-	87,500	87,500	
Other	482,106	501,684	491,062	447,640	314,600	(133,040)	-29.72%
Total operating revenues	35,626,056	37,223,538	34,914,657	34,836,664	32,291,968	(2,544,696)	
OPERATIONAL EXPENSES							
Legislative	616,185	543,500	647,301	796,640	795,451	(1,189)	-0.15%
Administration	4,502,402	4,955,429	5,084,069	6,216,420	5,979,474	(236,946)	-3.81%
Grants to other governments	1,711,647	1,927,281	1,408,661	1,805,000	2,229,900	424,900	23.54%
Protective services	1,608,343	1,406,990	1,267,530	1,911,414	1,866,124	(45,290)	-2.37%
Transportation	16,084,363	16,128,251	15,541,223	18,988,798	20,405,211	1,416,413	7.46%
Water, sewer, solid waste disposal	4,846,137	4,793,168	4,575,949	5,137,888	5,135,794	(2,094)	-0.04%
Public health and welfare (FCSS)	693,797	639,256	783,038	789,053	757,744	(31,309)	-3.97%
Planning, development	1,054,417	1,072,553	1,297,244	1,881,868	1,211,750	(670,118)	-35.61%
Agriculture and Veterinary	1,315,747	1,397,583	1,161,288	1,387,379	1,568,160	180,781	13.03%
Recreation and culture	2,009,584	2,268,946	1,999,817	2,345,676	2,298,764	(46,912)	-2.00%
Non-TCA projects	379,279	1,092,265	501,228	24,473	1,015,110	990,637	4047.90%
Total operating expenses	34,821,901	36,225,222	34,267,348	41,284,609	43,263,482	1,978,873	
Excess (deficiency) before other	804,155	998,316	647,309	(6,447,945)	(10,971,514)	(4,523,569)	
CAPITAL REVENUES							
Government transfers for capital	8,481,362	5,102,465	5,247,235	12,651,732	8,901,110	(3,750,622)	-29.65%
Other revenue for capital	1,401,131	733,150	136,523	933,641	219,000	(714,641)	-76.54%
Proceeds from sale of TCA assets	553,000	528,614	518,587	492,932	111,500	(381,432)	-77.38%
	10,435,493	6,364,229	5,902,345	14,078,305	9,231,610	(4,846,695)	
EXCESS (DEFICIENCY) - PSAB Model	11,239,648	7,362,545	6,549,653	7,630,360	(1,739,904)	(9,370,264)	
Convert to local government model							
Remove non-cash transactions	8,244,062	9,541,342	9,226,959	10,629,659	10,109,919	(519,740)	-4.89%
Remove revenue for capital projects	(10,435,493)	(6,364,229)	(5,902,345)	(14,078,305)	(9,231,610)	4,846,695	-34.43%
Long term debt principle	2,090,929	1,669,369	1,578,512	1,578,512	1,575,519	(2,993)	-0.19%
Transfers to/from reserves	6,907,287	8,820,289	8,245,756	2,455,393	(2,437,115)	(4,892,508)	-199.26%
EXCESS (DEFICIENCY) - LG Model	50,000	50,000	50,000	147,809	-	(147,809)	

MACKENZIE COUNTY
Non-TCA Projects 2017

Rating	Code	Project Description	2017 Budget	County Cost	External Funding				Internal Funding				NOTES
					FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture	
Administration Department													
	7-12-30-02	Phase 3- Security & Access control	21,000	21,000					21,000				
	7-12-30-05	Information Technology Budget 2017	62,700	62,700					62,700				1-11-17 mtg - \$11,300 added to budget Council meeting
	7-12-30-04	Internet Security	10,000	10,000					10,000				
	7-12-30-06	Removal of MARA Admin Building	80,000	80,000					80,000				
		Skype for Business											
	7-12-30-17	Zama Firesmart Program	169,400				169,400						MOTION 17-01-054
		Total department 12	343,100	173,700	-	-	169,400	-	173,700	-		-	
Fire Department													
		Total department 23	-	-	-	-	-	-	-	-	-	-	
Transportation Department													
	7-32-30-15	ZA - Dust Control Oil	97,610	97,610					97,610				
	7-32-30-16	LC - Goertzen's Sub Division Oil	140,000	140,000					140,000				
	7-32-30-18	HL South Road Oil Dust Control	105,000	105,000					105,000				
	7-32-30-19	Rocky Lane Oil Dust Control	125,000	125,000					125,000				Added 1-11-17 Budget Council Meeting
	7-32-30-20	LC- Lakeside Estates-Oil Dust Control	22,000	22,000					22,000				
	7-32-30-21	LC - Blumenort Road West Oil Dust Control	60,000	60,000					60,000				
		Total department 32	549,610	549,610	-	-	-	-	549,610	-		-	
Airport Department													
	7-33-30-04	FV - Rename FV Airport to Wop May Memorial Airport	6,000	6,000					6,000				Motion # 17-04-272
		Total department 33	6,000	6,000	-	-	-	-	6,000	-	-	-	
Water Treatment & Distribution Department													
	7-41-30-07	FV/HL Rural Comprehensive Water Study	20,000	20,000					20,000				
		Total department 41	20,000	20,000	-	-	-	-	20,000	-		-	
Sewer Disposal Department													
		Total department 42	-	-	-	-	-	-	-	-	-	-	
Solid Waste Disposal													
	7-43-30-04	Rocky Lane WTS Survey	10,000	10,000					10,000				
		Total department 43	10,000	10,000	-	-	-	-	10,000	-		-	
Planning & Development Department													
	7-61-30-10	Natural Disaster Mitigation Program	50,000	50,000					-	50,000	GCR		
		Total department 61	50,000	50,000	-	-	-	-	-	50,000		-	
Recreation													
	7-71-30-14	LC- Ice Rink Foam Dividers	2,500	2,500						2,500	RR -C		
	7-71-30-15	LC- Sidewalk to Tennis Court	4,400	4,400						4,400	GTOO		
		Total department 71	6,900	6,900	-	-	-	-	-	6,900		-	
Agricultural Services Department													

Rating	Code	Project Description	2017 Budget	County Cost	External Funding				Internal Funding				NOTES
					FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture	
				-									
		<i>Total department 63</i>	-	-	-	-	-	-	-	-		-	
		Parks & Playgrounds Department											
	7-72-30-02	Picnic Tables & Fire Pits	10,000	10,000					10,000				
	7-72-30-11	LC - Shelters	4,500	-				5,000					donation from Kneben Sand & gravel motion #11-04-277
	7-72-30-12	Wadlin Lake Land Purchase	15,000	15,000					15,000				
		<i>Total department 72</i>	29,500	25,000	-	-	-	5,000	25,000	-		-	
		TOTAL 2017 Non-Capital Projects	1,015,110	841,210	-	-	169,400	5,000	784,310	56,900		-	-

\$5,162,158	1,015,110		174,400	841,210	(500)
	681,510.00				
	333,600.00				
	125,000.00				
	11,300.00				
	136,300.00				
	(50,000.00)				
	86,300.00				

Cash Flow Requirement

Cash Flow Requirement:

The Cash Flow Requirement schedule summarizes all of the County's cash requirements for the 2017 year, including operating, capital, borrowing, and municipal reserve transactions.

One of the key figures in this schedule is the amount of revenue that will be required to be raised by municipal levy, or property taxes, in order to fund the County's operating expenses.

**Mackenzie County
2017 BUDGET - Cash Requirement**

	2016 Budget	% change	2017 Budget	Line#	Source
Operating Cash Requirements:					
Operating Cost (excluding non-cash items and capital debt interest expense)	28,032,518	9%	30,625,056	(1)	Schedule A-2
2017 Non-TCA	1,569,288	-35%	1,015,110	(2)	
2016 Non-TCA Carry Forward - Additional Costs	-		-	(3)	CF
Less: Other Operating Revenue (excluding municipal tax levy)	(8,570,853)	-9%	(7,773,659)	(4)	Schedule A-1
Anticipated draw from prior year accumulated surplus - restricted (for Non-TCA projects)	(799,438)	-93%	(56,900)	(6)	Non-TCA
Anticipated draw from prior year accumulated surplus - restricted (for operating purposes)	(637,794)	-99%	(9,250)	(7)	Gravel, Bursary
Tax levy for operations	19,593,721		23,800,357	(8)	Add (1) to (7)
Capital Cash Requirements:					
2017 TCA - New	5,334,743	54%	8,229,534	(9)	Schedule TCA
2016 TCA Carry Forward - Additional Costs	20,605,369	-95%	950,606	(13)	Schedule TCA CF
Capital debt interest	562,323	-10%	505,190	(14)	Schedule E
Capital debt principal	1,578,512	0%	1,575,520	(15)	Schedule E
Less:				(16)	
Capital revenue - grants	(12,635,212)	-20%	(10,105,905)	(17)	Schedule B
Other capital revenue (community, developers' contributions; contributed assets)	(673,020)	-97%	(20,000)	(18)	
Proceeds on disposal of assets	(492,932)	-77%	(111,500)	(19)	Schedule D
Insurance Proceeds	(114,475)	-34%	(75,000)	(20)	
Proceeds from new debentures	(3,000,000)	-60%	(1,200,000)	(21)	Schedule E
Contribution from prior year accumulated surplus	(8,152,725)	-81%	(1,570,961)	(22)	TCA
Tax levy for capital	3,012,583	-160%	(1,822,516)	(23)	
				(24)	
Minimum Tax Levy	22,606,304	-3%	21,977,841	(25)	
Municipal Tax Revenue	(26,093,529)	-9%	(23,798,944)	(26)	Summary
Deficit/(Surplus)	(3,487,225)	-48%	(1,821,103)	(27)	
Future Financial Plans:					
Contributions to Reserves as per Policies (Miniums)	3,487,225	-4%	3,335,000	(28)	Schedule F
Contributions to Reserves				(29)	
Tax levy for future financial plans	3,487,225	-4%	3,335,000	(30)	
Total Tax Levy	26,093,529	-3%	25,312,841	(31)	Note 1
Net budgeted cash draw on accumulated surplus accounts	(6,102,732)	-128%	1,697,889	(32)	(6)+(7)+(22)+(30)
OTHER:					
Restricted surplus (reserves), beginning of year	27,261,055		21,158,323	(33)	
Restricted surplus (reserves), ending of year	21,158,323		22,856,212	(34)	
Changes in restricted surplus (reserves) per Motions	-		-		
Restricted surplus (reserves), ending of year, revised	21,158,323		22,856,212	(35)	
Total budgeted operating and capital costs (excluding non-cash items)	37,077,384		41,950,410	(36)	

Notes:

1: 2017 projected municipal tax revenue is \$23,798,944. This calculation is based on 2016 Tax Rate Bylaw.

	Legislative and Administration	Protective Services	Transportation and Airport	Utilities	Planning & Development	Agricultural & Veterinary	Recreation & Cultural	2017
	11 + 12	23 + 25 + 26	32 + 33	41 + 42 + 43	61 + 66	63 + 64	51+71+72+ 73+74	Budget
6.00								
<i><u>Schedule A-1: Operating Revenues (excluding municipal taxes, and excluding school and lodge requisitions)</u></i>								
420-Sales of goods and services	32,000	110,000	115,000	139,150	118,000	2,835	97,700	614,685
421-Sale of water - metered	-	-	-	3,090,054	-	-	-	3,090,054
422-Sale of water - bulk	-	-	-	923,375	-	-	-	923,375
424-Sale of land	-	-	-	-	-	-	-	-
Sale of Goods & Services	32,000	110,000	115,000	4,152,579	118,000	2,835	97,700	4,628,114
550-Interest revenue	350,000	-	-	-	-	-	-	350,000
Interest Revenue	350,000	-	-	-	-	-	-	350,000
840-Provincial grants	-	-	-	-	-	183,359	298,682	482,041
Provincial Grants - operating	-	-	-	-	-	183,359	298,682	482,041
510-Penalties on taxes	1,390,000	-	-	-	-	-	-	1,390,000
511-Penalties of AR and utilities	-	-	-	45,000	-	-	-	45,000
520-Licenses and permits	-	1,000	3,000	-	30,000	-	-	34,000
124-Frontage	-	-	95,063	22,100	-	-	-	117,163
521-Offsite levy	-	-	-	-	-	-	-	-
522-Municipal reserve revenue	-	-	-	-	30,000	-	-	30,000
526-Safety code permits	-	-	-	-	225,000	-	-	225,000
525-Subdivision fees	-	-	-	-	35,000	-	-	35,000
530-Fines	-	50,000	-	-	-	-	-	50,000
531-Safety code fees	-	-	-	-	9,000	-	-	9,000
551-Market value changes	-	-	-	-	-	-	-	-
560-Rental and lease revenue	33,907	21,927	37,407	-	1,542	13,958	-	108,741
570-Insurance proceeds	-	-	-	-	-	-	-	-
592-Well drilling revenue	15,000	-	-	-	-	-	-	15,000
597-Other revenue	4,000	-	140,000	-	-	-	5,000	149,000
598-Community aggregate levy	80,000	-	-	-	-	-	-	80,000
630-Sale of non-TCA equipment	-	-	-	-	-	-	-	-
790-Tradeshaw Revenues	-	-	-	-	-	25,600	-	25,600
890-Gain (Loss) Penny Rounding	-	-	-	-	-	-	-	-
990-Over/under tax collections	-	-	-	-	-	-	-	-
Other Revenue including frontage	1,522,907	72,927	275,470	67,100	330,542	39,558	5,000	2,313,504
TOTAL REVENUE	1,904,907	182,927	390,470	4,219,679	448,542	225,752	401,382	7,773,659

Schedule A-2: General Operating Expenses (excluding school and lodge requisitions, and excluding debenture principal payments)

110-Wages and salaries	2,016,444	356,052	2,831,031	951,849	650,692	211,788	281,045	7,298,901
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132-Benefits	443,519	82,337	554,753	192,040	146,703	42,619	50,090	1,512,061
136-WCB contributions	14,805	2,849	22,786	7,846	5,099	1,694	2,283	57,362
150-Isolation cost	20,160	-	33,120	28,800	-	-	4,320	86,400
151-Honoraria	454,400	153,000	-	-	27,200	19,000	-	653,600
Wages & Salaries, Benefits, WCB, Recruiting, Honorariums	2,949,328	594,238	3,441,690	1,180,535	829,694	275,101	337,738	9,608,324
142-Recruiting	15,000	-	-	-	-	-	-	15,000
211-Travel and subsistence	245,689	36,900	27,850	26,800	20,200	28,115	8,200	393,754
212-Promotional expense	18,500	-	-	-	2,000	35,000	27,000	82,500
214-Memberships & conference fees	109,106	5,445	6,775	3,520	7,440	6,000	14,350	152,636
215-Freight	10,416	3,150	40,898	64,177	1,575	-	1,050	121,266
216-Postage	43,150	-	-	-	-	-	-	43,150
217-Telephone	55,830	35,520	18,690	20,580	2,280	1,380	720	135,000
221-Advertising	25,000	4,000	5,000	5,000	19,500	1,500	9,270	69,270
223-Subscriptions and publications	4,300	3,100	4,384	-	200	-	-	11,984
231-Audit fee	81,800	-	-	-	-	-	-	81,800
232-Legal fee	65,000	-	5,000	-	-	-	-	70,000
233-Engineering consulting	228	-	65,000	32,000	15,000	20,000	1,000	133,228
235-Professional fee	207,650	152,886	233,380	730,633	198,500	149,200	88,305	1,760,554
236-Enhanced policing fee	-	300,520	-	-	-	-	-	300,520
239-Training and education	15,659	121,280	9,050	10,000	10,000	1,250	2,200	169,439
242-Computer programming	81,200	-	-	-	25,250	-	-	106,450
251-Repair & maintenance - bridges	-	-	590,500	-	-	-	-	590,500
252-Repair & maintenance - buildings	88,650	19,400	29,850	25,300	-	5,000	2,500	170,700
253-Repair & maintenance - equipment	4,850	44,900	245,250	69,100	-	3,000	10,750	377,850
255-Repair & maintenance - vehicles	6,000	9,540	49,650	8,000	1,500	4,000	9,250	87,940
258-Contract graders	-	-	155,840	-	-	-	-	155,840
259-Repair & maintenance - structural	2,500	1,500	1,257,094	169,850	-	657,135	78,880	2,166,959
261-Ice bridge construction	-	-	120,000	-	-	-	-	120,000
262-Rental - building and land	1,200	-	32,400	1,450	-	-	-	35,050
263-Rental - vehicle and equipment	28,052	-	40,000	1,500	-	5,350	-	74,902
266-Communications	64,954	32,478	9,980	1,500	-	-	1,000	109,912
271-Licenses and permits	-	2,000	4,300	2,218	-	-	1,000	9,518
272-Damage claims	2,500	-	2,500	-	-	-	-	5,000
273-Taxes	-	-	-	-	-	-	-	-
274-Insurance	71,500	38,400	102,000	90,520	2,650	8,100	9,600	322,770
342-Assessor fees	263,000	-	-	-	-	-	-	263,000
290-Election cost	15,000	-	-	-	-	-	-	15,000
Contracted and General Services	1,526,734	811,019	3,055,391	1,262,148	306,095	925,030	265,075	8,151,492
511-Goods and supplies	115,800	195,919	380,630	147,400	8,000	4,650	42,960	895,359
521-Fuel and oil	25,463	52,500	887,250	37,585	8,400	10,500	16,622	1,038,320
531-Chemicals and salt	-	-	130,900	122,300	-	75,000	-	328,200
532-Dust control	-	-	685,000	-	-	-	-	685,000
533-Grader blades	-	-	139,000	-	-	-	-	139,000
534-Gravel (apply; supply and apply)	-	-	3,430,091	-	-	-	-	3,430,091
535-Gravel reclamation cost	-	-	-	-	-	-	-	-
994-Change in inventory	-	-	429,265	-	-	-	-	429,265
Materials & Supplies, Fuel & Oil, Chemicals & Salt	141,263	248,419	6,082,136	307,285	16,400	90,150	59,582	6,945,235
543-Natural gas	15,225	9,975	14,878	52,830	-	-	3,930	96,838
544-Electrical power	105,178	15,225	261,587	326,218	-	-	-	708,208

Utilities (Gas, Power)	120,403	25,200	276,465	379,048	-	-	3,930	805,046
710-Grants to local governments	2,224,900	5,000	-	-	-	-	-	2,229,900
Grants to local governments	2,224,900	5,000	-	-	-	-	-	2,229,900
735-Grants to other organizations	-	-	-	-	-	127,000	1,911,683	2,038,683
Grants to other organizations	-	-	-	-	-	127,000	1,911,683	2,038,683
831-Interest - long term debt	37,393	-	381,613	86,184	-	-	-	505,190
Capital debt interest	37,393	-	381,613	86,184	-	-	-	505,190
993-NBV value of disposed TCA	39,429	6,922	117,306	5,519	-	-	4,000	173,176
992-Cost of land sold	-	-	-	-	-	-	-	-
Net Book Value of disposed TCA	39,429	6,922	117,306	5,519	-	-	4,000	173,176
995-Depreciation of TCA	350,237	173,826	6,495,000	1,882,975	9,561	150,879	445,000	9,507,478
Amortization	350,237	173,826	6,495,000	1,882,975	9,561	150,879	445,000	9,507,478
810-Interest and service charges	15,000	-	-	-	-	-	-	15,000
921-Bad debt expense	500	1,500	-	2,100	-	-	-	4,100
800-Emergency Expenses	-	-	-	-	-	-	-	-
922-Tax cancellation/write-off	1,256,541	-	-	-	-	-	-	1,256,541
Other	1,272,041	1,500	-	2,100	-	-	-	1,275,641
TOTAL OPERATING EXPENSES	8,661,728	1,866,124	19,849,601	5,105,794	1,161,750	1,568,160	3,027,008	41,240,165
Non-TCA projects	343,100	-	555,610	30,000	50,000	-	36,400	1,015,110
TOTAL EXPENSES	9,004,828	1,866,124	20,405,211	5,135,794	1,211,750	1,568,160	3,063,408	42,255,275
<i>Less:</i>								
Non-cash items included in the above:								
Estimated gravel inventory change at Year End 2014	-	-	429,265	-	-	-	-	429,265
Net Book Value of disposed TCA	39,429	6,922	117,306	5,519	-	-	4,000	173,176
Amortization	350,237	173,826	6,495,000	1,882,975	9,561	150,879	445,000	9,507,478
Capital debt interest	37,393	-	381,613	86,184	-	-	-	505,190
Total operational expenses excluding non-cash items and capital debt interest	8,234,669	1,685,376	12,426,417	3,131,116	1,152,189	1,417,281	2,578,008	30,625,056

Mackenzie County
 2017 Budget
 Capital Grant Revenues (for TCA projects)

Schedule B

	Grant funding deferred from prior year	2017 Funding	Total
Provincial Capital Grants - FGTF	188,082	633,478	821,560
Provincial Capital Grants - MSI (Capital)	1,016,713	1,951,000	2,967,713
STIP Grant		1,555,500	1,555,500
Resource Road Program			-
Small Communities Grant			-
Provincial Grant - AB Water & Wastewater Program			-
Canada 150 Fund		480,000	480,000
Alberta Parks		67,500	67,500
Resource Road Program (Zama, on hold) (1/2 of \$6m total est. cost)	3,000,000	-	3,000,000
Clean Water and Wastewater (CWWF), not yet approved	1,213,632	-	1,213,632
Total Capital Revenues	5,418,427	4,687,478	10,105,905

Operating Grant Revenues

	Grant funding deferred from prior year	2017 Funding	Total
Basic Municipal Transportation Grant - MSI	-	608,694	608,694
FCSS Grant	-	298,682	298,682
ASB Grant	-	183,359	183,359
MSI	-	123,479	123,479
Total Operating Revenues	-	1,214,214	1,214,214

Mackenzie County
 2017 Budget
 Contributions to Reserves

Schedule C

Reserves	Minimal contribution	Comments
Roads	500,000	Reserve Policy #4
Vehicle & Equipment	485,000	Reserve Policy #6
Emergency Service		Reserve Policy #7
Recreation and Parks	50,000	Reserve Policy #8
Drainage	350,000	Reserve Policy #9
Non-profit Organizations	10,000	Reserve Policy #15
Water		Reserve Policy #18
Emergency - Fort Vermillion Fire Department	225,000	Annual \$225,000 transfer, upto \$675,000
Emergency - La Crete Tompkins	125,000	Annual \$125,000 transfer, upto \$375,000
Municipal Reserve	100,000	\$100,000 reduction of operating repair & maintenance
Recreation Boards - Capital	390,000	
General Operating	250,000	Reserve Policy #1
General Capital	250,000	Reserve Policy #2
Total	2,735,000	

Mackenzie County
Disposals of TCA in 2017

2017 Budget
Schedule D

Unit#	Dpt.	Year	Description of Assets	Historical Cost	Net Book Value on Jan 1, 2017	Estimated Selling Price
Vehicles						
1049	12	2012	2012 DODGE JOURNEY R/T FV	27,004.78	19,551.34	10,000.00
1050	12	2012	2012 DODGE JOURNEY R/T LC	27,455.15	19,877.39	10,000.00
1221	32	2004	1500 Silverado 4x4 Truck	27,199.00	3,000.00	1,500.00
1225	41	2006	F150 1/2 ton 4X4	28,187.00	5,518.70	1,500.00
1641	32	2005	1500 Quad Cab 4x4	32,672.00	4,000.00	1,500.00
1643	72	2005	R-1500 Quad Cab 4x4	32,985.00	4,000.00	1,500.00
1646	23	2006	Ram 1500 Quad Cab 4x4	33,219.00	6,921.90	1,500.00
1653	32	2010	RAM2500	32,639.99	18,319.99	3,000.00
Equipment						
2005	32	2005	LT 9000 Sand Truck	83,544.00	10,000.00	4,000.00
2320	32	2010	Bobcat S-300	37,823.86	13,974.81	20,000.00
2512	32	2003	Gooseneck Trailer SWS 26' GFB26	11,650.00	5,530.00	5,000.00
2513	32	2003	CAR HAULER TRAILER	4,999.90	0.00	1,000.00
3310	32	2011	PRESSURE WASHER	16,319.70	10,314.22	1,000.00
2204	32	2008	Komatsu -WA250-6	171,000.00	90,000.00	50,000.00
Total				566,699.38	211,008.35	111,500.00

1. Schedule of ending balances for long term debt as of December 31, 2017

		2017	2016
Debentures -		\$	\$
From Alberta Capital Finance Authority:			
12	4.453% due 2016 (for La Crete Gravity Sewer Line)	0	0
13	4.311% due 2017 (for La Crete 98th Ave, Curb, Gutter, Sidewalk)	(0)	8,958
14	4.501% due for 2027 (for Zama Tower Road Sewer)	108,353	117,315
15	4.311% due for 2017 (for FV 46th Str Sewer Line Extension)	0	4,623
16	4.012% due for 2018 (for Zama Water Treatment Plant)	188,785	370,217
17	4.012% due for 2018 (for Zama Wastewater System)	92,568	181,532
19	3.718% due for 2019 (for Zama Water Treatment Plant)	144,318	236,193
20	3.718% due for 2019 (for Zama Wastewater System)	42,637	69,781
21	3.334% due for 2019 (for La Crete Office Building)	251,243	370,752
22	3.334% due for 2019 (for Zama Multi-Use Cultural Building)	341,054	503,284
23	3.334% due for 2019 (for Zama Water Treatment Plant))	173,225	255,623
25	3.377% due on Dec 15,2020 (Fort Vermilion Corporate Office Expansion)	251,907	330,407
27	4.124% due on Dec 15, 2030 (La Crete Sewer Lift Station)	160,992	170,190
26	3.5635% due on Mar 15, 2021 (Ruaral Water Line)	851,987	1,076,683
28	2.942% due on Dec 17, 2031 (Highway #88 connector)	1,603,658	1,687,623
29	3.623% due on Dec 15, 2033 (Highway #88 connector)	8,871,043	9,274,109
		13,081,770	14,657,290

2. Principal and interest repayment requirements on long-term debt over the next five years

To be paid in Year	Principal \$	Interest \$	Total \$
2017	1,575,520	505,190	2,080,710
2018	1,618,408	448,429	2,066,837
2019	1,319,527	392,813	1,712,340
2020	897,810	350,987	1,248,797
2021	709,482	319,774	1,029,257
2022 to maturity	8,536,543	1,974,755	10,511,299
	14,657,291	3,991,949	18,649,240

3. Debt limit calculation

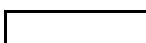
Section 276(2) of the *Municipal Government Act* requires that debt and debt limits as defined by *Alberta Regulation 255/00* for the County be disclosed as follows:

	2016 projected	2015
	\$	\$
Total debt limit, on December 31	51,996,573	55,835,307
Total debt (principal on loans and loan guarantees), on December 31	-14,657,291	-16,235,802
Amount by which debt limit exceeds (short) debt	37,339,282	39,599,505
Limit on debt service, in fiscal year	8,666,096	9,305,885
Service on debt in fiscal year (are interest & principal payments)	-2,080,710	-2,140,835
Amount by which debt servicing limit exceeds debt servicing	6,585,385	7,165,049

The debt limit is calculated at 1.5 times the revenue of the County (as defined in *Alberta Regulation 255/00*) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the County. Rather, the financial statements must be interpreted as a whole.

4. New Debt

Debtentures -	2018
	\$
From Alberta Capital Finance Authority:	
30 Zama Access due on Sep 15, 2032	
FV -Ice plant Repair	310,000
Recreation Board Ice Plant Upgrade	
New Lands – Range Road 180 project	390,000
New Lands – Township Road 1020 project	500,000
Total new debt	1,200,000



- MOTION 17-03-224 Bylaw 1060-17 being the Short Term Borrowing bylaw for the Fort Vermillion Recreation Board Ice Plant Upgrade.
- MOTION 17-03-226 Bylaw 1061-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Range Road 180 project.
- MOTION 17-03-228 Bylaw 1062-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Township Road 1020 project.

2016 Carry Forward Projects

2016 TCA CF 2017

Project Name	Total Project Budget	Budget Remaining on December 31, 2016	Percentage of Completion (%)	Status	Additional Cost	2017 Cost
Administration Department						
Signs with Flags for FV Office (CF)	25,000	18,060	50%	CF	0	18,060
Payroll software	20,000	7,203	0%	CF	0	7,203
FV - Fireproof Storage Cabinet (Records)	8,000	8,000				8,000
MARA Court House	50,000	50,000		CF	0	50,000
Land Purchase (South of High Level)	13,000	13,000	0%	CF	0	13,000
<i>Total department 12</i>	<i>116,000</i>	<i>96,263</i>			<i>-</i>	<i>96,263</i>
Fire Department						
LC -Aerial Unit Upgrade	30,000	9,003	30%	CF	0	9,003
<i>Total department 23</i>	<i>30,000</i>	<i>9,003</i>			<i>-</i>	<i>9,003</i>
Transportation Department						
FV- 43rd Ave, East of 50th Street	135,000	134,950	5%	CF	0	134,950
FV - 45 Ave Cul-de-sac, East of 52nd Street	140,000	139,950	5%	CF	0	139,950
New Road Infrastructure (CF)	1,223,583	251,072	50%	CF	300,000	551,072
LC - Engineering & Design for 113 Street and 109 Ave (CF)	100,000	44,053	10%	CF	0	44,053
LC - 94th Ave Asphalt Overlay	870,000	608,341	15%	CF	0	608,341
LC - Lagoon Access Paving	25,000	25,000	0%	CF	0	25,000
Zama Access Pave (PH V) (CF)	6,000,000	6,000,000	0%	CF	0	6,000,000
Snow Plow Truck Replacement	290,000	1,838	0%	CF	0	1,838
Gravel Reserve (to secure gravel source) (CF)	150,000	113,943	0%	CF	0	113,943
FV - Sand and salt shelter (CF)	235,000	234,445	5%	CF	0	234,445
<i>Total department 32</i>	<i>9,168,583</i>	<i>7,553,592</i>			<i>300,000</i>	<i>7,853,592</i>
Airport Department						
FV - Pole Tarp Storage Shed	45,000	45,000	15%	CF	0	45,000
<i>Total department 33</i>	<i>45,000</i>	<i>45,000</i>			<i>-</i>	<i>45,000</i>

2016 TCA CF 2017

Project Name	Total Project Budget	Budget Remaining on December 31, 2016	Percentage of Completion (%)	Status	Additional Cost	2017 Cost
Water Treatment & Distribution Department						
LC - Paving Raw Water Truckfill Station	48,000	48,000	5%	CF	0	48,000
FV - Paving for Water Treatment Plant	250,000	233,640	5%	CF	0	233,640
LC - Well number 4	150,000	109,871	3%	CF	0	109,871
ZA - Distribution pump house upgrades (CF & New)	933,569	850,788	1%	CF	15,000	865,788
FV - Frozen Water Services Repairs (River Road) (CF)	210,700	142,608	25%	CF	0	142,608
LC - Waterline Bluehills	833,250	833,250	0%	CF	0	833,250
LC - Rural Potable Water Infrastructure (CF)	6,594,616	2,253,408	45%	CF	0	2,253,408
FV - 50th St - Water & sewer extension (CF)	596,000	579,480	1%	CF	0	579,480
FV 49th Avenue Water Re-servicing	250,000	228,000		CF	0	228,000
<i>Total department 41</i>	<i>9,866,135</i>	<i>5,279,044</i>			<i>15,000</i>	<i>5,294,044</i>
Sewer Disposal Department						
Zama - Lift station upgrade (CF & New)	1,964,606	1,848,000	1%	CF	585,606	2,433,606
LC Sanitary Sewer Expansion	100,000	100,000		CF	0	100,000
<i>Total department 42</i>	<i>2,064,606</i>	<i>1,948,000</i>			<i>585,606</i>	<i>2,533,606</i>
Solid Waste Disposal						
ZA - WTS Fence	25,000	24,620	30%	CF	0	24,620
LC - Blue Hills - Build up ramp (CF)	12,000	3,590	75%	CF	0	3,590
<i>Total department 43</i>	<i>37,000</i>	<i>28,210</i>			<i>-</i>	<i>28,210</i>
Agricultural Services Department						
HL - Rural Drainage - Phase II & Phase III (CF)	1,181,000	77,808	0%	CF	0	77,808

2016 TCA CF 2017

Project Name	Total Project Budget	Budget Remaining on December 31, 2016	Percentage of Completion (%)	Status	Additional Cost	2017 Cost
LC - Buffalo Head/Steep Hill water mangement (Phase I) (CF)	1,721,800	1,456,088	10%	CF	0	1,456,088
<i>Total department 63</i>	2,902,800	1,533,897			-	1,533,897

Recreation Department

FV - Ball Diamonds CF	80,000	18,500	80%	CF	0	18,500
FV - Skate Shack	30,000	30,000	10%	CF	0	30,000
Grounds Improvements (2014 - FV Walking Trail) (CF)	547,800	25,394	85%	CF	0	25,394
ZA - Com. Hall: Storage room industrial floor covering	3,700	-	99%	CF	0	0
ZA - Com. Hall: Property Full landscaping	63,000	2,302	70%	CF	0	2,302
ZA - Hall electrical upgrades - MOVED TO NONTCA IN2017 BUDGET	-	-	95%	CF	0	0
LC - Splash Park (CF)	255,000	255,000	0%	CF	0	255,000
FV - Rodeo Grounds	30,000	17,933	80%	CF	10,000	27,933
<i>Total department 71</i>	1,009,500	349,129			10,000	359,129

Parks & Playgrounds Department

Machesis Lake - Horse camp - road (CF)	25,000	12,693	80%	CF	0	12,693
Bridge campground - Survey & improvements (CF)	71,950	6,807	20%	CF	0	6,807
FV - D.A. Thomas Park - Retaining Wall	10,000	5,445	0%	CF	0	5,445
Wadlin Lake - Grounds improvements (CF)	110,000	45,588	80%	CF	40,000	85,588
<i>Total department 72</i>	216,950	70,533			40,000	110,533

TOTAL 2016 Capital Projects	25,456,574	16,912,671			950,606	17,863,277
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TOTAL 2016 Capital Projects	25,456,574	16,912,671			950,606	16,777,671
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2016 Non-TCA CF 2017

Project Name	Total Costs	Costs in the Prior Years	2016 Costs	Current years cost	TOTAL Project Budget	Current Budget Amount Remaining	Status Update on October 31, 2016	Percentage of Completion (%)	Status	2017 Cost
Administration Department										
Information Technology budget CF	95,100	92,587	2,513		112,800	17,700	Emergency Link between Fort & LC, waiting for tower install	96%	CF	19,338
HL - Building Repairs (CF)	900	0	900		8,000	7,100	Ongoing	20%	CF	6,875
Disaster Emergency Risk Assessment & Planning (CF)	11,990	11,990	0		20,000	8,010		25%	CF	8,010
Wolf bounty	10,948	0	10,948		100,000	89,052	Ongoing	1%	CF	98,864
Caribou/industry protection strategy	111,536	0	111,536		300,000	188,464	Ongoing	10%	CF	260,776
<i>Total Department 12</i>	<i>230,475</i>	<i>104,577</i>	<i>125,898</i>	<i>-</i>	<i>540,800</i>	<i>310,325</i>				<i>393,863</i>
Fire Department										
	-	-	-	-	-	-		0%		-
<i>Total Department 23</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>				<i>-</i>
Ambulance										
	-	-	-	-	-	-		0%		-
<i>Total Department 25</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>				<i>-</i>
Public Works Department										
ZA - Zama Access Road Geotech (CF)	61,464	10,401	51,063		110,500	49,036	More asphalt required on frost heave	49%	CF	49,036
ZA - Aspen Drive Ditch Repair	0		0		60,000	60,000		0%	CF	60,000
ZA - Lot Clean up	48,623		48,623		50,000	1,177	Contract awarded	15%	CF	46,177
FV - Antique fire truck restoration (CF)	2,337	357	1,980		4,800	2,463	Ongoing	55%	CF	2,462
LC & FV - Road disposition - Survey work (CF)	8,641	4,995	3,646		50,000	41,359	Working with surveyor & ESRD	20%	CF	45,005
Assumption Hill Improvement (ditching) (CF)	2,710	2,710	0		20,000	17,290		0%	CF	17,290
Zama Road LOC	0		0		100,000	100,000		0%	CF	100,000
<i>Total Department 32</i>	<i>123,974</i>	<i>18,463</i>	<i>105,511</i>	<i>-</i>	<i>395,300</i>	<i>271,326</i>				<i>319,970</i>
Airport Department										
Airport Master Plan	2,780		2,780		75,000	72,220	Waiting on WSP	10%	CF	72,220
FV & LC Papi Lights (CF)	26,800		26,800		32,413	5,613	Anticipated to be operational by December	90%	CF	5,613
FV Airport Development (CF)	0		0		16,382	16,382		50%	CF	16,382
<i>Total Department 33</i>	<i>29,580</i>	<i>-</i>	<i>29,580</i>	<i>-</i>	<i>123,795</i>	<i>94,215</i>				<i>94,215</i>
Water Department										
FV - Exhaust Thimbles	0	0	0		20,000	20,000	In progress	0%	CF	20,000
LC - Exhaust Thimbles	0	0	0		20,000	20,000	In progress	0%	CF	20,000
ZA - Exhaust Thimbles	0	0	0		20,000	20,000	In progress	0%	CF	20,000
<i>Total Department 41</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>60,000</i>	<i>60,000</i>				<i>60,000</i>
Sewer Disposal Department										
	-	-	-	-	-	-		0%		-
<i>Total Department 42</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>				<i>-</i>
Solid Waste Department										
FV - Transfer Station Composting Program (CF)	0	0	0		5,000	5,000		0%	CF	5,000
LC - Transfer Station Composting Program (CF)	0	0	0		5,000	5,000		0%	CF	5,000
LC - Waste Packer Plan (CF)	0	0	0		5,000	5,000		0%	CF	5,000
<i>Total Department 43</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>15,000</i>	<i>15,000</i>				<i>15,000</i>
Planning & Development Department										
Infrastructure Master Plans (CF)	132,709	70,916	61,793		240,800	108,092	IMPs complete, offsite levies outstanding	85%	CF	28,060
Land Use Bylaw Update	40,347		40,347		100,000	59,653	Project underway	25%	CF	99,384
Rural addressing signs (CF)	306,400	168,300	138,100		395,000	88,600	Project nearing completion	85%	CF	88,600
<i>Total Department 61</i>	<i>479,455</i>	<i>239,216</i>	<i>240,239</i>	<i>-</i>	<i>735,800</i>	<i>256,345</i>				<i>216,044</i>

2016 Non-TCA CF 2017

Recreation Boards											
ZA - Hall electrical upgrades	24,473	24,473		24,473		31,887		7,414	In contract with ATCO and another	CF	
<i>Total Department 71</i>	24,473	24,473	-	24,473	-	31,887					-
Parks Department											
FV - Bridge Campsite - Clear Trees	0		0		5,000	5,000		Awaiting Historical Report	0%	CF	5,000
La Crete Streetscape Implementation Committee (previous: La Crete Main Street Beautification) (CF)	0		0		18,227	18,227			0%	CF	18,227
Wadlin Lake - Blocking for dock (CF)	0		0		2,500	2,500			100%	CF	2,500
<i>Total Department 72</i>	-	-	-	-	25,727	25,727					25,727
TOTAL 2016 Non Capital Projects	887,957	386,729	501,228	24,473	1,896,422	1,064,825					1,124,819

2017 Capital Budget

Project Budget Summary - By Department

TCA Project Budget

Department	2017 Budget					2016 Budget	2015 Budget	2014 Budget	3 Year Average
	2016 CF - Unused 2016 Budget	2016 CF - Additional Costs	Total 2016 CF	2017 New	2017 Total				
(12) - Administration Department	96,263		96,263	193,360	289,623	235,784	949,351	346,176	510,437
(23) - Fire Department	9,003		9,003	405,000	414,003	405,000	522,500	471,500	466,333
(26) - Enforcement	-		-	6,650	6,650	80,000			26,667
(32) - Transportation Department	7,553,592	300,000	7,853,592	5,362,724	13,216,315	11,301,021	15,163,780	16,018,644	14,161,148
(33) - Airport Department	45,000		45,000	94,000	139,000	45,000	140,271	30,271	71,847
(41) - Water Treatment & Distribution Department	5,279,044	15,000	5,294,044	96,000	5,390,044	8,252,246	8,839,782	4,353,821	7,148,616
(42) - Sewer Disposal Department	1,948,000	585,606	2,533,606	50,000	2,583,606	2,195,397	9,380,842	7,369,742	6,315,327
(43) - Solid Waste Disposal	28,210		28,210	29,000	57,210	68,590	51,052	27,412	49,018
(61) - Planning & Development Department	-		-	90,000	90,000	9,000	8,000	42,500	19,833
(63) - Agricultural Services Department	1,533,897		1,533,897	180,000	1,713,897	1,821,800	1,833,500	950,000	1,535,100
(71) - Recreation	349,129	10,000	359,129	-	359,129	1,324,661	1,329,330	998,344	1,217,445
(72) - Parks & Playgrounds Department	70,533	40,000	110,533	442,000	552,533	201,612	185,625	118,445	168,561
Total	16,912,671	950,606	17,863,277	6,948,734	24,812,010	25,940,111	38,404,033	30,726,855	31,690,333

Non-TCA Project Budget

Department	2017 Budget					2016 Budget	2015 Budget	2014 Budget	3 Year Average
	2016 CF - Unused 2016 Budget	2016 CF - Additional Costs	Total 2016 CF	2017 New	2017 Total				
(12) - Administration Department	393,863	-	393,863	343,100	736,963	144,722	373,806	265,906	261,478
(23) - Fire Department	-	-	-	-	0	46,418	407,360	183,812	212,530
(25) - Ambulance	-	-	-	-	0	430,696	4,500		145,065
(32) - Transportation Department	319,970	-	319,970	549,610	869,580	129,126	122,884	191,867	147,959
(33) - Airport Department	94,215		94,215	6,000	100,215				-
(41) - Water Treatment & Distribution Department	60,000	-	60,000	20,000	80,000	97,400	458,686	365,000	307,029
(42) - Sewer Disposal Department	-	-	-	-	0	70,250	8,000	-	26,083
(43) - Solid Waste Disposal	15,000	-	15,000	10,000	25,000	15,000	15,000	4,500	11,500
(61) - Planning & Development Department	216,044	-	216,044	50,000	266,044	554,516	685,267	360,267	533,350
(63) - Agricultural Services Department	-	-	-	-	0	43,933	144,740	144,740	111,138
(71) - Recreation				6,900	6,900				
(72) - Parks & Playgrounds Department	25,727	-	25,727	29,500	55,227	37,227	17,700	31,885	28,937
Total	1,124,819	-	1,124,819	1,015,110	2,139,929	1,569,288	2,237,943	1,547,977	1,785,069

MACKENZIE COUNTY
TCA Projects 2017

Project Description	2017 Budget	County Cost	External Funding				Internal Funding				NOTES
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture	

(12) - Administration Department

FV/LC - Administration Vehicles x 2	72,000	52,000				20,000	52,000				#1049 & #1050
LC - Muster Point Shelter		-									
LC - Floor Washer	11,860	11,860					11,860				
LC - Xerox Replacement	60,000	60,000					60,000				
FV - Server & 911 Dispatch UPS replacement	9,500	9,500					9,500				
FV - Server room air conditioner replacement	10,000	10,000					10,000				
Zama -Admin building tree planting	15,000	15,000					15,000				
FV - Mail Folder & Inserter	15,000	15,000					15,000				
Total department 12	193,360	173,360	-	-	-	20,000	173,360		-	-	

(23) - Fire Department

FV - Fire Hall Construction - Reserve	-	-									
FV - Training Facility	20,000	10,000				10,000		GCR	10,000		
LC - Fire Hall Construction - Reserve	-	-									
LC - New Tanker/ Pumper	385,000	250,000		135,000				GCR	250,000		motion # 17-01-055
Total department 23	405,000	260,000	-	135,000	-	10,000	-		260,000	-	

(26) - Bylaw

FV - RCMP Trailer for Safety Training Program	6,650	6,650						GOR	6,650		
Total department 26	6,650	6,650	-	-	-	-	-		6,650	-	

(32) - Transportation Department

FV - Goose Neck Trailer 32"	28,000	23,000				5,000	23,000				#2512
FV - Gravel truck	90,000	86,000				4,000	46,919	V&E	39,081		#2005
FV - Pickup Reg Cab - 3/4 Ton long box		-									
FV - Pickup Crew Cab - 3/4 Ton	40,000	35,500				4,500	35,500				#1653, #1225
FV - Sand Spreader	6,074	-	6,074								
FV - Shop Bay		-									
FV - Skidsteer	80,000	60,000				20,000	60,000				#2320
FV - Tilt Deck trailer	8,000	-	7,000			1,000					#2513
FV - 48 Ave & 50 Street Road Pave		-									
FV - 46 Ave Road Pave	35,000	-		35,000							
FV - 45 Ave Road Pave	-	-									
FV - 50th Street - Replace Sidewalk & Curb		-	-								
FV - Asphalt Paving DA Thomas Park	-	-									
FV - Replacement of wheel loader	-	-									Removed: MOTION PW-16-11-035
LC - 88 Connector -Repairs		-									Moved to operating #259
LC - 88 Connector Second Lift		-									
LC - River Road Surfacing		-		-							
LC - Road Rebuild - Prairie Packers to West La Crete Road	710,000	355,000		355,000				RD	355,000		
LC - Teachers Loop Asphalt & Sidewalk	266,000	-		266,000							
LC - 104 Street Rebuild		-									
LC - Street Improvements	550,000	-		550,000							

Project Description	2017 Budget	County Cost	External Funding				Internal Funding				NOTES
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
LC - Greenwood Acres Walking Trail		-									
LC - Bridges to new lands-Range Rd180	2,000,000	390,000		610,000	1,000,000			RD		390,000	
LC - Bridges to new lands-Township Rd1020	1,000,000	500,000			500,000			RD		500,000	
LC - 98Ave Crosswalk Lights	9,950	-	9,950								
LC/FV/ZA - Street Sweeper		-									
LC - Pressure Washer	10,900	-	9,900			1,000					#3310
LC - Overhead Crane	-	-									
Rebuild Wolf Lake Road East of HWY 697 (6km)		-						RD			
LC - Trucks x 3	145,000	89,000				56,000		V&E	89,000		1 truck removed: MOTION PW-16-11-035; #1221, #1641, #1643, #1646, #2204
LC - Dump Trailer	30,200	12,946	17,254					V&E	12,946		
LC -Steel drum packer	50,000	50,000						V&E	50,000		
LC - Asphalt Miller	27,000	-	27,000								
LC - Bobcat Skidsteer		-									removed: MOTION PW-10-11-035
LC/FV - Dozer Blades x 4	71,800	-	71,800								
Rubber truck mini excavator	106,020	31,020				75,000		V&E	31,020		Motion: 17-01-030
LC - Packer/ Roller x 2	50,000	-	50,000								
RL - Road Ditching Improvement	48,780	-				48,780					MOTION 17-01-054
Total department 32	5,362,724	1,632,466	198,978	1,816,000	1,500,000	215,280	165,419		577,047	890,000	

(33) - Airport Department

FV/LC - Automated Weather Observation System (AWOS)	74,000	18,500			55,500			GCR	18,500		
FV - Parking lot drainage improvements	20,000	20,000					20,000				
Total department 33	94,000	38,500	-	-	55,500	-	20,000		18,500	-	

(41) - Water Treatment & Distribution Department

FV - Storage Work	11,000	-	11,000								
LC - Hydrant Replacement	50,000	1,500	48,500				1,500				
FV - Re-route Raw Water Truckfill	35,000	-	35,000								
LC - Rural Truckfill		-									
LC-Rural Water to Greenwood Acres Subdivision		-									
Total department 41	96,000	1,500	94,500	-	-	-	1,500		-	-	

(42) - Sewer Disposal Department

FV - Main Lift Station Grinder	50,000	-	50,000								
LC - Main Lift Station Meter		-									
ZA - Sewage Forcemain		-									CWWF Grant Deadline Nov 25/16
LC - Sanitary Sewer Re-route		-									
Total department 42	50,000	-	50,000	-	-	-	-		-	-	

(43) - Solid Waste Disposal

Waste Bins 40 & 6 yd	20,000	-	20,000								
Build up Berm - Blumenort WTS	9,000	9,000					9,000				
Total department 43	29,000	9,000	20,000	-	-	-	9,000		-	-	

(61) - Planning & Development Department

Project Description	2017 Budget	County Cost	External Funding				Internal Funding				NOTES
			FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debenture	
LC - New Truck	40,000	-	40,000								
FV - Streetscape	25,000	-	25,000								
LC - Streetscape	25,000	-	25,000								
Total department 61	90,000	-	90,000	-	-	-	-	-	-	-	

(63) - Agricultural Services Department

FV - Flood Control Channel Erosion Repair	180,000	-	180,000								
Total department 63	180,000	-	180,000	-	-	-	-	-	-	-	

(71) - Recreation

FV -Ice plant Repair	1,000,000	510,000			480,000	10,000		RF-FV	200,000	310,000	Motion: 17-01-031
FV -Rodeo Grounds - 2016 ProjectCF	-	10,000						RR-FV	10,000		\$10, 000 in CF TCA project
FV -Netting for Ball Diamonds		-									
FV- Hall Reno (kitchen)	20,000	20,000						RR-FV	20,000		
FV- Bathroom Reno	15,000	15,000						RR-FV	15,000		
FV -Gym Equipment		-									
LC -Fire Alarm	12,000	12,000						RR -C	12,000		
LC-Natural Gas, hot water tank (big), 4 new baseboards	10,800	10,800						RR -C	10,800		
LC- Ice Rink Foam Dividers		2,500						RR -C	2,500		MOVED to NON TCA
LC- One set of lights for outdoor rink	12,000	12,000						RR-LC >OO	12,000		
LC- Sidewalk to Tennis Court		-									MOVED TO NON TCA
LC- Curling Rink Lights	18,000	18,000						GOO	18,000		
LC- 2" water line to the ball diamonds	10,000	10,000						GOO	10,000		
LC- Utility Tractor and attachments		-						GTOO			
LC- 3 windows upstairs overlooking the ice	8,000	8,000						GOO	8,000		
LC- Dressing room expansion including gym/weight room	100,000	100,000						GOO	100,000		
ZA- Water Repair in Furnance Room	10,000	10,000						GOO	10,000		
ZA- Re-shingling hall	35,000	35,000						GOO	35,000		
ZA- Energy efficiency upgrade	30,000	30,000						GOO	30,000		
Total department 71	1,280,800	803,300	-	-	480,000	10,000	-		493,300	310,000	

(72) - Parks & Playgrounds Department

Machesis Lake Site Development	75,000	37,500			37,500		5,000	GCR	32,500		Project pending Alberta Parks grant of \$37,500
Improvements to Provincial Park - Bridge Campground	60,000	30,000			30,000		15,036	GCR	14,964		Project pending Alberta Parks grant of \$30,000
Hutch Lake Cabins - Playground	35,000	35,000					35,000				
Hutch Lake Campground improvements	112,000	112,000					49,000	MR	63,000		
Hutch Lake Dock Blocks	10,000	10,000					10,000				
FV - Mackenzie Housing Park Toddler Playground Equipment	20,000	20,000					-	MR	20,000		
LC - Slide & swings Big Back Yard	35,000	35,000					-	MR	35,000		
LC - Playground Expansion	95,000	50,000			45,000			MR	50,000		Motion # 17-04-277
Total department 72	442,000	329,500	-	-	67,500	45,000	114,036		215,464	-	

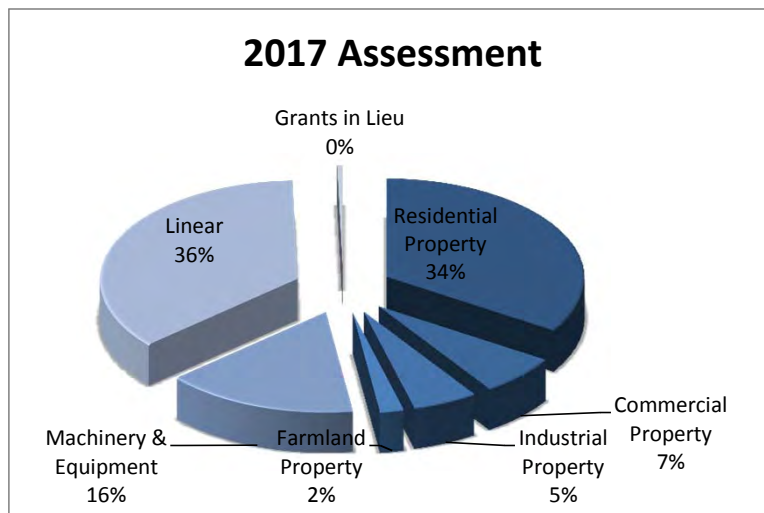
TOTAL 2017 Capital Projects	8,229,534	3,247,626	633,478	1,951,000	2,103,000	300,280	483,315		1,570,961	1,200,000	
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Assessment & Taxation

	2015 Assessment for 2016 Tax Year	% Change	2016 Assessment for 2017 Tax Year	2017 Projected Revenue
Residential Property	730,133,910	6.92%	780,624,090	5,860,926
Commercial Property	140,170,020	6.40%	149,145,140	1,775,275
Industrial Property	128,227,880	-5.22%	121,540,530	1,446,697
Farmland Property	44,345,260	0.00%	44,343,070	377,271
Machinery & Equipment	400,679,700	-10.22%	359,713,940	4,281,675
Linear	998,801,290	-17.31%	825,930,250	9,831,048
Grants in Lieu	9,961,360	-1.16%	9,845,820	97,531
Total Taxable Assessment	\$2,452,319,420	-6.57%	\$2,291,142,840	\$23,670,421
Tax exempt assessment	183,328,920	2.07%	187,119,170	0
Total Assessment	\$2,635,648,340	-5.97%	\$2,478,262,010	\$23,670,421

Notes:

Project revenue is based on 2016 mill rate.



Municipal Reserves

**MACKENZIE COUNTY
MUNICIPAL RESERVES**

Name	Estimated (Dec. 31, 2016)	To be used for projects (TCA & NTCA)	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Interfund Transfers	Estimated (Dec. 31, 2017)
Operating Fund Reserves:						
Bursaries (Moved to 2017 Budget Line)	9,250			(9,250)		-
Operating Fund Reserve - incl. non-TCA	-					-
General Operating Reserve	3,137,564	(256,650)	250,000			3,130,914
Gravel Reclamation	22,377					22,377
Gravel Crushing Reserve	543,955					543,955
Off-Site Levy Reserve	1,277,507					1,277,507
Grants to Other Organizations Reserve	330,394	(222,650)	10,000		20,000	137,744
Development	0					-
Non-profit Organizations	20,000				(20,000)	-
Recreation Emergency Funding	130,333					130,333
Subdivisions Reserve	-					-
Municipal Reserve	478,922	(168,000)	100,000			410,922
Subtotal - Operating Fund Reserves	5,950,303	(390,650)	360,000	(9,250)	-	5,653,752
Capital Fund Reserves:						
Incomplete Capital - Administration	-					-
Incomplete Capital - Fire Department	-					-
Emergency Service	963,469				(963,469)	-
Emergency Service - Tompkins	250,000	-	125,000		(250,000)	125,000
Incomplete Capital - Enforcement	-					-
Vehicle & Equipment Replacement and Emergency Service Reserve	1,770,195	(222,047)	485,000		963,469	2,996,617
Emergency Service - Fort Vermilion	450,000		225,000			675,000
Roads Reserve (General)	4,536,864	(655,000)	500,000			4,381,864
Street Light Replacement Reserve	-					-
Walking Trails - Fort Vermilion	-					-
Walking Trails - La Crete	-					-
Walking Trails - Zama	-					-
Incomplete Capital - Public Works	-					-
Incomplete Capital - Airport	-					-
Drainage Reserve	2,500,031	(585,606)	350,000			2,264,425
Water Treatment Plant	386,225				(190,011)	196,214
Water Reserve Fund	2,492,123	(15,000)			190,011	2,667,134
Water Upgrading	-					-
Incomplete Capital - Sewer	-					-
Sewer Upgrading	-					-
Incomplete Capital - Waste	-					-
Waste	-					-
Walking Trails - Zama	-					-
Incomplete Capital - Shop & Storage	-					-
Garbage Projects (incl. capital)	-					-
Incomplete Capital - Development	-					-
Recreation and Parks	250,000	(55,000)	50,000			245,000
Recreation Board Reserve - Zama	19,389					19,389
Recreation Reserve - Fort Vermilion	130,076	(55,000)				75,076
Recreation Reserve - La Crete	240,570	(30,050)				210,520
Recreation Facilities - Zama	-					-
Recreation Facilities - Fort Vermilion	200,000	(200,000)	100,000			100,000
Recreation Facilities - La Crete	(60,192)		290,000			229,808
Incomplete Capital - Recreation	-					-
General Capital Reserve	4,049,943	300,000	250,000	-	250,000	4,849,943
Subtotal - Capital Fund Reserves	18,178,693	(1,517,703)	2,375,000	-	(0)	19,035,990
TOTAL RESERVES	24,128,996	(1,908,353)	2,735,000	(9,250)	(0)	24,689,742

Established reserves as per Council policies

Grants to Not-For-Profit Organizations

MACKENZIE COUNTY

Summary of Grants to Other Organizations (NPOs)

Location	FCSS	Other Grants	Recreation Boards	Mackenzie County Library Board	Total
3 Recreation Boards - Capital			807,700		807,700
Fort Vermilion	149,202	58,500	1,060,139		1,267,841
La Crete	215,210	167,341	942,978		1,325,529
Zama	8,941	8,000	337,953		354,894
High Level		40,000			40,000
Rocky Lane		34,000			34,000
Rainbow Lake		5,000			5,000
Library				228,000	228,000
Other (Regional)		53,000			53,000
Tourism		0			0
Cemeteries		4,200			4,200
Total 2017 Budget	373,353	370,041	3,148,770	228,000	4,120,164

Library Boards

Mackenzie Library Board

	2017 Budget	change	2017 Request	change	2016 Actual	change	2015 Actual	change	2014 Actual	change
Mackenzie Library Board	212,500	0.00%	212,500	0.00%	233,275	10.81%	212,500	0.94%	210,526	0.15%
Town of High level Cost Sharing*	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	-1.96%
Total	228,000	0.00%	228,000	0.00%	248,775	10.06%	228,000	0.87%	226,026	0.00%
Population	10,927		10,927		10,927		10,925		10,927	
\$ per capita	\$20.87		\$20.87		\$22.77		\$20.87		\$20.69	

Mackenzie County

Recreation Boards

		2017 Budget	2017 Requests	2016 Actual	2015 Actual	2014 Actual
FV Recreation Society	Capital - see specification	1,045,000	555,000	113,870	129,500	53,500
	Operating - Board & Facilities		237,950	185,850	185,850	172,083
	Total requested	1,045,000	792,950	299,720	315,350	225,583
	<i>Paid by County:</i>					
	Operating - utilities	116,527	116,527	69,807	110,978	114,064
	Operating - insurance	16,912	16,912	16,912	17,555	17,794
	Total requested + paid by County	1,178,439	926,389	386,439	443,883	357,442

LC Recreation Society	Capital - see specification	177,700	177,700	414,149	82,030	220,000
	Operating - Board & Facilities	298,600	299,550	298,600	242,585	224,616
	Total requested	476,300	477,250	712,749	324,615	444,616
	<i>Paid by County:</i>					
	Operating - utilities	131,250	131,250	71,439	125,000	136,924
	Operating - insurance	36,828	36,828	36,828	38,319	37,257
	Total requested + paid by County	644,378	645,328	821,016	487,934	618,797

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	Capital - see specification	75,000	75,000	30,920	78,200	43,500
	Operating - Board & Facilities	118,880	118,880	118,880	118,880	118,880
	Water Line & Furnace Repair	10,000				
	Total requested	203,880	193,880	149,800	197,080	162,380
	<i>Paid by County:</i>					
	Operating - Utilities	9,424	9,424	7,523	8,975	11,150
	Operating - Insurance	5,769	5,769	5,769	5,885	5,832
Total requested + paid by County	219,073	209,073	163,092	211,940	179,362	

Summary	2017 Budget	2017 Requests	2016 Actual	2015 Actual	2014 Actual
Total capital (County's portion)	1,297,700	807,700	558,939	289,730	317,000
Total operating	417,480	656,380	603,330	547,315	515,579
Total capital + operating	1,715,180	1,464,080	1,162,269	837,045	832,579
County-paid utilities & insurance	316,710	316,709	208,277	306,713	323,021
Grand total	2,031,890	1,780,789	1,370,546	1,143,758	1,155,600

Specification of Capital Grant Requests for 2017 (includes non-TCA items)	2017 Budget	2017 Requests	Cost Allocation - Approved			Notes
			Rec. Board cost share	County cost share	Total	
<i>Fort Vermilion Recreation Society:</i>						
Rodeo Grounds -CF	10,000	10,000		10,000	10,000	Requesting additional funds
Hall Reno (kitchen)	20,000	20,000		20,000	20,000	
Bathroom Reno	15,000	15,000		15,000	15,000	
FV Ice Plant	1,000,000	510,000	490,000	510,000	1,000,000	200,000 FV Rec Reserve
Gym Equipment						
Subtotal - Fort Vermilion Recreation Society	1,045,000	555,000	490,000	555,000	1,045,000	
<i>La Crete Recreation Society:</i>						
Fire Alarm	12,000	12,000		12,000	12,000	
Natural Gas, hot water tank (big), 4 new baseboards	10,800	10,800		10,800	10,800	
Ice Rink Foam Dividers	2,500	2,500		2,500	2,500	
One set of lights for outdoor rink	12,000	12,000		12,000	12,000	
Sidewalk to Tennis Court	4,400	4,400		4,400	4,400	
Curling Rink Lights	18,000	18,000		18,000	18,000	
2" water line to the ball diamonds	10,000	10,000		10,000	10,000	
Utility Tractor and attachments					-	County will donate one
3 windows upstairs overlooking the ice	8,000	8,000		8,000	8,000	
Dressing room expansion including gym/weight room	100,000	100,000		100,000	100,000	Reduced to \$100,000
Subtotal - La Crete Recreation Society	177,700	177,700	-	177,700	177,700	
<i>Zama Recreation Society:</i>						
Zama Water Repair in Furnace Room	10,000	10,000		10,000	10,000	
Re-shingling hall	35,000	35,000		35,000	35,000	
Energy efficiency upgrade	30,000	30,000		30,000	30,000	
Subtotal - Zama Recreation Society	75,000	75,000	-	75,000	75,000	
Total - Recreation Societies	1,297,700	807,700	490,000	807,700	1,297,700	

Mackenzie County

Schedule of Recurring Grants - FCSS

	2017 Budget	change	2017 Requests	change	2016 Actual	change	2015 Actual	change	2014 Actual	change
Fort Vermilion FCSS	149,202	-38%	241,000	91%	149,202	27%	126,019	7%	117,227	0%
La Crete FCSS	215,210	-2%	220,530	21%	215,210	27%	181,770	7%	169,089	0%
Zama FCSS	8,941	0%	8,941	18%	8,941	27%	7,552	7%	7,025	0%
Total FCSS Funding Requested:	373,353	-21%	470,471	49%	373,353	27%	315,341	7%	293,341	0%
Provincial FCSS Funding (80%)	298,682	0%	298,682	18%	298,682	27%	252,273	7%	234,673	0%
Municipal Share (20%)	74,671	0%	74,671	18%	74,671	27%	63,068	7%	58,668	0%
Provincial + Municipal funding available:	373,353	0%	373,353	18%	373,353	27%	315,341	7%	293,341	0%
Requested over funding available:	0		97,118		0		0		0	

The 20% municipal share is funded by the County's municipal taxes.

Mackenzie County

Grants to Other Non-Profit Organizations

Organization	Operating or Capital	2017 Budget	2017 Requests	2016 Actual	2015
FV Agricultural Society - Heritage Centre	Operating	25,000	57,000	25,000	25,000
FV Area Board of Trade	Operating	12,000	23,050	12,000	12,000
	Operating		-	-	-
FV Royal Canadian Legion, Branch 243	Operating	6,000	-	6,000	6,000
FV Seniors' Club	Operating	4,000	-	4,000	4,000
FV Walking Trail - in TCA budget	Operating	11,500	-	-	10,000
FV Friends of the Old Bay House Society	Capital		23,000	-	-
Fort Vermilion Youth Programs	Operating		-		5,000
La Crete Recreational Society - Rec. Programs Director			-	-	50,000
LC Area Chamber of Commerce	Operating	23,000	25,000	23,000	23,000
LC Agricultural Society - Mennonite Heritage Village	Capital	10,000	10,000	10,000	10,000
	Operating	35,000	75,000	35,000	35,000
	Operating-Utilities & Insurance	41,000	41,000	22,489	41,506
LC Community Equine Centre	Operating	10,000	-	100,000	
LC Field of Dreams Stampede Committee (Rodeo)	Capital	35,000	75,000	-	-
LC Meals for Seniors	Operating	4,000	6,000	4,000	4,000
LC Seniors Inn (drop-in centre)	Operating	3,000	3,000	3,000	3,000
	Operating - Utilities	1,341	1,341	1,219	1,456
LC Walking Trails - in TCA budget	Operating		-	-	10,000
LC Peace Country Gleaners Society	Capital		20,000	-	
LC Polar Cats	Operating	5,000	10,000	5,000	5,000
HL Rural Community Hall	Operating	10,000	10,000	10,000	10,000
	Capital	10,000	10,000	10,000	7,000
HL Agricultural Exhibition Association	Capital	15,000	15,000	10,000	10,000
HL Native Friendship Centre Society	Operating		5,000	-	-
Watt Mountain Wanderers	Operating	5,000	10,000	5,000	10,000
Northern Lights Regional Humane Society	Operating		6,000	-	-
Rocky Lane Agricultural Society	Capital	12,000	12,000	12,000	14,000
	Operating	22,000	14,000	14,000	14,000
	Operating - Rocky Acres		-	-	-
Rainbow Lake Family Centre	Capital	5,000	-	-	10,000
Eagles Nest Bible Camp (SCA Int'l)	Capital		25,000	-	-

Organization	Operating or Capital	2017 Budget	2017 Requests	2016 Actual	2015
ZA Chamber of Commerce	Operating	8,000	8,000	8,000	8,000
Mackenzie Regional Community Policing Society	Operating		-		-
Brighter Futures Society	Operating		8,000	-	-
FV Mackenzie Applied Research Association	Operating		50,000	50,000	50,000
	Operating		15,000	-	-
Frontier Veterinary Services	Operating - Large Animal		20,000	-	-
	Operating		40,000	60,000	100,000
River Road Trading Post	Operating		21,600	-	-
Assumption Region Community Policing Society	Operating		10,000	-	-
REDI	Operating	28,000	28,000	28,000	28,000
Mackenzie Tourism (DMO)	Operating		12,500	-	15,000
Mackenzie Golf	Project		1,000	1,000	1,000
High School Bursaries	Operating	25,000	25,000	24,000	25,000
Cemeteries	Operating	4,200	4,200	4,200	3,500
Total		370,041	719,691	486,908	550,462

Mackenzie County
Cemeteries

	2017 Budget	2017 Request	2016 Actual	2015 Actual	2014 Actual	2013 Actual
St. Henry's RC Cemetary	600	600	600	500	500	500
St. Luke's Anglican Cemetary	600	600	600	500	500	500
La Crete Bergthaler	600	600	600	500	500	500
La Crete Christian Fellowship	600	600	600	500	500	500
North Paddle River Cemetary	600	600	600	500	500	500
Cornerstone Evangelical Church	600	600	600	500	500	500
Ruthenian Greek Cemetary	600	600	600	500	500	500
	4,200	4,200	4,200	3,500	3,500	3,500



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Karen Huff, Director of Finance
Title:	Bylaw 1064-17 2017 Tax Rate Bylaw

BACKGROUND / PROPOSAL:

According to the *Municipal Government Act* Division 2, each Council must set the tax rates and pass a property tax bylaw annually, subsequent to the budget approval for that year.

OPTIONS & BENEFITS:

The attached Bylaw outlines the estimated operating revenues, estimated municipal expenses, repayment of principal debt, the estimated amount to be raised by general municipal taxation towards the 2017 capital expenditures, the estimated amount for future financial plans (contributions to reserves per the established policies).

Mill rates for 2017 Tax Rate Bylaw 1064-17 are based on 2016 rates as per the following council motions:

MOTION 16-09-649 **MOVED** by Councillor Toews

That Council direct administration to hold the line in the 2017 Budget development.

CARRIED

MOTION 17-04-253 **MOVED** by Councillor Bateman
Requires 2/3

That first reading be given to Bylaw 1064-17 being the 2017 Tax Rate bylaw for Mackenzie County as AMENDED with last year's rates and minimum tax rates.

CARRIED

Author: J. Phillips **Reviewed by:** C. Gabriel **CAO:** L. Racher

The Bylaw includes rates for requisitions from Alberta School Foundation Fund (School) and Boreal Housing Foundation (Senior's Lodge). The 2017 and 2016 requisitions before any adjustments for municipal over/under collections were as follows:

	2017	2016	2015	2015 Change	2016 Change
School	6,520,271	6,836,582	6,635,781	-2%	-5%
Seniors' Lodge	461,788	852,083	788,108	-42%	-46%

Below are the following tables summarizing the changes in Revenue, Assessment, Linear and Mill Rate from 2015 and 2016 as compared to 2017.

	2017 Estimated	2016	2015	2015 Change	2016 Change
Revenue	\$31,414,160**	\$33,778,664*	\$35,309,092	-11%	-7%

* revenue based on October 2016 actuals from January 11, 2017 budget meeting

** estimated revenue based on 2016 revenue less 7% assessment decrease in 2016

	2017	2016	2015	2015 Change	2016 Change
Assessment	2,291,142,840	2,466,215,400	2,571,230,990	-11%	-7%

	2017	2016	2015	2015 Change	2016 Change
Linear	825,930,250	998,801,290	1,171,219,970	-30%	-18%

Mill Rates

	2017	2016	2015	Difference	% Change
Residential	0.007283	0.007283	0.007508	0.000225	-3%
Farmland	0.008508	0.008508	0.008508	0	0%
Non-Residential	0.011903	0.011903	0.011903	0	0%
Machinery & Equipment	0.011903	0.011903	0.011903	0	0%

COSTS & SOURCE OF FUNDING:

2017 Operating Budget

SUSTAINABILITY PLAN:

Municipal taxation revenue is the major revenue source to fund the municipal operations and projects.

Author: J. Phillips Reviewed by: K. Huff CAO: L. Racher

COMMUNICATION:

2017 Budget is publicly available and the budget highlights will be provided at the ratepayers meetings in June 2017 by council and administration.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1064-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1064-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

Author: J. Phillips Reviewed by: K. Huff CAO: L. Racher

BYLAW NO. 1064-17
BEING A BYLAW OF
THE MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
ASSESSABLE PROPERTY WITHIN MACKENZIE COUNTY
FOR THE 2016 TAXATION YEAR

WHEREAS, Mackenzie County in the province of Alberta, has prepared and adopted detailed estimates of the municipal revenue, expenses and expenditures as required, at the Council meeting held on April 26, 2017; and

WHEREAS, the estimated municipal operating revenues from all sources other than property taxation total \$7,773,659; and

WHEREAS, the estimated municipal expenses (excluding non-cash items) and including requisitions set out in the annual budget for the Mackenzie County for 2017 total \$41,950,410, with \$1,570,961 to be funded from prior year's surplus; and the balance of \$23,798,944 is to be raised by general municipal property taxation; and

WHEREAS, the estimated amount required to repay principal debt to be raised by general municipal taxation is \$1,575,520 and

WHEREAS, the estimated amount required for current year capital expenditures to be raised by general municipal taxation is \$1,822,516; and

WHEREAS, the estimated amount required for future financial plans to be raised by municipal taxation is \$1,821,103; and

THEREFORE, the total amount to be raised by general municipal taxation is \$30,781,003; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund Requisition:

	Base	Over/Under Levy	Total
Residential and Farmland	\$2,002,066	\$4,334	\$2,006,400
Non-Residential	\$4,511,601	\$-3,712	\$4,507,889
Total	\$6,513,667	\$622	\$6,514,289

Opted Out School Board:

	Base	Over/Under Levy	Total
Residential and Farmland	\$5,609	\$487	\$6,096
Non-Residential	\$995	\$-3	\$992
Total	\$6,604	\$484	\$7,088

Total School Requisitions	\$6,520,271	\$1,106	\$6,521,377
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Lodge Requisition:

	Base	Over/Under Levy	Total
Lodge Requisition - Operating	\$461,788	\$1,480	\$463,268
Lodge Requisition – Capital *	\$0	\$1,416	\$1,416
Total Lodge Requisitions	\$461,788	\$2,896	\$464,684

WHEREAS, the Council of Mackenzie County is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenses, expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act (MGA), Revised Statutes of Alberta, 2000, Chapter M-26 as amended; and

WHEREAS, the assessed value of all property in Mackenzie County for school requisition and municipal purposes as shown on the assessment roll is:

Assessment:

Residential	\$785,955,280
Farmland	\$43,486,100
Non-Residential	\$1,101,987,520
Machinery & Equipment	\$359,713,940
Total	\$2,291,142,840

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Mackenzie County in the Province of Alberta enacts as follows:

1. That the Chief Administrative Officer is hereby authorized and directed to levy the following rates of taxation of the assessed value of all property as shown on the assessment roll of Mackenzie County:

General Municipal	Tax Levy	Assessment	Tax Rate
Residential	\$5,724,112.30	\$785,955,280	0.007283
Farmland	\$369,979.74	\$43,486,100	0.008508
Non-Residential	\$13,116,957.45	\$1,101,987,520	0.011903
Machinery & Equipment	\$4,281,675.03	\$359,713,940	0.011903
	\$23,492,725	\$2,291,142,840	
Revenue estimated due to the established minimum	\$306,219		
Total	\$23,798,944	\$2,291,142,840	

Residential shall be **\$200** (two hundred dollars)
 Non-Residential shall be **\$400** (four hundred dollars)
 Farmland shall be **\$35** (thirty-five dollars)

	Tax Levy	Taxable Assessment	Tax Rate
Alberta School Foundation Fund:			
Residential and Farmland	\$2,002,066	\$823,692,270	0.0024307
Non-Residential	\$4,511,601	\$1,063,229,310	0.0042433

Opted Out School:			
Residential and Farmland	\$5,609	\$2,307,620	0.0024306
Non-Residential	\$995	\$234,520	0.0042433

Exempt:			
Machinery & Equipment 100%	0	\$359,713,940	0.0000000
GIPO Properties		\$7,163,620	0.0000000
Electric Power Generation 100%	0	\$34,801,560	0.0000000

Total ASFF	\$6,520,271	\$2,291,142,840	
-------------------	--------------------	------------------------	--

Lodge Requisition - Operating	\$461,788	\$2,291,142,840	0.0002016
Lodge Requisition - Capital	\$0	\$2,291,142,840	0.0000000
Total Lodge Requisition	\$461,788	\$2,291,142,840	0.0002016

Grand Total	\$30,781,003		
--------------------	---------------------	--	--

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time this 11th day of April, 2017.

READ a second time this _____ day of _____, 2017.

READ a third time and finally passed this _____ day of _____, 2017.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Karen Huff, Director of Finance
Title:	2016 Audited Financial Statement and Financial Information Return (DRAFTS)

BACKGROUND / PROPOSAL:

Under the MGA, every municipality must prepare the audited financial statements and make it available to the public by May 1st. The County’s annual approved 2016 audited financial statements (annual report) and 2016 Financial Information Return must be submitted to Municipal Affairs by May 1, 2017.

Copies of the draft 2016 Audited Financial Statement and 2016 Financial Information Return are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

NA

SUSTAINABILITY PLAN:

NA

COMMUNICATION:

Once approved, the 2016 annual report will be made available to the public at all County offices and posted on the County’s website. The 2016 annual report will also be presented at the annual ratepayers meetings.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the 2016 Audited Financial Statement and Financial Information Return be approved as presented.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Wilde and Company

Chartered Accountants

P.O. BOX 70
4902 – 50 STREET
VEGREVILLE, AB T9C 1R1

TELEPHONE (780) 632-3673
TOLL FREE 1-800-808-0998
FAX (780) 632-6133
E-MAIL office@wildeandco.com

INDEPENDENT AUDITOR'S REPORT

To the Reeve and Council of Mackenzie County

We have audited the accompanying financial statements of Mackenzie County, which comprise the statement of financial position as at December 31, 2016, and the statements of operations, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Mackenzie County as at December 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Vegreville, AB
April 25, 2017

Chartered Accountants

MACKENZIE COUNTY
Consolidated Statement of Financial Position
As at December 31, 2016

DRAFT

	2016	2015
	\$	\$
Financial Assets		
Cash and temporary investments (Note 3)	19,915,575	18,470,139
Receivables		
Taxes receivable (Note 4)	1,589,572	811,537
Due from governments	3,446,022	2,906,657
Trade and other receivables	869,878	1,115,790
Short term investments (Note 5)	5,795,878	5,044,630
Land held for resale	46,846	8,705
Investments (Note 6)	5,668,164	6,468,440
	37,331,935	34,825,898
Liabilities		
Accounts payable and accrued liabilities (Note 7)	4,918,765	5,505,820
Deposit liabilities	529,319	514,961
Deferred revenue (Note 8)	1,526,832	793,457
Long term debt (Note 9)	14,657,290	16,235,802
	21,632,206	23,050,040
Net financial assets	15,699,729	11,775,858
Non-financial assets		
Tangible capital assets (Schedule 2)	188,871,904	186,458,708
Inventory for consumption (Note 11)	2,059,392	2,619,015
Prepaid expenses	382,036	359,705
	191,313,332	189,437,428
Accumulated surplus (Schedule 1, Note 14)	207,013,061	201,213,286
Contingent liability (Note 17)		

MACKENZIE COUNTY
Consolidated Statement of Operations
As at December 31, 2016

DRAFT

	Budget \$ (Unaudited)	2016 \$	2015 \$
Revenue			
Net municipal taxes (Schedule 3)	26,232,384	26,232,538	27,885,203
User fees and sales of goods	4,594,216	4,507,818	4,619,126
Government transfers for operating (Schedule 4)	1,302,914	1,390,555	1,501,319
Investment income	360,000	525,474	500,870
Penalties and costs on taxes	1,288,413	1,453,394	1,057,962
Licenses, permits and fines	448,000	456,914	539,489
Rentals	80,455	114,094	140,117
Other	358,000	416,806	979,452
Total revenue	34,664,382	35,097,593	37,223,538
Expenses			
Legislative	796,640	647,300	543,500
Administration	5,674,653	6,505,191	7,036,030
Protective services	1,864,996	1,337,485	1,605,857
Transportation	18,428,976	15,480,795	15,352,206
Environmental use and protection	4,925,216	4,720,707	5,185,155
Family and community support	781,053	784,073	639,256
Planning, development and agriculture	2,639,517	2,694,732	2,752,139
Recreation and culture	2,308,449	2,068,564	2,276,295
Loss on disposal of capital assets	387,237	322,261	306,170
Total expenses	37,806,737	34,561,108	35,696,608
Excess (deficiency) of revenue over expenses	(3,142,355)	536,485	1,526,930
Other			
Government transfers for capital (Schedule 4)	12,401,732	5,263,290	5,102,465
Contributed assets	-	-	718,363
Other capital contributions	-	-	14,787
Excess of revenues over expenses	9,259,377	5,799,775	7,362,545
Accumulated surplus - beginning of the year	201,213,286	201,213,286	193,850,741
Accumulated surplus - end of the year	210,472,663	207,013,061	201,213,286

MACKENZIE COUNTY

Consolidated Statement of Change in Net Financial Assets
As at December 31, 2016

DRAFT

	Budget \$ (Unaudited)	2016 \$	2015 \$
Excess of revenue over expenses	9,259,377	5,799,775	7,362,545
Acquisition of tangible capital assets	(28,339,029)	(11,714,814)	(9,272,010)
Contributed tangible capital assets	-	-	(718,363)
Proceeds on disposal of tangible capital assets	492,932	639,056	528,614
Amortization of tangible capital assets	9,169,166	8,345,075	8,922,961
Loss on sale of tangible capital assets	387,237	322,261	306,170
	(18,289,694)	(2,408,422)	(232,628)
Acquisition of prepaid assets	-	(22,331)	(63,890)
Use (acquisition) of supplies inventories	580,324	554,849	(191,404)
	580,324	532,518	(255,294)
Increase (decrease) in net assets	(8,449,993)	3,923,871	6,874,623
Net financial assets, beginning of year	11,775,858	11,775,858	4,901,235
Net financial assets, end of year	3,325,865	15,699,729	11,775,858

MACKENZIE COUNTY
Consolidated Statement of Cash Flows
As at December 31, 2016

DRAFT

	2016 \$	2015 \$
Operating		
Excess of revenue over expenses	5,799,775	7,362,545
Net changes in non-cash items included in excess of revenues over expenses		
Amortization of tangible capital assets	8,345,075	8,922,961
Loss on disposal of tangible capital assets	322,261	306,170
Tangible capital assets received as contributions	-	(718,363)
Net changes in non-cash charges to operation		
Increase in taxes and grants in lieu receivable	(778,035)	(330,618)
Decrease (increase) in government receivables	(539,365)	542,176
Decrease (increase) in trade and other receivables	245,912	(67,529)
Decrease (increase) in inventory for consumption	559,623	(191,404)
Increase in land held for resale	(38,141)	(5,260)
Increase in prepaid expenses	(22,331)	(63,890)
Decrease in accounts payable and accrued liabilities	(587,060)	(1,069,413)
Increase in deposit liabilities	14,358	16,197
Increase (decrease) in deferred revenue	733,375	(355,200)
<i>Net cash provided by operating transactions</i>	14,055,447	14,348,372
Capital		
Acquisition of tangible capital assets	(11,714,814)	(9,272,010)
Adjustment to tangible capital assets	(4,769)	-
Proceeds on sale of tangible capital assets	639,056	528,614
<i>Net cash applied to capital transactions</i>	(11,080,527)	(8,743,396)
Investing		
Decrease (increase) in restricted cash or cash equivalents	(733,375)	355,200
Decrease (increase) in short term investments	(751,248)	4,955,370
Decrease in investments	800,276	455,038
<i>Net cash provided by (used in) investing transactions</i>	(684,347)	5,765,608
Financing		
Long term debt repaid	(1,578,512)	(1,669,369)
<i>Net cash used in investing transactions</i>	(1,578,512)	(1,669,369)
Change in cash and cash equivalents during the year	712,061	9,701,215
Cash and cash equivalents, beginning of year	17,676,682	7,975,467
Cash and cash equivalents, end of year	18,388,743	17,676,682
Cash and cash equivalents is made up of:		
Cash and temporary investments (Note 3)	19,915,575	18,470,139
Less: restricted portion of cash and temporary investments (Note 3)	(1,526,832)	(793,457)
	18,388,743	17,676,682
Cash flows supplementary information		
Interest received	590,387	645,840
Interest paid	562,322	621,194

See accompanying notes

MACKENZIE COUNTY
Schedule of Changes in Accumulated Surplus
As at December 31, 2016

(Schedule 1)

	Unrestricted Surplus	Restricted Operating	Restricted Capital	Equity in Capital	2016 \$	2015 \$
Balance, beginning of year	3,729,326	8,120,997	19,140,057	170,222,906	201,213,286	193,850,741
Excess of revenues over expenses	5,799,775	-	-	-	5,799,775	7,362,545
Unrestricted funds designated for future use	(3,487,224)	246,958	3,240,266	-	-	-
Restricted funds used for operations	1,931,924	(1,887,024)	(44,900)	-	-	-
Restricted funds used for tangible capital assets	-	(530,629)	(4,156,732)	4,687,361	-	-
Current year funds used for tangible capital assets	(7,027,456)	-	-	7,027,456	-	-
Disposal of tangible capital assets	961,317	-	-	(961,317)	-	-
Annual amortization expense	8,345,075	-	-	(8,345,075)	-	-
Adjustment to tangible capital assets	(4,771)	-	-	4,771	-	-
Long term debt repaid	(1,578,512)	-	-	1,578,512	-	-
Balance, end of year	8,669,454	5,950,302	18,178,691	174,214,614	207,013,061	201,213,286

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MACKENZIE COUNTY
Schedule of Tangible Capital Assets
As at December 31, 2016

(Schedule 2)

	Land and Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2016 \$	2015 \$
Cost							
Balance, beginning of year	10,401,652	19,026,484	337,275,464	13,292,364	4,272,991	384,268,955	375,637,321
Acquisition of tangible capital assets	32,112	860,549	2,192,781	2,550,168	554,308	6,189,918	7,747,136
Construction in progress	93,353	555	5,308,793	122,198	-	5,524,899	2,243,237
Disposal of tangible capital assets	-	-	(148,277)	(1,389,064)	(54,099)	(1,591,440)	(1,358,739)
Balance, end of year	10,527,117	19,887,588	344,628,761	14,575,666	4,773,200	394,392,332	384,268,955
Accumulated amortization							
Balance, beginning of year	1,226,101	4,023,380	186,903,890	3,809,473	1,842,632	197,805,476	189,406,471
Annual amortization	293,986	346,847	6,329,800	1,155,436	219,006	8,345,075	8,922,961
Accumulated amortization on disposals	-	-	(148,277)	(432,747)	(49,099)	(630,123)	(523,956)
Balance, end of year	1,520,087	4,370,227	193,085,413	4,532,162	2,012,539	205,520,428	197,805,476
2016 net book value of tangible capital assets	9,007,030	15,517,361	151,543,348	10,043,504	2,760,661	188,871,904	186,463,479
2015 net book value of tangible capital assets	9,175,551	15,003,104	150,371,574	9,482,891	2,430,359		186,463,479

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MACKENZIE COUNTY
Schedule of Property and Other Taxes
As at December 31, 2016

DRAFT

(Schedule 3)

	Budget \$ (Unaudited)	2016 \$	2015 \$
Taxation			
Real property taxes	17,176,936	17,408,445	16,705,629
Linear property	16,503,331	16,298,615	18,301,926
Government grants in place of property taxes	101,927	95,294	104,292
Special assessments and local improvement taxes	171,497	120,584	197,245
	33,953,691	33,922,938	35,309,092
Requisitions			
Alberta School Foundation Fund	6,866,280	6,838,317	6,635,781
Mackenzie Housing Management Board:			
Operating	442,907	442,083	378,108
Capital	412,120	410,000	410,000
	7,721,307	7,690,400	7,423,889
Net Municipal Taxes	26,232,384	26,232,538	27,885,203

MACKENZIE COUNTY
Schedule of Government Transfers
As at December 31, 2016

DRAFT

(Schedule 4)

	Budget \$ (Unaudited)	2016 \$	2015 \$
Transfers for Operating			
Provincial Government	1,302,914	1,390,555	1,501,319
	1,302,914	1,390,555	1,501,319
Transfers for Capital			
Provincial Government	12,401,732	5,263,290	5,102,465
	12,401,732	5,263,290	5,102,465
Total Government Transfers	13,704,646	6,653,845	6,603,784

MACKENZIE COUNTY
Schedule of Consolidated Expenses by Object
As at December 31, 2016

DRAFT

(Schedule 5)

	Budget \$ (Unaudited)	2016 \$	2015 \$
Consolidated Expenses by Object			
Salaries, wages and benefits	9,101,663	8,639,744	8,210,041
Contracted and general services	7,611,114	6,669,465	6,871,689
Materials, goods, supplies and utilities	5,557,083	5,699,765	5,549,188
Transfers to other governments (Note 13)	1,805,000	1,408,661	1,927,281
Transfers to local boards and agencies	2,080,245	1,927,694	2,068,118
Bank charges and short term interest	27,000	32,576	29,536
Interest on long term debt	562,323	555,056	614,288
Amortization of tangible capital assets	9,169,166	8,345,075	8,922,961
Loss on disposal of tangible capital assets	387,237	322,261	306,170
Property tax bad debt expense (Note 4)	1,502,106	960,811	1,187,068
Other operating expenditures	3,800	-	10,268
	37,806,737	34,561,108	35,696,608

MACKENZIE COUNTY
Schedule of Segmented Disclosure
As at December 31, 2016

(Schedule 6)

	General Government	Protective Services	Transportation Services	Environmental Services	Planning & Development	Recreation & Culture	Other	Total \$
Revenue								
Net municipal taxes	26,111,953	-	92,675	27,910	-	-	-	26,232,538
Government transfers for operations	72,277	99,000	732,173	-	188,423	-	298,682	1,390,555
User fees and sales of goods	27,927	156,513	119,149	4,046,643	67,837	89,749	-	4,507,818
Investment income	525,474	-	-	-	-	-	-	525,474
Other revenues	1,677,892	58,584	63,699	59,206	568,160	-	13,667	2,441,208
	28,415,523	314,097	1,007,696	4,133,759	824,420	89,749	312,349	35,097,593
Expenses								
Salaries, wages and benefits	2,507,502	373,258	3,556,604	884,254	997,233	320,893	-	8,639,744
Contracted and general services	1,534,465	547,697	1,783,272	1,274,605	1,321,628	207,078	720	6,669,465
Materials, goods, supplies and utilities	337,636	277,413	3,982,767	729,351	230,981	141,617	-	5,699,765
Transfers to local boards and agencies	1,408,661	-	-	-	110,000	1,034,341	783,353	3,336,355
Interest on long term debt	48,656	-	397,152	109,248	-	-	-	555,056
Property tax bad debt expense (Note 4)	965,552	-	-	(4,741)	-	-	-	960,811
Other expenses	32,576	-	309,347	-	-	12,914	-	354,837
	6,835,048	1,198,368	10,029,142	2,992,717	2,659,842	1,716,843	784,073	26,216,033
Net revenue (expenditure) before amortization	21,580,475	(884,271)	(9,021,446)	1,141,042	(1,835,422)	(1,627,094)	(471,724)	8,881,560
Amortization of tangible capital assets	317,443	139,117	5,761,000	1,727,990	34,890	364,635	-	8,345,075
Net revenue (expenditure) before other	21,263,032	(1,023,388)	(14,782,446)	(586,948)	(1,870,312)	(1,991,729)	(471,724)	536,485
Government transfers for capital	-	375,000	3,538,061	1,350,229	-	-	-	5,263,290
2016 net revenue (expenditure)	21,263,032	(648,388)	(11,244,385)	763,281	(1,870,312)	(1,991,729)	(471,724)	5,799,775
2015 net revenue (expenditure)	22,183,747	(1,249,078)	(9,846,785)	(47,733)	(1,792,286)	(1,498,337)	(386,983)	7,362,545

DRAFT

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

1. Summary of significant accounting policies

The consolidated financial statements of the municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the municipality are as follows:

Reporting entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(continues)

Draft for Discussion Purposes

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

1. Summary of significant accounting policies *(continued)*

Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Significant estimates include:

- Amortization
- Estimated used life of tangible capital assets
- Allowance for doubtful accounts

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

Tax revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Requisition over-levy and under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(continues)

Prep _____ Added _____ Approved _____

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

1. Summary of significant accounting policies *(continued)*

Inventories for resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as physical assets under the respective function.

Gravel pit reclamation

Estimated environmental provisions, comprising pollution control, rehabilitation and pit closure, are based on the County's environmental policy taking into account current technological, environmental and regulatory requirements. The provision for rehabilitation is recognized as and when the environmental liability arises. To the extent that the obligations relate to the construction of an asset, they are capitalized as part of the cost of those assets. The effect of subsequent changes to assumptions in estimating an obligation for which the provision was recognized as part of the cost of the asset is adjusted against the asset. Any subsequent changes to an obligation which did not relate to the initial construction of a related asset are charged to the income statement.

Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(continues)

Draft for discussion only

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

1. Summary of significant accounting policies *(continued)*

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets for the year.

a) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	YEARS
Land improvements	15-45
Buildings	25-50
Engineered structures	
Water system	45-75
Wastewater system	45-75
Other engineered structures	10-50
Machinery and equipment	5-15
Vehicles	10-25

Annual amortization is not charged in the year of acquisition or the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

b) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

d) Inventories

Inventories consist of parts and supplies held for consumption, and gravel. Inventories of parts and supplies are carried at the lower of cost and replacement cost, with cost determined by the average cost method. Gravel pit reserves are recorded at cost and allocated to gravel supplies on a unit of production basis.

Prep _____ Added _____ Approved _____

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

2. Recent accounting pronouncements published but not yet adopted

The following accounting standards have been issued by the Chartered Professional Accountants of Canada (CPAC) but are not yet effective. The municipality is currently evaluating the effect of adopting these standards on their financial statements.

Section PS 2200 - Related Party Disclosures

This new Section defines a related party and establishes disclosures required for related party transactions. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

Section PS 3210 - Assets

This new Section provides guidance for applying the definition of assets set out in Financial Statement Concepts, Section PS 1000, and establishes general disclosure standards for assets. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

Section PS 3320 - Contingent Assets

This new Section defines and establishes disclosure standards on contingent assets. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

Section PS 3380 - Contractual Rights

This new Section defines and establishes disclosure standards on contractual rights. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

Section PS 3420 - Inter-entity Transactions

This new Section establishes standards on how to account for and report transactions between public sector entities that comprise a government's reporting entity from both a provider and recipient perspective. This Section applies to fiscal years beginning on or after April 1, 2017. Earlier adoption is permitted.

Section PS 3430 - Restructuring Transactions

This new Section defines a restructuring transaction and establishes standards for recognizing and measuring assets and liabilities transferred in a restructuring transaction. This Section applies to restructuring transactions occurring in fiscal years beginning on or after April 1, 2018. Earlier adoption is permitted.

Section PS 3450 - Financial Instruments

The new Section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. In conjunction with this new Section, Section PS1201, Section PS 2601 and Section 3041 have been amended as a consequence of the introduction of new financial instruments standards. These amendments were required to present the associated gains and losses with financial instruments recognized under the new Section. The new Section and the related amendments are effective for fiscal periods beginning on or after April 1, 2019.

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

3. Cash and temporary investments

	2016	2015
Cash	\$ 9,675,424	\$ 2,654,866
Temporary investments	10,240,151	15,815,273
	\$ 19,915,575	\$ 18,470,139

Temporary investments are short term deposits with original maturities of three months or less.

Council has designated funds of \$18,178,691 (2015 - \$19,140,057) included in the above amounts for capital projects, vehicle and equipment replacement and infrastructure upgrades.

Included in cash and temporary investments is a restricted amount of \$1,526,832 (2015 - \$793,457) comprised of deferred revenue not expended (Note 8).

4. Taxes receivable

	2016	2015
Taxes receivable - current	\$ 2,225,339	\$ 1,878,026
Taxes receivable - arrears	2,916,496	1,624,898
	5,141,835	3,502,924
Less: allowance for doubtful accounts	(3,552,263)	(2,691,387)
	\$ 1,589,572	\$ 811,537

Allowance for doubtful accounts is determined by management through identification of specific accounts.

Property tax bad debt expense is included in the administration expense category on the consolidated statement of operations. In 2016, this amount is \$960,811 (2015 - \$1,187,068).

5. Short term investments

	2016	2015
Short term notes and deposits	\$ 5,795,878	\$ 5,044,630

Short term notes and deposits have effective interest rates of 1.61% to 2.39% with maturity dates in 2017. Market value of the short term notes and deposits is \$5,825,160 (2015 - \$5,132,289).

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

6. Investments	2016	2015
Long term deposits	\$ 3,773,572	\$ 4,362,450
Government and government guaranteed bonds	1,894,592	2,105,990
	\$ 5,668,164	\$ 6,468,440

Long term deposits have effective interest rates of 2.105% to 4.1% with maturity dates from August 2018 to June 2024. Government and government guaranteed bonds have effective interest rates of 2.45% to 4.1% with maturity dates between December 2019 and June 2025. Market value of the investments is \$5,670,450 (2015 - \$6,544,591).

7. Accounts payables and accrued liabilities	2016	2015
Government payroll remittance payable	\$ 54,196	\$ 76,116
Trade payables and accruals	2,283,383	2,984,340
Holdback payables	284,549	133,760
Gravel pit reclamation liability	1,756,428	1,714,387
Employee payable (wages and accrued overtime)	504,803	554,544
Long term debt interest payable	35,406	42,673
	\$ 4,918,765	\$ 5,505,820

8. Deferred revenue	2016	2015
Municipal Sustainability Initiative (MSI) capital	\$ 1,338,750	\$ 793,457
Basic Municipal Transportation Grant (BMTG)	188,082	-
	\$ 1,526,832	\$ 793,457

The use of these funds are restricted to eligible projects as approved under the agreements. Unexpended funds are supported by cash and temporary investments (Note 3).

Prep _____ Added _____ Approved _____

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

9. Long term debt

	2016	2015
Tax supported debentures	\$ 14,657,290	\$ 16,235,802

Principal and interest repayments are as follows:

	Principal	Interest	Total
2017	\$ 1,575,520	\$ 505,190	\$ 2,080,710
2018	1,618,408	448,429	2,066,837
2019	1,319,527	392,813	14,561,692
2020	897,810	350,987	12,789,352
2021	709,482	319,774	11,540,555
Thereafter	8,536,543	1,974,756	10,511,299
	<u>\$ 14,657,290</u>	<u>\$ 3,991,949</u>	<u>\$ 18,649,239</u>

The current portion of the long term debt amounts to \$1,575,520 (2015 - \$1,578,512).

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.942% to 4.501% per annum and matures in periods 2017 through 2032. The weighted average annual interest rate is 3.54% for 2016 (3.55% for 2015).

Debenture debt is issued on the credit and security of the municipality at large.

Interest on long term debt amounted to \$565,056 (2015 - \$614,288).

The municipality's total cash payments for interest in 2016 were \$562,322 (2015 - \$621,194).

Draft for discussion only

Prep _____ Added _____ Approved _____

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

10. Debt limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the municipality be disclosed as follows:

	2016	2015
Total debt limit	\$ 52,646,390	\$ 55,835,307
Total debt	(14,657,290)	(16,235,802)
Amount of debt limit unused	\$ 37,989,100	\$ 39,599,505
Debt servicing limit	\$ 8,774,398	\$ 9,305,885
Debt servicing	(2,080,710)	(2,140,835)
Amount of debt servicing limit unused	\$ 6,693,688	\$ 7,165,050

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

11. Inventory for consumption

	2016	2015
Parts and supplies	\$ 826,741	\$ 852,558
Gravel	1,232,651	1,766,457
	\$ 2,059,392	\$ 2,619,015

12. Equity in tangible capital assets

	2016	2015
Tangible capital assets (Schedule 2)	\$394,392,332	\$384,268,955
Accumulated amortization (Schedule 2)	205,520,428	197,810,247
Long term debt (Note 9)	(14,657,290)	(16,235,802)
	\$174,214,614	\$170,222,906

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

13. Transfers to other governments

	2016	2015
Town of High Level	\$ 612,261	\$ 1,130,881
Town of Rainbow Lake	796,400	796,400
	\$ 1,408,661	\$ 1,927,281

These payments are related to service sharing agreements held with the Town of High Level and the Town of Rainbow Lake.

14. Accumulated surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2016	2015
Equity in tangible capital assets (Note 12)	\$174,214,612	\$170,222,906
Operating reserves (Schedule 1)	5,950,302	8,120,997
Capital reserves (Schedule 1)	18,178,691	19,140,057
unrestricted surplus (Schedule 1)	8,669,456	3,729,326
	\$207,013,061	\$201,213,286

Draft for discussion purposes

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

15. Salary and benefits disclosure

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

	2016		2015	
	Salary (1)	Benefits & allowances (2)		
William Neufeld - Reeve	\$ 52,500	\$ 219	\$ 52,719	\$ 49,319
John W. Driedger	47,700	219	47,919	53,319
Lisa Wardley	41,579	3,924	45,503	35,709
Peter Braun	47,400	4,215	51,615	44,034
Walter Sarapuk	29,971	1,975	31,946	26,754
Jacque Bateman	32,000	219	32,219	27,519
Eric Jorgensen	44,700	219	44,919	38,119
Elmer Derksen	23,700	219	23,919	23,619
Josh Knelsen	46,800	219	47,019	32,019
Ricky Paul	6,213	55	6,268	26,919
Ray Toews	16,683	110	16,793	-
Chief Administrative Officer - previous	216,125	16,103	232,228	243,450
Chief Administrative Officer - current	52,981	16,889	69,870	-
	\$ 658,352	\$ 44,585	\$ 702,937	\$ 600,780

1. Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
2. Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability, and dismemberment insurance, and long and short term disability plans.

16. Local Authorities Pension Plan

Employees of the municipality participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Public Sector Pension Plans Act. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The municipality is required to make current service contributions to the LAPP of 11.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 15.84% on pensionable earnings above this amount.

Total current service contributions by the municipality to the LAPP in 2016 were \$609,945 (2015 - \$623,215). Total current service contributions by the employees of the municipality to the Local Authorities Pension Plan in 2016 were \$579,448 (2015 - \$586,450).

At December 31, 2015, the LAPP disclosed an actuarial deficiency of \$923 million.

Prep _____ Added _____ Approved _____

MACKENZIE COUNTY
Notes to Financial Statements
Year Ended December 31, 2016

17. Contingent liability

The municipality is the defendant in a lawsuit related to off-site levies amounting to \$300,000 plus interest and costs. At present, the outcome is not determinable. The amount of any future settlement would be accounted for as a current transaction in the year of the settlement.

18. Segmented disclosure

The municipality provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

19. Financial instruments

The municipality's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, deposit liabilities, requisition over-levy, and long term debt. It is management's opinion that the municipality is not exposed to significant interest or currency risks arising from these financial instruments.

The municipality is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

20. Comparative figures

Certain comparative figures have been restated to conform to the current year's presentation.

21. Approval of financial statements

Council and Management have approved these financial statements.

22. Budget amounts

Budget amounts are included for information purposes only and are not audited.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Dave Fehr, Director of Operations
Title:	Policy PW009 Dust Control

BACKGROUND / PROPOSAL:

At the April 11, 2017 Council Meeting, Dust Control Applications was an addition to the agenda. The following motion was made:

MOTION 17-04-281 **MOVED** by Deputy Reeve Wardley
That Policy PW009 Dust Control be brought back for review.
CARRIED

Please see attached Policy PW009 Dust Control for review.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: S Wheeler Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion

Author: S Wheeler Reviewed by: _____ CAO: _____

Mackenzie County

Title	DUST CONTROL	Policy No:	PW009
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Legislation Reference	Municipal Government Act, Section 18
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Purpose To establish the procedures and standards for dust control on municipal roads.
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POLICY STATEMENT AND GUIDELINES

1. Definitions:

For the purpose of this Policy terms shall be defined as follows:

- a) A Senior Citizen residence is a residence where one primary resident is over the age of 65.
- b) High Traffic Roads are those gravel surfaced roads which are through roads or have a minimum of 4 residences that travel past the applicant's property.
- c) Property Owners are those private residents that own property in the County that is fronted by a municipal road.

2. Dust Control:

- a) The municipality may apply dust control at their own cost on an annual basis, provided there is funding in the budget, in the following areas:
 - i) Hamlet Residential (including Hamlet Country Residential)
 - ii) Hamlet Commercial
 - iii) Hamlet Industrial
 - iv) High traffic zones within the hamlets
 - v) School zones
 - vi) 1 passing zone every 30 km and at major intersections along County roads built to provincial highway standards.
 - vii) Areas where the County identifies a safety concern. ie. County haul roads, intersections
- b) The municipality shall consider extending their dust control service on municipal roads to Property Owners at a fee established by the Fee Schedule Bylaw on a

first come, first serve basis. The length of the dust control application shall be a maximum of 200 linear meters for any applicant and/or property owner, please see attached application form Schedule 'A'.

- c) Rural commercial/industrial ventures must apply dust control, at their own cost, to problem areas as determined by the municipality. Non-compliance of this policy shall result in the area being serviced by the municipality on a full cost recovery basis.

3. Dust Control for Seniors

- a) Once annually the municipality may provide dust control for Senior Citizens at a cost, as outlined in the Fee Schedule Bylaw, who live adjacent to high traffic gravel surfaced roads. One primary resident at the site must be a senior citizen for the site to qualify under this policy. The residence must be within 100 meters from the roadway, please see attached application form Schedule 'A'.

4. Type of Dust Control Application

- a) Unless approved otherwise, the municipality's dust control agents shall be applied once in late spring. The application rate shall be as determined by the municipality.
- b) The municipality shall consider the impact on the environment and the financial resources available when it chooses dust control agents. Dust control agents must be approved by the appropriate government agency and be used in accordance with any relevant regulations and specifications.
- c) The municipality may authorize petroleum companies to spread oily by-products on municipal roads provided that
 - (i) the petroleum company has authorization from Alberta Environmental Protection, and other appropriate government agencies,
 - (ii) the application can be coordinated with municipal road maintenance programs, and
 - (iii) the application will not negatively impact the road.
- d) The municipality may authorize private residents to apply dust control on municipal roads adjacent to their property, as outlined in the attached application form Schedule 'B'.

5. Advertising

- a) A notice in the local newspaper annually in January shall advise the ratepayers of

this policy, its costs, and the procedure to have a dust control product applied on a road.

- b) Application forms will be available from January 1 to March 15 annually.

- c) Late or subsequent dust control requests may be considered, on a first come first served basis, provided the County has an opportunity to accommodate the request.

	Date	Resolution Number
Approved	05-Sep-00	00-489
Amended	07-May-02	02-314
Amended	12-Jun-03	03-387
Amended	02-Dec-03	03-588
Amended	25-May-05	05-285
Amended	08-May-07	07-426
Amended	13-Feb-12	12-02-093
Amended	12-Jun-12	12-06-397
Amended	29-Jul-15	15-07-507

Dust Control Application



All applications must be complete and received at a County office by March 15 annually.

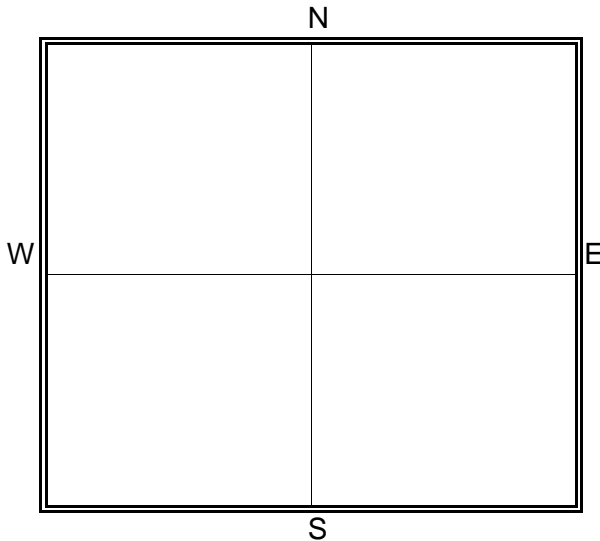
NAME(S): _____ DATE: _____

MAILING ADDRESS: _____

HOME PHONE NUMBER: _____ CELL: _____

I/We, the undersigned, acknowledge and accept the following terms and conditions related to this service.

1. On the map below identify the section of roadway where the dust control application is requested. Mark on any land marks, such as residences, accesses or utilities which will help identify the area to be treated.



Legal Land Description

*Stamp Date & Time Below

Unless otherwise stated the dust control product will be placed equally on either side of the access.

Or apply: _____

2. All requests (with the exception of senior requests) must be accompanied by a payment of five hundred (\$500.00/200m) plus GST per application made payable to Mackenzie County. Heavier applications or longer lengths will not be considered.

3. For all senior requests there will be no charge for the 200m application. Heavier applications or longer lengths will not be considered.

4. Mackenzie County reserves the right to:
a) accept or reject any request, and
b) schedule the application of dust control at their convenience

5. Should the request be rejected, the deposit shall be refunded to the applicant.

If the applicant is paying for the service attach receipt. If the applicant is a senior, 65 years or older, please attach verification (Driver's Licence).

Mackenzie County

Applicant(s)

Personal information collected on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the FOIP Coordinator at (780) 927-3718

Policy PW009 Dust Control
Schedule 'B'

REQUEST FOR APPROVAL FOR DUST SUPPRESSION ON COUNTY ROADS

We / I the undersigned are requesting permission to apply dust suppression according to the Alberta Environment Guidelines.

APPLICANT: _____

ADDRESS: _____

PHONE NUMBER: RES: _____ BUS: _____

LEGAL DESCRIPTION: _____

RANGE/TOWNSHIP ROAD NUMBER: _____

We / I the undersigned agree to apply the dust suppression as per the attached Alberta Environment Guidelines.

Signature of Applicant

Date

FOR OFFICE USE ONLY

REQUEST COPY SENT DATE: _____

REQUEST REFUSED LETTER SENT DATE: _____

REASON: _____

DIRECTOR: _____

Personal information collected on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy Act. Please note that such information may be made public. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the FOIP Coordinator at (780) 927-3718.

GUIDELINES FOR THE APPLICATION OF USED OIL TO ROAD SURFACES

1. The application of used or waste refined oil
 - In the manufacture of pavement
 - On any land for the purpose of road construction, repair or dust suppression is authorized subject to the requirements specified in the preceding document.
2. No person shall mix used or waste refined oil with any material in the manufacture of pavement, or dispose of any used or waste refined oil on any land for the purposes of road construction, repair, or dust suppression, unless the used or waste refined oil meets the specifications identified in table below.
3. A representative sample of the used oil should be collected and tested for the parameters identified in the table below:

Used or Waste Oil Specifications for Dust Suppression (Constituent/Property Allowable Level)

Flash point (closed cup) 61 °C minimum
Total arsenic 5.0 mg/L maximum
Total cadmium 3.0 mg/L maximum
Total halogens (as Cl) 1000.0 mg/L maximum
Total chromium 6.5 mg/L maximum
Total lead 50.0 mg/L maximum
Total polychlorinated biphenyls 0.5 mg/L maximum
Total zinc 1000.0 mg/L maximum

4. No person shall apply used or waste refined oil on any land for the purposes of road construction, repair, or dust suppression unless:
 - (a) The used or waste refined oil meets the specifications of the preceding document
 - (b) The location of proposed application is more than 25 metres from surface water or a domestic water supply source
 - (c) The application rate will not result in a visible runoff of oil beyond the travelled portion of the road or other land
 - (d) The owner of the land or the person responsible for the road to which the oil is to be applied has given permission
 - (e) Application is limited to two times per calendar year.

Developed in April 1998/Updated in January 2001

Used Oil for Road Surfaces

Used oil can be recycled or used to control dust, but only in accordance with Alberta Environment's Guidelines for the Application of Used Oil to Road Surfaces.

These guidelines allow used oil to be applied for dust control under the following conditions:

- The applicator must have permission from the land owner or municipality responsible for the road.
- The oil must meet certain specifications for maximum contents of things like arsenic, cadmium, lead, etc. (These components are listed in the guidelines, but fortunately most waste oil from typical diesel or gasoline engines contains less than these limits, so farmers are not obligated to send their oil in for testing).
- The application of the oil must be more than 25 m from surface water (including sloughs) or a domestic water supply.
- The application rate cannot result in visible runoff of oil beyond the traveled portion of the road.
- Application of oil is limited to two times per year.

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$4,000 for the purchase of the FV/LC – Administration Vehicles (2) with funding coming from the Vehicle & Equipment Reserve, bringing the total project budget to \$76,000.

Author: S Wheeler Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Byron Peters, Director of Planning and Development
Title:	Northwest Species at Risk Funding Request

BACKGROUND / PROPOSAL:

The NWSAR Committee confirmed their moving forward direction and desired deliverable at a strategy session held April 21st, 2017. Direction was given to create a region-made caribou rehabilitation plan, which is to include a moderate level of analysis, modeling, mapping and policy review. In order to get this completed by the end of May, 2017, external support will be required.

While the committee, and county administration, is hopeful that there is sufficient funding remaining in the project, because of the tight timelines of the project, the committee is asking each of the member municipalities to allocate some additional funds, as a contingency. Prior to engaging external resources quotes will be obtained, but do to the aggressive time frame and a scope of work that still requires refinement, quotes are likely to be more of an approximation than anything.

Mackenzie County initially provided \$300,000 to the Caribou/Industry Protection Strategy project in mid-2016.

OPTIONS & BENEFITS:

Providing the additional funding will ensure that the committee's desired deliverable can be achieved within the tight timeline.

COSTS & SOURCE OF FUNDING:

\$50,000 has been requested from Mackenzie County, as a contingency amount to ensure sufficient funds for the completion of the current caribou project.

Author: Tracey Weller **Reviewed by:** Byron Peters **CAO:** _____

Funds will come from the General Operating Reserve.

SUSTAINABILITY PLAN:

The Sustainability Plan doesn't address items this broad in scope, but the potential implications of the current SARA legislation and the restrictions created to meet its requirements, impact every aspect of our sustainability plan.

COMMUNICATION:

None required at this time.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$50,000 for the Caribou/Industry Protection Strategy, with funding coming from the General Operating Reserve.

Author: Tracey Weller Reviewed by: Byron Peters CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 26, 2017
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Minister of Transportation (New Bridge Funding Request at SW 30-101-14-5)
- Correspondence – Minister of Transport (High Level Airport – Capital Assistance Program)
- Correspondence – MP Arnold Viersen (Electoral Reform)
- Correspondence – Alberta Justice and Solicitor General (Fish & Wildlife Accessing Airport Facilities)
- Correspondence – Alberta Transportation (New Bridge Funding Request at SW 30-101-17-5)
- Correspondence – Minister of Innovation, Science and Economic Development (Support for Connect to Innovate Grant)
- Correspondence – Fort Vermilion School Division (Invitation to Attend Official Opening of High Level Public’s CTS Skills Centre and Modernization)
- Correspondence – Natural Resources Conservation Board (Application No. FA17001 Danny Friesen & Tara Warkentin)
- La Crete Recreation Society Meeting Minutes
- Managing TB and Brucellosis Disease Risk in WBNP – Working & Stakeholder Meeting Notes
- TransCanada – 2017 Meter Stations and Laterals Abandonment Program
-
-
-
-
-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____

Mackenzie County Action List as of April 11, 2017

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Doug	Archeological work and report complete. Waiting for provincial clearance.
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	CAO	2017 Budget REDI is discussing at the next NTAA meeting.
March 10, 2015 Council Meeting			
15-03-191	To ensure, assist and stimulate the continued financial and economic growth and well-being of our oil and gas industry, that Mackenzie County explore transferring the following LOC roads to Mackenzie County: Zama Plant Road approximately 47 kilometers (connecting Zama Access with the Assumption High Grade) and the first approximately 60 kilometers of the Shekilie Road.	CAO	
July 29, 2015 Council Meeting			
15-07-531	That administration be authorized to negotiate a Mutual Aid Agreement with Tall Cree First Nation.	Doug	Emails & Phone Call to the Chief – no response 2017-01-18
October 28, 2015 Council Meeting			
15-10-801	That administration draft a fireworks policy based on the following: The Municipality will, prior to issuing permission: <ul style="list-style-type: none"> • Respecting the purchase, possession, handling, discharge, fire or set-off; obtain from the applicant written confirmation that the person: <ul style="list-style-type: none"> • Will conduct activities in accordance with safe practices outlined in the Alberta Fire Code, • Is of at least 18 years of age, and • Respecting sales, obtain from the owner of the retail business, written confirmation that the business: <ul style="list-style-type: none"> • Holds a valid municipal business license or confirmation of ownership of the business when the municipality does not require business to hold such license, • Employees handling fireworks for sale are of at least 18 years of age, 	Doug	Meeting held with Agriculture and Forestry, they are responsible for issuing Firework permits during the fire season.

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Manufacturer's instructions are posted at the sales location and provided with each sale, Record of each sale is retained for examination by the Fire SCO, and Stores fireworks in conformance with Part 3 of the Alberta Fire Code 		
February 9, 2016 Regular Council Meeting			
16-02-093	That administration draft a policy for the appointment of Members at Large.	Carol	June 2017
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Initial report has been received, still awaiting final report Investigated by Director of Surveys
March 8, 2016 Regular Council Meeting			
16-03-178	That administration pursues taking possession of the southerly gravel pit lease DRS 834, and delays pursuing possession of the northerly gravel pit lease DRS 780149.	Dave	In progress
March 23, 2016 Regular Council Meeting			
16-03-216	That administration proceeds with obtaining access in Mackenzie County's name for the E½ 30-101-17-W5M and the S½ 3-102-17-W5M.	Dave	In progress (Roads to New Lands – Blue Hills) Application stage
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> cancel PLS 080023; pursue acquisition of land parcels as identified on the map presented in red; identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled Need to submit 2 different applications.
June 14, 2016 Regular Council Meeting			
16-06-440	That Bylaw 1030-16 being a road closure bylaw for the closure of government road allowance between Section 28 and 29 Township 108, Range 13, W5M for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-441	That Bylaw 1031-16 being a road closure bylaw for the closure of all of Plan 2982PX within SE ¼ Section 28, Township 108, Range 13, W5M lying north and east of Plan 1508PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order

Motion	Action Required	Action By	Status
16-06-442	That Bylaw 1032-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying northeast of Plan 1508PX and northwest of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
16-06-443	That Bylaw 1033-16 being a road closure bylaw for the closure of all of the uncanceled portion of Plan 2144EU within SE ¼ Section 28, Township 108, Range 13, W5M lying south of Plan 2982PX for the purpose of consolidation be forwarded to the Minister of Transportation for approval.	Byron	Waiting for Ministerial Order
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.	Doug Len	Request was made to the Minister.
16-07-529	That the County agree to the request from Alberta Transportation to create a municipal road allowance on the 14 km access from the Wentzel River to the Peace River crossing accessing Fox Lake and that the County not be responsible for capital, operational and maintenance costs; or liability for the public road way and the ferry/ice-bridge.	CAO Bill K.	Feb 2017 - Received direction form GOA to proceed with First Nations Consult.
August 9, 2016 Regular Council Meeting			
16-08-570	That administration meet with sawmills/forestry companies in regards to summer log hauling and Road Use Agreements.	Dave	LC Sawmills – current practice Norbord – consultations done, awaiting mapping routes Tolko – attempting to set up a consultation time
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Signed. Submit to Land Titles.
August 24, 2016 Regular Council Meeting			
16-08-649	That administration be authorized to place pit run on a section of trail through section 7-108-9-W5M up to a maximum of \$3,000 with funding coming from the operating budget.	Dave	Summer 2017
16-08-656	That administration draft an endeavor to assist policy for lateral water lines.	Fred	May 2017
September 13, 2016 Regular Council Meeting			
16-09-630	That the range management plans for Northwestern Alberta address the future of both Wood Bison and Woodland Caribou within the existing protection areas.	Byron Bill K.	In progress

Motion	Action Required	Action By	Status
September 28, 2016 Regular Council Meeting			
16-09-673	That a letter of support be sent to the Minister of Employment to preserve Canada Post's national retail network.	Len	Met with Canada Post in Ottawa (March 2017)
October 11, 2016 Regular Council Meeting			
16-10-743	That Mackenzie County proceeds with acquiring the additional right-of-way from SE 17-106-15-5 that is required for future road improvements in the Hamlet of La Crete.	Byron	In progress
October 25, 2016 Organizational Council Meeting			
16-10-753	That Bylaw 977-14 Organizational and Procedural Matters of Council, Council Committees and Councillors be brought back with the following amendments: <ul style="list-style-type: none"> Section 60 – remove “by providing a statutory declaration or affidavit sworn or declared before the CAO or Commissioner for Oaths prior to the next regular Council meeting”. Include a section to allow for the rotation of the Chair. 	Carol	2017 Organizational Meeting
October 26, 2016 Regular Council Meeting			
16-10-797	That a letter be sent to CN Rail requesting that they continue service and upgrade the service in Keg River.	Grant	
16-10-798	That a letter be sent to MP Warkentin, MP Viersen, MLA Jabbour and federal and provincial agriculture ministers, with a copy to the County of Northern Lights, regarding the maintaining and upgrading the producer car siding service in Keg River.	Grant	
November 8, 2016 Regular Council Meeting			
16-11-849	That a letter be sent to Alberta Justice and Solicitor General requesting clarification on the Fish and Wildlife Enforcement Branch personnel ceasing attendance at Alberta airport facilities.	Len	Response from Alberta Justice that the issue has been resolved.
November 23, 2016 Regular Council Meeting			
16-11-864	That a revised letter of support be sent to Alberta Seniors and Housing regarding the Boreal Housing Foundation Ministerial Order and that a letter be sent to the Boreal Housing Foundation (with a copy to Alberta Seniors and Housing) to recommend that the housing foundation bill back each member for honorarium and expense costs for each of their participating members.	Carol	
16-11-868	That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.	Doug	
16-11-879	That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of	Karen	Submitted to Land Titles

Motion	Action Required	Action By	Status
	Mackenzie County. • Tax Roll 219457		
16-11-880	That the following properties remain in the current owners name and that the County continues to attempt to collect property taxes and that the property be inspected and reassessed. • Tax Roll 300574	Karen	Assessor will reassess May 2017
December 13, 2016 Regular Council Meeting			
16-12-910	That Accredited Supportive Living Services be exempt from paying 6% of the 2017 property taxes for the office that they lease in La Crete.	Karen	Will be included in the 2017 tax list for exemptions.
16-12-913	That administration change equipment values as determined and to engage in an appraisal for buildings over \$100,000 as per amended list in 2017.	Karen Doug	In progress
January 9, 2017 Regular Council Meeting			
17-01-011	That the request to alter fire invoicing process with the Town of High Level be discussed at the 2018 review of the Regional Service Sharing Agreement.	Len	RRSA Review in 2018
17-01-020	That a letter be sent to Alberta Environment & Parks identifying that the Sandhills Road DLO750355 is a historical road and that the County will take over the road once the province upgrades the road to County standards.	Byron	In progress
January 11, 2017 Budget Council Meeting			
17-01-034	That the entire TCA Project list be revisited at the final budget meeting in April 2017.	Karen	2017-04-26 Budget Discussion
January 23, 2017 Regular Council Meeting			
17-01-054	That the Ditching Improvements - Rocky Lane Road for \$48,780 be added to the 2017 Budget, with funding coming from Alberta Transportation.	Karen	Completed. Additional funds reflected in the final budget
17-01-058	That administration compiles a list of fragmented properties.	Karen	Completed. Presented to Council on 2017-04-11
17-01-059	That the following tax rolls be refunded for the difference in tax rate for the 2015 and 2016 tax years based on the schedule prepared by administration, and that the assessment coding be changed from commercial to residential for the 2016 Assessment Year (2017 Tax Year): • Tax Roll #410955 • Tax Roll #082172 • Tax Roll #410954 • Tax Roll #410952 • Tax Roll #410953	Karen	Completed No refunds for #410954 #410953
17-01-060	That administration reviews the new regulations coming out of the Municipal Government Act (MGA) Review to	Karen	March 2017

Motion	Action Required	Action By	Status
	see if the new classifications of property could address assessment on remote, small, or inaccessible properties.		
17-01-071	That direction be given by Council to Erick Carter on or before June 30, 2017 regarding the P3 Fire Hall Proposal.	Byron	2017-06-28
17-01-077	That administration be authorized to provide letters of support to any Internet Service Provider (ISP) prepared to submit applications under the Connect to Innovate Program that will enhance internet service within the County boundaries.	Len Jessica	Completed. Program closed 2017-04-14
February 14, 2017 Regular Council Meeting			
17-02-113	That third reading of Bylaw 1050-16 being a Land Use Bylaw Amendment to rezone part of SE 16-106-15-W5M from La Crete General Commercial District "GC1" to Manufactured Home Subdivision 1 "MHS1" to accommodate the development of residential lots be TABLED until the area structure plan and servicing requirements have been reviewed for the area.	Byron	In progress
February 28, 2017 Regular Council Meeting			
17-02-140	That administration ensure that the County fire halls be added to municipal maps for recognition for insurance purposes.	Byron	In progress
17-02-141	That the Agricultural Service Board operating budget be amended to include an additional \$5,000 for the VSI requisition increase with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget
March 14, 2017 Regular Council Meeting			
17-03-180	That the following transfer of reserve funds be approved: <ul style="list-style-type: none"> \$190,011 from RESV13 Water Treatment Plant be transferred to RESV18 Water Reserve Fund. \$20,000 from RESV15 Funding to Community Non-Profit Organizations be transferred to the Grants to Other Organizations Reserve. \$9,250 from RESV17 Bursaries Reserve be transferred to 2017 Bursary budget line. \$963,469 from RESV07 Emergency Services Reserve be transferred to RESV06 Vehicle & Equipment Replacement and Emergency Services Reserve. 	Karen	Completed
17-03-184	That the budget be amended to include an additional \$30,000 to the 2017 Capital Budget for FV – Gravel Truck, with a total budget of \$90,000, with funding coming from the Vehicle & Equipment Replacement Reserve.	Karen	Completed. Additional funds reflected in the final budget
17-03-185	That the Fort Vermilion Airport wildlife fence be TABLED to the budget discussion in April.	Byron Karen	April 2017
17-03-192	That administration apply for federal grant funding for the following projects:	Fred Byron	Information to be presented at meetings in

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Blue Hills Waterline Waterline north of the Peace River 		Ottawa March 2017
March 29, 2017 Regular Council Meeting			
17-03-207	That administration proceeds with sending the letters to Gas Alberta and the Minister of Energy, as discussed, requesting assistance in locating the issues with our natural gas shortage and work with suppliers and distributors to resolve the problems.	Len	Completed. Gas companies invited to Tri-Council meeting for further discussion.
17-03-209	That the budget be amended to include an additional \$1,650.00 towards the purchase of the Fort Vermilion RCMP cargo trailer, as presented, for their safety trailer program with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget And trailer has been added to our insurance
17-03-222	That the budget be amended to include \$15,000 for the Wadlin Lake Land Purchase project, for the purpose of completing the land survey, with funding coming from the Parks & Recreation Reserve and that administration move forward with completing the survey and that administration bring back costs relating to First Nations Consultation prior to initiating the consultation process.	Karen Doug	Additional funds reflected in the final budget
17-03-224	That third reading be given to Bylaw 1060-17 being the Short Term Borrowing bylaw for the Fort Vermilion Recreation Board Ice Plant Upgrade.	Karen	ACFA Deadline 2017-05-15
17-03-226	That third reading be given to Bylaw 1061-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Range Road 180 project.	Karen	ACFA Deadline 2017-05-15
17-03-228	That third reading be given to Bylaw 1062-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Township Road 1020 project.	Karen	ACFA Deadline 2017-05-15
17-03-229	That the repair of light poles in the Hamlet of La Crete be brought to the April 2017 budget discussions in the amount of \$50,000.	Karen	2017-04-26
17-03-235	That the Fire Truck Tanker proposals be reviewed by administration with a recommendation to be brought back to Council for awarding.	Doug	2017-04-26
April 11, 2017 Regular Council Meeting			
17-04-250	That the First Nations Consultation Session in Edmonton on April 26, 2017 be received for information and that administration formulates a written submission for review by Council.	Len	
17-04-252	That Mackenzie County purchases a print subscription to The Echo/Pioneer for each household and that the advertising budget be amended to include an additional \$13,000 with funding coming from the General Operating	Carol Karen	Additional funds reflected in the final budget Subscription sign-up is in

Motion	Action Required	Action By	Status
	Reserve.		progress. Targeting a July 1 st start date.
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Karen	In progress
17-04-263	That administration be authorized to close the US Dollar Sub-Account with ATB Financial and transfer the remaining amount of \$570.74 USD to the County's chequing account with ATB Financial.	Karen	In progress
17-04-270	That the \$18,227 from the La Crete Main Street Beautification be reallocated to the La Crete Streetscape Implementation Committee budget.	Karen	Completed. Additional funds reflected in the final budget
17-04-276	That the \$50,000 Playground Expansion project at Knelsen Park be increased to \$95,000 in the 2017 Capital Budget, with \$45,000 in funding coming from a donation from Knelsen Sand & Gravel Ltd.	Karen	Completed. Additional funds reflected in the final budget
17-04-278	That the Community Services Committee be authorized to open the Playground Equipment Tenders, and bring a recommendation to Council for awarding.	Doug	Community Services meeting 2017-05-03
17-04-279	That the budget be amended to include an additional \$35,000 for the FV – Sand & Salt Shelter (CF) with funding coming from the General Capital Reserve for a total project budget of \$235,000.	Karen	Completed. Additional funds reflected in the final budget
17-04-280	That an additional \$25,000 be added to the dust control budget with funding coming from the General Operating Reserve.	Karen	Completed. Additional funds reflected in the final budget
17-04-281	That Policy PW009 Dust Control be brought back for review.	David	2017-04-26



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

March 24, 2017

The Honourable Brian Mason
Minister of Alberta Transportation & Infrastructure
320 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister,

RE: NEW BRIDGE FUNDING REQUEST AT SW 30-101-17-5 (SITE #1)

This letter is to confirm our meeting with yourself to discuss and seek funding for a new bridge in Blue Hills crossing the Little Buffalo Creek at SW 30-101-17-5. We certainly understand the government receives many funding requests and priorities, but to Mackenzie County this is a critical infrastructure project. The total estimated cost of this bridge is \$3,828,500.00. We have private sector investment of \$1,920,000.00, therefore we are requesting \$1,735,000.00 plus engineering costs. This bridge will span the Little Buffalo Creek and is the only all-weather access to a huge area of new agriculture development as well as natural resources.

We have sent our application to Ryan Konowalyk at the Alberta Transportation Peace River office, and have identified it as a critical project to Deputy Minister, Barry Day.

Thank you for your kind consideration. We look forward to meeting with you on April 5, 2017. It will be the Reeve, Bill Neufeld, my Executive Assistant Jessica Ruskowsky, and myself. I may be reached at (780) 841-9166, or by email lracher@mackenziecounty.com.

Sincerely,

Len Rader

Len Racher
Chief Administrative Officer

- c. Barry Day Deputy Minister, Alberta Transportation
Bill Neufeld Reeve, Mackenzie County
Ryan Konowalyk Regional Director, Alberta Transportation Peace River
William (Bill) Kostiw, Intergovernmental Relations and Capital Projects
Coordinator, Mackenzie County

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5

AVR 6 2017
APR 6 2017

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
4511-46 Avenue
Fort Vermilion AB T0H 1N0

Dear Mr. Neufeld:

Thank you for your correspondence of March 17, 2017, regarding an application made to the Airports Capital Assistance Program (ACAP) for a pavement rehabilitation project at High Level Airport.

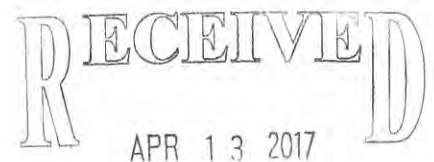
ACAP was established as a contribution program to assist local/regional airports throughout the country with safety-related infrastructure projects. In order to maximize the value of taxpayer funds, the program uses a fixed envelope of funding to support and enable the safe movement of the highest proportion of the Canadian travelling public possible. Consequently, a primary measure used for assessing ACAP project applications relates to scheduled passenger traffic.

I appreciate the numerous critical services, beyond the transportation of Canadian travellers, that High Level Airport provides to the community it serves. However, given the objectives of ACAP, the critical aircraft of an airport deemed eligible for the program is the aircraft that delivers year-round, regularly scheduled passenger service. The identification of the critical aircraft is applied uniformly to all ACAP-eligible airports throughout the country. With respect to High Level Airport, the Beech 1900 is the aircraft of record that has been determined to be the critical aircraft. Should the pavement rehabilitation project at High Level Airport be approved for funding, the project scope for which funding could be provided would be determined by the requirements of the Beech 1900 aircraft.

Again, thank you for writing and sharing your comments with me.

Yours sincerely,

The Honourable Marc Garneau, P.C., M.P.
Minister of Transport



Canada

MACKENZIE COUNTY
FORT VERMILION OFFICE

c.c. Mr. Chris Warkentin, M.P.
Grande Prairie–Mackenzie

Mr. Arnold Viersen, M.P.
Peace River–Westlock

Ottawa

Room 1070, The Valour Building
Ottawa, ON K1A 0A6
Tel: 613.996.1783
Fax: 613.995.1415

Constituency

Box 4458, 5124-50 Street
Barrhead, AB T7N 1A3
Toll Free: 1.800.667.8450
Tel: 780.305.0340
Fax: 780.305.0343



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



April 10, 2017

Bill Neufeld, Reeve
Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld,

Thank you for including me as a cc in your letter to the Prime Minister.

I completely agree with you that a referendum is needed before changes are made to Canada's voting system. Canada is one of the most stable and admired democracies in the world. Any change to our electoral system should only be made with the consent of all Canadians. The Conservative Party believes that a national referendum is the clearest, most inclusive form of consultation there is.

Many MPs in the Conservative caucus sent out surveys asking their constituents for their opinions on electoral reform. Responses show that a strong majority believe a referendum must be held to decide such an important matter. Additionally, the NDP publicly stated they would support a referendum on electoral reform. With Conservatives and NDPs united on this matter, I am pleased that our opposition to the Liberals' proposed changes are now stronger than ever.

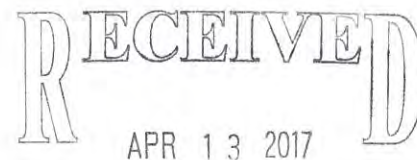
We have been working tirelessly on this matter, helping to bring awareness to this issue, both with our colleagues in the House of Commons and with citizens across Canada. Thank you again for letting me know your views on this important matter.

Sincerely,

Arnold Viersen, MP
Peace River—Westlock



Arnold.Viersen@parl.gc.ca
www.mparnold.ca



MACKENZIE COUNTY
FORT VERMILION OFFICE

April 11, 2017

Lenard Racher
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

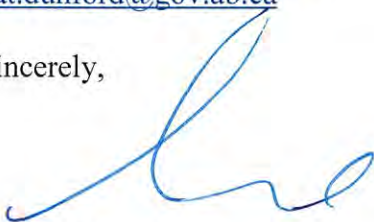
Dear Lenard Racher:

Subject: Fish and Wildlife Enforcement Branch personnel attendance at Alberta airport facilities **ISSUE RESOLVED**

Further to my October 26, 2016 correspondence on this subject, I wish to advise you that Transport Canada restrictions that prohibited armed Fish and Wildlife officers from accessing airport facilities has been removed. As a result, direction has been given to our officers to resume mandated duties at airport facilities.

If you have any questions, please contact Superintendent Pat Dunford at (780) 427-4277 or pat.dunford@gov.ab.ca

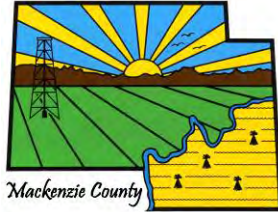
Sincerely,



Daniel Boyco
Chief Fish and Wildlife Officer

RECEIVED
APR 19 2017

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

April 11, 2017

The Honourable Brian Mason
Minister of Alberta Transportation & Infrastructure
320 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister,

RE: NEW BRIDGE FUNDING REQUEST AT SW 30-101-17-5 (SITE #1)

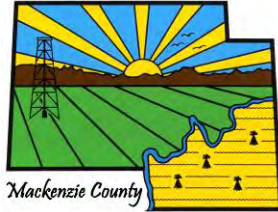
We appreciate the time you took to meet with us April 5th to discuss the funding for a critical new bridge in Blue Hills, crossing the Little Buffalo Creek at SW 30-101-17-5. This bridge will be the only all-weather access to a huge area of new agriculture development as well as natural resources in our county. With a large investment of \$1,920,000.00 already committed by our private sector, we can attest to the importance of this development.

We look forward to working with Deputy Minister Barry Day on this bridge project. For anything you require to move forward, we are at your disposal. Please have Barry Day contact our Chief Administrative Officer Len Racher at (780) 841-9166, or by email to lracher@mackenziecounty.com and he will provide you with any further information or documentation needed. Thank you for your kind consideration.

Sincerely,

Bill Neufeld
Reeve
Mackenzie County

- c. Barry Day Deputy Minister, Alberta Transportation
Debbie Jabbour MLA Peace River
Mackenzie County Council
Len Racher, Chief Administrative Officer, Mackenzie County
William (Bill) Kostiw, Intergovernmental Relations and Capital Projects
Coordinator, Mackenzie County



Mackenzie County

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April 11, 2017

Honourable Navdeep Singh Bains MP
Minister of Innovation, Science and Economic Development
C.D. Howe Building
235 Queen Street, 1 Floor, West Tower
Ottawa, ON. K1A 0H5

Dear Minister:

RE: SUPPORT FOR CONNECT TO INNOVATE GRANT

Mackenzie County wishes to express full support for the proposal put forth by Arrow Technology Group to bring an internet fiber backbone into the community of Zama City. With our ratepayers struggling for speed and coverage throughout our county, we welcome the opportunity to support a local provider in their determination to increase their service to our people.

Our county office receives many comments on the lack of speed and coverage of the networks throughout our region. With our growing population pushing people outside the serviced areas, we support Arrow Technology Group and their goal to reach Zama City as one of the areas that struggle with their internet networks. Mackenzie County appreciates your consideration of the application by Arrow Technology Group.

Respectfully,

Bill Neufeld
Reeve
Mackenzie County

- c. Debbie Jabbour MLA Peace River
Arnold Viersen, M.P. Peace River – Westlock
Mackenzie County Council
Len Racher Chief Administrative Officer, Mackenzie County

April 12, 2017

Reeve Bill Neufeld
Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0



Dear Reeve Neufeld:

You are cordially invited to join staff and students of High Level Public School as they celebrate the Official Opening of High Level Public's CTS Skills Centre and Modernization. Through the continued commitment to excellence by Alberta Education and Alberta Infrastructure, the facilities were upgraded with the addition of 350 m² space which resulted in new mechanics and welding bays, as well as modernizing the remaining structure to better meet the needs of students in the north. A tour of the new CTS facility and changes made to the main building will be given on June 8, 2017, followed by a ceremony in the gymnasium.

Location: High Level Public School
9701-105 Avenue
High Level, Alberta

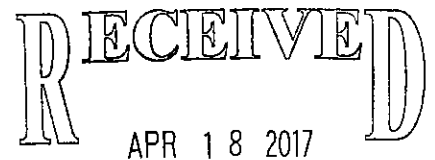
Date: June 8, 2017

Time: 12:30 pm - Skills Centre Tour
1:15 pm - Opening Ceremony
Refreshments to follow

Please RSVP by May 26, 2017 to Scot Leys, Director of Leadership and Communications, at 780-927-3766 or comm@fvsd.ab.ca.

Sincerely,


Roger Clarke
Superintendent



**MACKENZIE COUNTY
FORT VERMILION OFFICE**

FORT VERMILION SCHOOL DIVISION NO. 52
"Building Success—One Student at a Time"

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

April 13, 2017

Natural Resources Conservation Board
Randy Bjorklund, Approval Officer
randy.bjorklund@nrcb.ca

**RE: Application No. FA17001
Danny Friesen & Tara Warkentin
River Lot 7, Range 6, Fort Vermilion Settlement**

Mackenzie County Council made a motion to grant a 35% variance to Danny Friesen and Tara Warkentin for the minimum setback of 2 km from the hamlet of Fort Vermilion and the Fort Vermilion Indian Reserve 173B for the placement of the existing barn and a maximum of 12,000 layer hens.

The motion was unanimous and as follows:

MOTION 17-04-267

MOVED by Councillor Knelsen

That the variance request by Danny Friesen and Tara Warkentin for the Confined Feed Operation for the layer hen barn (Permit Number FA17001) be approved and that the maximum layer hens allowed be set at 12,000.

CARRIED

Mackenzie County Council is supportive of local producers and supports opportunity for entrepreneurs to grow their operations and to improve the economic climate in this region. Mackenzie County supports these developers with their expansion and the location of their Confined Feeding Operation.

Yours Truly,

Byron Peters,
Director of Planning and Development

LA CRETE RECREATION SOCIETY
REGULAR MEETING
MARCH 16th, 2017

Northern Lights Recreation Centre
La Crete, Alberta

Present:

Shawn Wieler, Director
John Zacharias, Director
Dave Schellenberg, Director
Keegan Wood, Director
Peter Wiebe, Director
Philip Doerksen, Arena Manager
Shane Krahn, Assistant Arena Manager
Peter F. Braun, County Rep

Absent:

Ken Derksen, President
Simon Wiebe, Vice President
Wendy Morris, Secretary Treasurer
George Derksen, Director

Call to Order: Dave Schellenberg called the meeting to order at 6:10 p.m.

Approval of Agenda

1. Peter Braun moved to amend the agenda to include Splash Park (8.3)
2. Dave Schellenberg moved to amend the agenda to include Arena Dressing Room Addition (8.4)
3. Peter Wiebe moved to accept the agenda as amended.

CARRIED

Approval of Previous Meeting's Minutes

1. Shawn Wieler moved to accept the March 16th Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. No business from the minutes.

Review of Action Sheet

1. Philip Doerksen decided not to pursue a sabbatical for summer 2017.
2. Action item #2 has been addressed.
3. Plan to await for August in order to revisit outdoor rink subcommittees.

CARRIED

Financial Report

1. Reviewed Financials :
 - Philip explained that the Aquatics money was transferred into GIC investment-Aquatics by Darlene Bergen.
 - Discussed Abe Fehr's interest in completing the La Crete Recreation Board's finances in place of Friesen Accounting.
- Peter Wiebe moved to accept financials as presented.

CARRIED

Manager's Report – Philip Doerksen

1. 8 teams registered for Challenge Cup
 2. 12 teams registered for the 4 on 4 tournament.
 3. Warped bowling lanes will be inspected further to see if the outer edges can be re-fastened.
 4. Programming is taking place in the curling arena 6 nights/week.
- Keegan Wood moved to accept Manager's Report as presented.

CARRIED

New Business

8.1 Noisemakers/Air Horns

Discussed how to effectively enforce/promote respectful use of noisemakers and air horns.

8.2 Figure Skating

Philip read letter from La Crete Skating Club President addressed to La Crete Recreation Board. Board suggested that there are other available hours which aren't currently used for ice time which should be considered. The Board remains committed to the arena being closed on Sunday mornings effective June 2017. (Letter attached)

8.3 Splash Park

Shawn moved for Darlene Bergen to write a grant application for matching funds for the \$250,000.00 from the County for the Splash Park.

8.4 Dressing Room Addition

Discussed that Dressing Room Addition will require engineered drawings.

Peter Braun moved to proceed with the engineered drawings.

John Zacharias second the motion.

CARRIED

Peter Wiebe moved to go in camera at 7:28 p.m.

Keegan moved to go out of camera 7:35 p.m.

Dave Schellenberg motion to adjourn the meeting at 7:48 p.m.

Next Meeting - April 13th, 2017.

To The Recreation Board,

March 8, 2017

As the president of the La Crete Skating Club I am very disappointed in this boards decision to take away the ice time for our skaters on Sunday mornings.

Only a year and half ago we were very close to losing our club as we had no coach. Our coach, Diana Movchan, is from the Ukraine. Every year we have to work extremely hard with Immigrations in order to be able to get her here. Diana is a professional coach and part of Immigrations mandate is that we have to be able to employ her enough hours per week to give her a professional level of wages. We have done this by offering a skating program in Fort Vermillion and by having private lessons before 9am on school days, when there is no school and Sunday mornings.

Diana has 6years of Figure Skating University, 20 years experience and her mother is an Olympic level coach. She has brought the standards of skating and the skaters skating abilities higher then we would have ever thought possible for our small town.

Before Christmas we had 66La Crete skaters and 19Fort skaters in our program and we only have 7hours and 15min of ice time per week. Minor hockey has approximately 112 skaters with 16 hours of ice for practices. This means that a figure skater has 6.7min ice per week and a hockey player has 8.5mins per week. We get 25% less ice time. If we add in the ice used on weekends for games we are at 50%.

This year we have 12 StarSkaters with more coming up for next year. In order for the girls to be able to do test days and compete at competitions, it is crucial that they have private lessons. Each skater must have a solo. The only way they can learn a solo is through one on one private lessons. This usually takes between 1.5-3hours per solo. We have been able to achieve this by being able to use the ice on Sunday mornings. Sunday mornings are also the only time that works for the Fort Skaters to come in.

I can sympathize with Minor Hockey in the fact that they have wanted Sunday morning ice for years, but I cannot accept the fact that our skaters are not allowed to practice because of this, but the hockey kids are still able to skate in different arenas all over the Peace country and this ice will sit empty. I hear parents complaining that we need another ice rink, yet the La Crete Skating Clubs young girls are willing to show up at the rink at 7:30am to practice and then go to school. Where are the big boys in Minor Hockey? Why are they not willing to come practice at 7am before school? If we are not allowed to use this ice time do you expect our skaters and coach to show up at 6am on school days now or where do you propose to make up for the lost time? And driving to Fort for practices is not an acceptable answer as the arena is to cold for a figure skater to practice safely.

I look forward to hearing from you on this matter.

Sincerely,
Suzi Friesen
President
La Crete Skating Club

Managing TB and Brucellosis Disease Risk in WBNP Working & Stakeholder Groups

Date: April 3, 2016 **Time:** 1:30-2:30 pm **Place:** JGO Boardroom 106

Meeting called by: Gerald Hauer **Type of meeting:** Update

Teleconference: Local Dial In: 780-409-9282; Toll Free Dial In: 1-866-792-1317; Conf ID # 9391183

Invited: **EP:** Calvin McLeod, Craig Dockrill, Dave Kay, Joann Skilnick, Luc Nowicki, Lyle Fullerton, Margo Pybus (Mark Ball), Nataalka Melnycky; **AF:** Gerald Hauer, Jagdish Patel, Nancy Facklam; **CFIA:** Robert Cooper
CBA/BPA: Terry Kremeniuk, Glenn Kjemhus; **CCA/ABP:** Rob McNabb, Rich Smith, Karin Schmid, Maarten Braat;
Mackenzie County: Bill Neufeld;

Regrets: Craig Dockrill, Luc Nowicki, Rich Smith

Time	--- Agenda Topics ---	Requirement / Notes / Decisions
1:30	Welcome	KayDon Wilcox, Eric Jorgensen also joined
1:35	Update on EP wood bison management strategy activities this season (2016-2017)	Please see update from EP, below.
1:50	Plans post GF2: What resources are available to continue? (GF2 ends in March 31, 2018.)	<p>Karen: ABP GF2 funds: waiting for wildlife capture invoice. Future resources: we need to figure out what we want to do first and then get estimates (Team: Nataalka, KayDon, Lyle, Karen Maarten: Want GH to tell them what would help the fed/prov initiative). Beef prod, bison prod and Mackenzie CO could come up with some ideas to support the short-term issues. Nataalka: We got the surveys out of the way this year. Don't have to do much next year. The short term strategy has been completed. GH: Do we need to do anything: what is the bare minimum we need to do "to keep the lights on"? Terry K: What can we stop doing without increasing the risk? Keep doing the Hwy 35 flights to protect the Hay Zama herd. GF3 programs are unknown.</p>
2:05	Why is the Progress Report for the 2015-2016 season not available yet on E&P's website?	Report is in draft format. Nataalka has been busy and will finish and post the report soon (and also the 2016-2017 report).
2:10	Query from Nataalka Melnycky: Has there been any discussion on increasing cattle and bison ranch security in proximity of WBNP and diseased bison; regulations on fence height, strength, electric fences; buffer zones around bison herds where no new ranches are allowed, as is done in B.C.?	<p>Grant Smith, Mac. Co.: BC bison folk have buffer zones with strict rules. ABP: only promoted regular biosecurity practices to inform people in the area how to protect their cattle from wild bison. Glenn: buffers tried with sheep and bison and MCF; efforts were soundly defeated. Current ranches stay; no new ranches? This a provincial land use issue. BC requires permits and has regulations for fencing (keep all other wildlife out). AB has fencing regs for provincial grazing leases.</p>
2:20	Long term strategy: What is the latest about the Feds coming on-board? What more can we, the Alberta government, do besides waiting for the Feds to become a part of the final solution?	<p>Fed and prov gov't have had ongoing discussions; some progress; AB TB brought the issue to the attention of politicians. UNESCO report has a recommendation on Wood Bison.</p> <p>Mackenzie County Ag Service board and AMDNC encouraging the govt to get on with it.</p>

	Action Items	KayDon, Lyle, Nataalka, Karin, Maarten will develop a plan for next year for the next meeting.
	Next meeting:	Sometime in mid to late May; not after June
2:30	Adjourn	

Wood Bison Stakeholder Update

Hay-Zama Hunt:

375 tags were allocated for the hunt (250 for aboriginal, 125 recreational), Total harvest 135 bison (36%)

- **Aboriginal Harvest:**
 - 48 Males, 33 Females; Total of 81 Bison to date (32.4% of tags allocated)
 - Average age: Of those that reported age (~55%), average age was 3.7
 - Number of disease blood samples provided was 65 (80% of total harvested), of those 48 (73% of samples) successfully spun down
 - 59% of registered killed bison have blood tested
- **Recreational Harvest:**
 - 31 Males, 23 Females: Total of 54 bison (43.2% of tags allocated)
 - Average age: of those that reported age (64.8%), average age was 4.7
 - Number of disease samples provided: 34 (62.9% of total harvest).Of those 25 successfully spun down (73.5% of samples provided)
 - 46% of registered killed bison have blood tested)
- Blood test results thus far: All negative for Brucellosis, 66 samples returned, awaiting more.

Managing Disease Risk in Northern Alberta Wood Bison- outside of wood buffalo National Park

Surveillance Flights:

- December – no surveillance flights due to lack of snow
- January 12th and 13th.
 - Ag zone – bison sign along Harper creek, no bison sign anywhere else
 - Hwy 35 – no bison sign
- Feb 24th
 - Ag zone –old bison tracks, and new tracks along Mikkwa
 - Hwy 35 – no bison sign
- March – No Surveillance flights due to time and weather restraints

Area 3:

- January 23rd – 26th
 - Flew a total of 3848km of East-west lines, 1 minute (~1.8km) in latitude apart.
- Results:
 - 1 bison south of Caribou Mountains Provincial Park
 - 3 groups (7 +1 + 4) = 12 bison total just within southern boundary of Caribou Mountains Prov park
 - 46 Bison in Buffalo River area, 110 Bison Near Wentzel Lake (~20 km apart)

Area 2:

- February 25th to 27th
 - East west, 1 minute (~1.8km) lines of Latitude flown, Total: 5,830 kms of linear lines

- Results:
 - 47 Bison in group just West of WBNP boundary
 - 9 Bison on Harper Creek. Lots of sign, made a good search but didn't come up with any additional bison. Lots of ski-doo activity, so could be a lot of hunting
 - 1 bull, 4 cows, 4 yearlings

Etthithun Lake Bison – Disease Testing

- March 8th to 15th
- Flew a reconnaissance fixed wing flight on Feb 28th, and found 3 groups of bison
- Worked with pilot Mike Reed of Wildlife Captures, and Michelle Oakley, dr. Vet from Yukon
- 32 Bison immobilized and sampled
 - 21 Females, 12 Males
 - Collected: Blood, hair, scat, horn measurements, photos of teeth for aging, pregnancy checks, and dropping and/or swelling of testis
- No casualties
- Bison were found in same areas as observations and locations of tracks from 2013 and 2015 points
- 2 very old females had evidence of old ear tags (punches) from initial 1999 release from Elk Island National Park. One had old Metal ear tag still attached; females would be ~18years old.

From: [Krystal Hebert](#) on behalf of [Community Relations](#)
To: [Bill Neufeld](#); [Len Racher](#); [Doug Munn](#); [David Fehr](#); admin@lacretechamber.com; [Office](#)
Subject: 2017 Meter Stations and Laterals Abandonment Program
Date: April-19-17 1:06:01 PM
Attachments: [Meter Station Abandonment 2017 Sub-Program B Initial letter - MacKenziepdf](#)
[2017 Program B Abandonment Fact Sheet-2017-04-17.pdf](#)
[2017 Program B Abandonment AB Overview Map.pdf](#)
[T_0038_009_01_01_2017MSAbandonmentMackenzieCounty.pdf](#)
[National Energy Board Information for Proposed Pipeline or Power Line Pr....pdf](#)
[Stakeholder Commitment Statement.pdf](#)
[Stakeholder Relations Brochure Sept 2016.pdf](#)

Hello,

As part of the 2017 Meter Stations and Laterals Abandonment Program, an annual program taking place across Alberta, NGTL* is proposing to permanently cease operations at the following facilities: 19 meter stations and 19 associated lateral pipelines; eight standalone meter stations; and three standalone lateral pipelines. These facilities are no longer required to service customers.

NGTL anticipates filing an application with the regulator, the National Energy Board (NEB), in the third quarter of 2017. Abandonment activities are anticipated to begin in the second or third quarter of 2018 and will proceed throughout 2019 (subject to regulatory approval). NGTL anticipates that all activities will take approximately two weeks to complete at each site.

Information about the NEB and the regulatory process is included in the attached package. Contact information for the NEB can be found on the back panel of the NEB brochure titled *Information for Proposed Pipeline or Power Line Projects that Involve a Hearing*.

For more information on the program, please review the enclosed documents.

Sincerely,

Community Relations
on behalf of

Stephen Bauer
Project Manager
TransCanada

Enclosures:

2017 Abandonment Meter Stations and Laterals Fact Sheet
2017 Abandonment Meter Stations and Laterals AB Overview Map
County map
National Energy Board: Information for Proposed Pipeline or Power Line
Projects that Involve a Hearing
Stakeholder Commitment Statement
Stakeholder Relations brochure Sept. 2016

* NOVA Gas Transmission Ltd. (NGTL), a wholly owned subsidiary of TransCanada PipeLines Limited
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April 19, 2017

TransCanada PipeLines Limited
450 - 1st Street S.W.
Calgary, Alberta, Canada T2P 5H1
tel 1-855-895-8754
email Community_Relations@Transcanada.com
web www.transcanada.com

Proposed Project: 2017 Meter Stations and Laterals Abandonment Program

NOVA Gas Transmission Ltd. (NGTL), a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada), is proposing to permanently cease operations at 19 meter stations and 19 associated lateral pipelines, eight standalone meter stations and three standalone lateral pipelines as these facilities are no longer required to service customers. The Project is an annual program taking place across Alberta. Please review the enclosed map and brochure for additional details regarding general information on the 2017 Meter Stations and Laterals Abandonment Program.

NGTL is proposing to abandon three existing facilities and one associated lateral in Mackenzie County as part of the 2017 Meter Stations and Laterals Abandonment Program. All facilities are located within an existing meter station site or the existing right-of-way on pre-disturbed ground:

- the Mega River Receipt meter station and Mega River No. 2 Receipt meter station are located approximately 128 kilometres (km) west of Upper Hay, Alberta within in the legal land location SE 03-113-12 W6M;
- the Jackpot Creek Receipt meter station and Jackpot Creek meter station piping lateral are located approximately 30 km west of Steen River, Alberta within the legal land location SE 28-122-22 W5M. The meter station piping is 6 inches in diameter and 0.84 km in length.

NGTL anticipates filing an application with the regulator, the National Energy Board (NEB), to abandon the facilities under section 74(1)(d) of the *National Energy Board Act* in the third quarter of 2017. Subject to regulatory approval and conditions, abandonment activities are anticipated to begin in the second or third quarter of 2018 and will proceed throughout 2019. NGTL anticipates that all activities will take approximately two weeks to complete at each site.

Information about the NEB and the regulatory process is included in this package. Contact information for the NEB can be found on the back panel of the NEB brochure titled *Information for Proposed Pipeline or Power Line Projects that Involve a Hearing*.

TransCanada is a leading North American energy infrastructure company with over 65 years of experience and has an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

We strive to engage stakeholders early and often. We believe engagement is a two-way process and invite communities, landowners, and other interested stakeholders to share their questions and concerns with us so that we can provide information, follow up, and, where possible, incorporate input into our plans. Please do not hesitate to contact TransCanada's Community Relations department.

Sincerely,

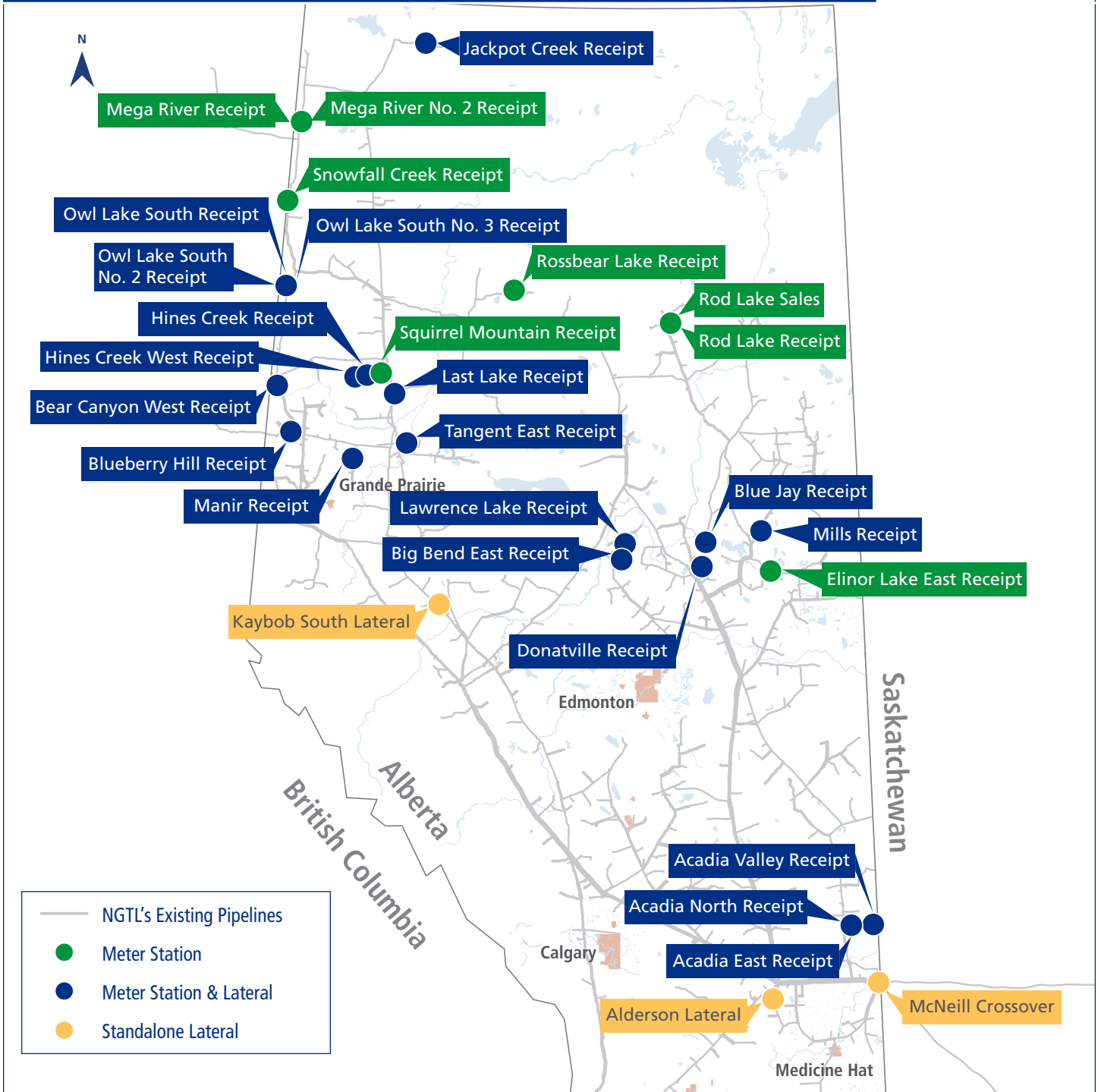
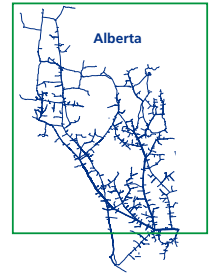
A handwritten signature in black ink, appearing to read 'S. Bauer', enclosed in a thin black rectangular border.

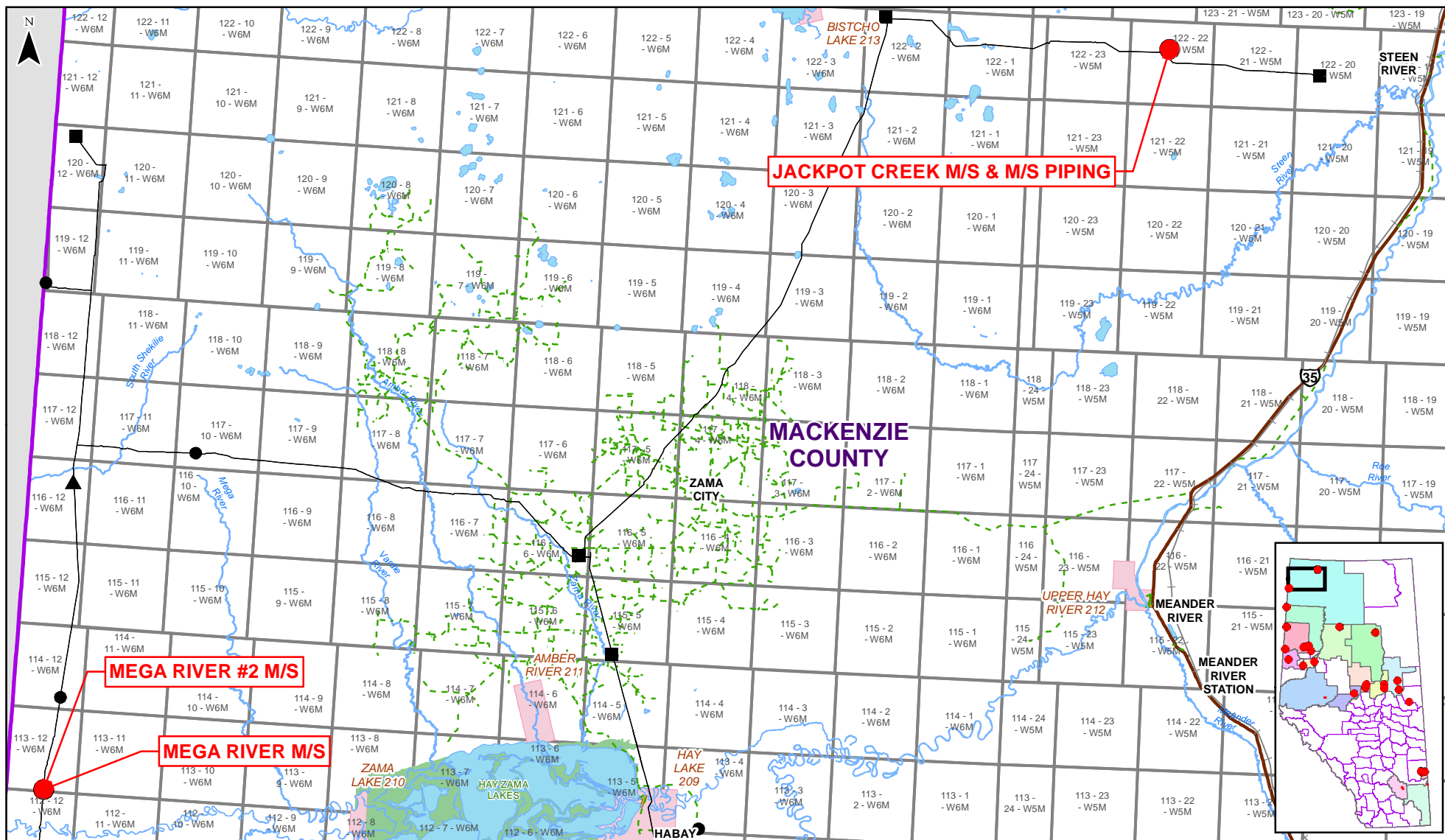
Stephen Bauer
Project Manager
TransCanada

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2017 Meter Stations and Laterals Abandonment Program





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			<ul style="list-style-type: none"> ● Project Location ■ Delivery Meter Station ● Receipt Meter Station ▲ Compressor Station 	<ul style="list-style-type: none"> — Existing NGTL Pipeline — Railway — Primary Highway — Secondary Highway --- Gravel Road / Trail 	<ul style="list-style-type: none"> City / Town River / Lake First Nation Reserve First Nation Settlement Metis Settlement 	<ul style="list-style-type: none"> Protected Area Department of Defence County Boundary 	2017 METER STATIONS ABANDONMENT PROGRAM MACKENZIE COUNTY		
							<table border="1" style="width: 100%;"> <tr> <td>MAP NUMBER: T-0038-009-01</td> <td>REVISION: 01</td> <td>ISSUED DATE: 17-03-30</td> </tr> <tr> <td colspan="2">COORDINATE SYSTEM: NAD 1983 10TM AEP Forest</td> <td>ISSUE PURPOSE: IFI</td> </tr> </table>	MAP NUMBER: T-0038-009-01	REVISION: 01
MAP NUMBER: T-0038-009-01	REVISION: 01	ISSUED DATE: 17-03-30							
COORDINATE SYSTEM: NAD 1983 10TM AEP Forest		ISSUE PURPOSE: IFI							

2017 Meter Stations and Laterals Abandonment Program

Lifecycle of a Pipeline

TransCanada has operated pipelines safely and reliably for over 65 years. Today, we operate more than 90,300 kilometres of pipelines that transport more than 25 per cent of the natural gas needed in North America every day.

TransCanada considers a number of factors when identifying facilities that may be retired (i.e., decommissioned or abandoned) such as the ability to meet customer requirements, integrity of the facility and operating costs.

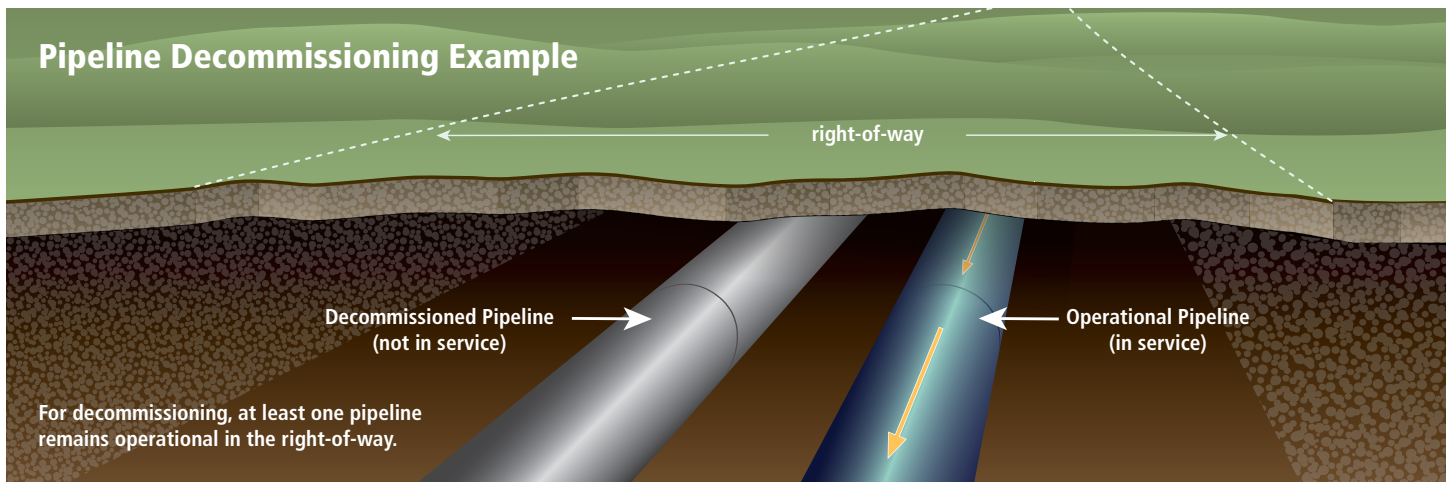
All aspects of the life cycle of a pipeline – from design and construction to operation and decommissioning and abandonment – are regulated by the NEB. When TransCanada wants to decommission or abandon a facility, we submit an application to the regulator that provides information on, amongst other things, safety, the environment, and stakeholder and Aboriginal engagement. This work only begins after we receive regulatory approval.

Decommissioning and abandonment plans are guided by three factors, consistent with the National Energy Board's guidelines:

Safety – minimize risk to the public, employees and contractors

Environmental Protection – minimize long-term environmental effects

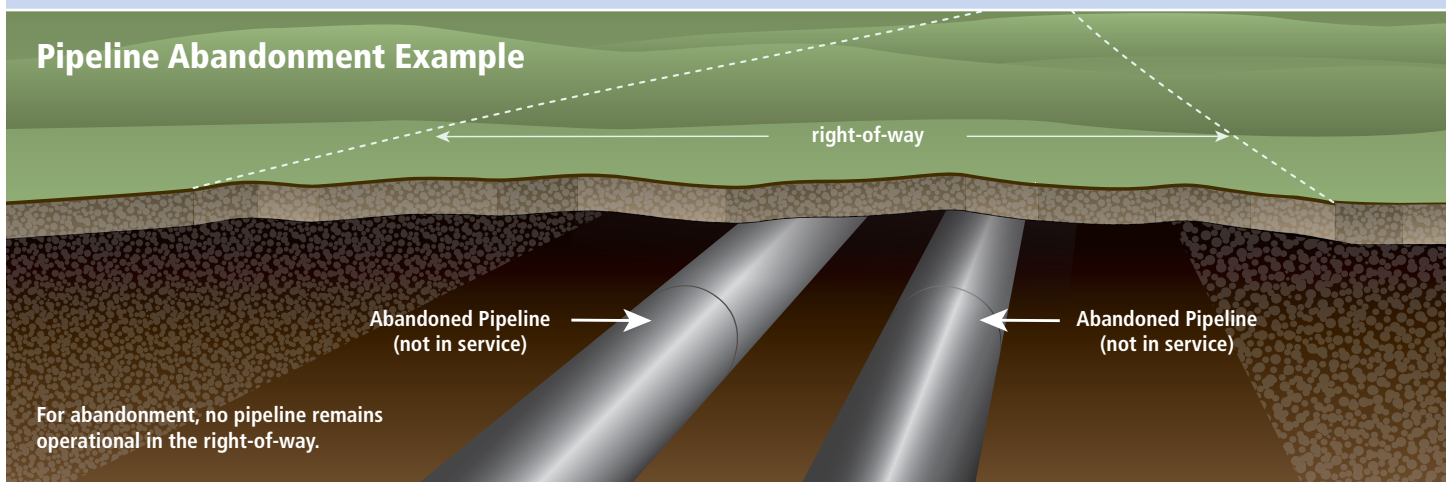
Cost Effectiveness – the safety and environmental objectives are met in a cost effective manner



What is the difference between decommissioning and abandonment of a pipeline?

Many of our right-of-ways have more than one pipeline transporting natural gas. Decommissioning occurs when a pipeline located in the same right-of-way as another operational pipeline permanently stops operating while the other line continues to operate.

Abandonment occurs when a single pipeline or the last operational pipeline in a shared right-of-way permanently stops and no longer provides service.



Proposed Project: 2017 Meter Stations and Laterals Abandonment Program

Starting the conversation

About this program

NOVA Gas Transmission Ltd. (NGTL)* is proposing to permanently cease operations at 19 meter stations and 19 associated lateral pipelines, eight standalone meter stations, and three standalone laterals within Alberta as these facilities are no longer necessary to service customers. The National Energy Board (NEB) defines this process as abandonment. As service for these facilities will be discontinued, NGTL will file a Section 74 Abandonment application for the facilities in the third quarter of 2017.



You may be wondering

How will the facilities and associated pipelines be abandoned?

NGTL will submit an abandonment application to the NEB that gathers input from interested parties including landowners, as well as environmental specialists. This will help determine the appropriate approach for the facilities that minimizes the impact to landowners, communities and the surrounding environment.

For this program, above-ground facilities including meter station buildings, yard piping and unnecessary fencing will be removed. The program may also include the removal of small diameter pipelines that connect the meter stations to the NGTL System, where appropriate. In addition to the removal of the facilities, there will be some instances where associated below-ground pipelines will be left in-place. This involves fully cleaning the pipeline, cutting the line in select locations and capping the cut sections of line to safely leave them buried in the ground.

What size of pipe is involved?

The program involves pipelines ranging from four to 36 inches in diameter and ranging in length up to approximately 35 kilometres (km).

How will I be notified of program activities?

TransCanada will be engaging with impacted landowners and communities to let them know about program activities taking place in their communities. TransCanada believes engagement is a two-way process and invites landowners, communities, interested stakeholders and Aboriginal communities to share their questions and concerns with us so that we can provide information, follow up, and where feasible, incorporate input into our plans.

What is the timeline for this program?

- Q1 2017 Began evaluation of site-specific risks at the proposed sites
- Q2 2017 Begin Aboriginal and stakeholder engagement with impacted landowners and communities
- Q3 2017 Anticipate filing a Section 74 Abandonment application with the NEB
- Q2/Q3 2018 Subject to regulatory approval, program activities will begin at select sites

What impact will this program have to the NGTL System?

The program will not affect current service requirements on the NGTL System.

*NGTL is a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada)

More information on this program

What is considered when planning for abandonment?

TransCanada has operated pipelines safely and reliably for over 65 years. We are committed to managing our pipeline assets throughout their full life cycle, and once they are no longer needed, we want to give people peace of mind so they know that when a facility is abandoned, it is done so safely with no financial liability to landowners.

What steps will TransCanada take to protect the land and environment?

As part of the independent regulatory process, an Environmental Protection Plan will be developed to mitigate any potential environmental effects that may exist. TransCanada is responsible for reclamation and the costs associated with this program.

What happens to land after abandonment?

Following physical abandonment activities, NGTL plans to reclaim the land. At this time, NGTL intends to retain easements for the abandoned pipelines. Should NGTL decide to surrender easements in the future, NGTL will consult with all directly affected landowners, occupants and land users.

What abandonment activities are expected at the program sites?

TransCanada is committed to minimizing disruptions during the program and will work with stakeholders and Aboriginal communities to address any issues or concerns.

During the physical abandonment activities for this program, there will be equipment on site for use in preparing the facilities for abandonment and transporting materials and personnel. Physical abandonment activities typically generate a certain amount of noise, however; all noise from TransCanada's activities will meet applicable limits set by the applicable regulator.

How does TransCanada engage with stakeholders?

Engaging with stakeholders means listening, providing accurate information and responding to stakeholder interests in a prompt and consistent manner. TransCanada is proud of the relationships we have built with our neighbours for the last 65 years. Our four core values of integrity, collaboration, responsibility and safety are at the heart of our commitment to stakeholder engagement. These values guide us in our interactions with our stakeholders.

What is TransCanada's Dispute Resolution process?

TransCanada's approach to consultation and engagement with stakeholders including landowners and Aboriginal groups is designed to inform and to address issues or disputes to reach a mutual resolution or mitigate effects. We work hard to address questions and resolve issues raised by those who are potentially impacted by TransCanada's projects. We consult early and often, invite feedback, and continue to provide updates and mitigate concerns throughout the regulatory process and the life-cycle of the project.

TransCanada's preferred method for addressing the concerns of stakeholders including landowners and Aboriginal groups is direct and respectful discussion. Issues received or identified during these discussions are systematically tracked and followed up on to promote mutual resolution and positive interest based outcomes. In the event that mutual resolution through this approach is not achievable, the parties may consider use of the National Energy Board's collaborative Appropriate (or alternative) Dispute Resolution (ADR) Process.

TransCanada periodically provides project information beginning at the early stages of project development, continuing throughout the life of the project. The information provided is intended to give people the opportunity for meaningful input. Please be aware that as projects progress, new information becomes available and details may change from the time of this printing. Please contact TransCanada (using the contact information listed) with any questions.

2017 Meter Stations and Laterals Abandonment Program – April 2017

How does TransCanada engage with Aboriginal communities?

Building and maintaining relationships with Aboriginal communities near our proposed projects and existing facilities has long been an integral part of TransCanada's business. TransCanada works with communities to identify potential effects of company activities on each community to find mutually satisfactory solutions and benefits.

How does TransCanada prepare for and respond to an emergency?

The program will be carried out in a safe and environmentally responsible manner. In the unlikely event of an emergency, our comprehensive Emergency Response Program would be activated. We train our staff to know what to do in the event of an emergency. We also collaborate with area emergency responders to ensure a coordinated response in the event of an incident.

How can I contact TransCanada about this program?

There are several ways for you to contact TransCanada about this program. Here's our contact information:

Stephen Bauer, Project Manager

Phone: 1.855.895.8754

Email: community_relations@transcanada.com

Or write to Stephen at:

TransCanada

450 – 1st Street S.W.

Calgary, Alberta T2P 5H1

www.transcanada.com

If you would like further information regarding the NEB's approval process, we would be pleased to provide you with information or you can contact the regulator directly at:

National Energy Board

517 Tenth Avenue S.W.

Calgary, Alberta T2R 0A8

Phone: 1.800.899.1265

Email: info@neb-one.gc.ca

www.neb-one.gc.ca



Use this Pamphlet for

This pamphlet outlines the general information and process for applications that will involve a hearing, such as the construction and operation of pipelines that are more than 40 kilometers long, some international power lines and certain other physical projects.

For Further Information

- Project-specific information (such as the Hearing Order) may be found by clicking on the name of the project on the right hand side of the NEB's homepage at www.neb-one.gc.ca
- Details about the NEB hearing process may be found in the publication titled *National Energy Board - Hearing Process Handbook*
- Landowner information may be found in the publication *National Energy Board - Landowner Guide*

For copies of any NEB publication or for more information, contact us:

- Online: www.neb-one.gc.ca
- Email: info@neb-one.gc.ca
- Toll free: 1-800-899-1265
- Write us or visit our library at:
National Energy Board
Suite 210, 517 Tenth Avenue SW
Calgary, Alberta T2R 0A8

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Projects that Involve a Hearing
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Information for Proposed Pipeline or Power Line Projects that Involve a Hearing



The Role of the National Energy Board

The National Energy Board (NEB or Board) is an independent federal regulator established to promote safety and security, environmental protection, and economic efficiency in the Canadian public interest. We regulate pipelines, international power lines, energy development and trade. The Board reports to Parliament through the Minister of Natural Resources.

Before a company can develop a pipeline or power line that crosses provincial or international borders, it must apply to the Board. For most projects that involve a hearing, the Board examines whether the project is in the public interest, and then provides a report to the federal government recommending whether the project should proceed and what conditions should be attached to any approval. The federal government reviews the Board's recommendations and decides whether or not to approve the project. If the project is approved, the Board issues a certificate authorizing the project to proceed.



The Company's Consultation Program for Large Scale Projects

For large scale projects, the Board requires companies to conduct a consultation program with all individuals, groups and agencies that may be affected by the project. The consultation program should be initiated early in the planning and design phases of the project, and should provide information about the project, its potential impacts and benefits. Potentially affected groups and individuals must be given opportunities to raise their concerns about the project and have them considered by the company. The Board expects that companies consider how they will ensure respect for both of Canada's official languages and how project information will be provided and communicated to potentially affected persons or groups in the official language of their choice to ensure their effective and meaningful participation in the Board process.

The company's consultation program should continue throughout the planning and design phases of the project, the regulatory review phase and - if the project is approved - during construction, operation and abandonment. The Board expects the company to respond to any concerns it might receive through the life of the project.

Staying Informed

Anyone who has concerns about a project should discuss them with the company first. You are encouraged to learn about the project by attending open houses and information sessions put on by the company, contacting their representatives for information, reading the material that is sent to you, and viewing the company's website.

Once an application is received from a company, the NEB will send out a notice about the hearing and next steps. It may also include information about the process for applying to participate and what methods of participation will be available (such as Intervenor or Commenter). This notice may be called a Hearing Order. You may see this notice in your local newspaper or receive a copy in the mail. It will also be available on the Board's website

Becoming Involved

A hearing may have an in-person (oral) part but always has a written part where parties to the hearing can file evidence and ask questions. For hearings on large scale projects, you will need to apply to participate and demonstrate that your participation will assist the Board in its review of the application. To participate in a hearing, you must either be directly affected or have relevant information or expertise. The Board is required to hear from persons who are directly affected, and may hear from persons who have relevant information or expertise.

The Board is committed to fostering the full recognition and use of both English and French in Canadian society. During a hearing, you can participate in the official language of your choice. The Board provides services and public communications in both of Canada's official languages and you can communicate with the NEB in your official language of choice. The Board's bilingual staff are also ready to assist you.

APPROACHABLE

RESPONSIVE

COLLABORATIVE

ACCOUNTABLE

CONSISTENT

TransCanada — WE OPERATE WITH RESPECT FOR OUR STAKEHOLDERS

INNOVATIVE

RESPECTFUL

HONEST

TRUSTWORTHY

INFORMATIVE

ENGAGED





HOW WE WORK – IT'S ABOUT RESPECT

When we begin what we believe is a promising business venture, our first commitment is to take into account community members who may be affected by our project. That's you.

We start by building solid relationships.

We have dedicated staff who work with you. We listen to what you have to say and take your perspectives into account when we develop our plans. We strive to be approachable and available.

Let's begin the dialogue.

We give you — our stakeholders — many opportunities to talk with us. Whether it be at an open house, during a site tour or in your home over a cup of coffee, we are eager to meet with you and have a meaningful conversation.

We spell out the details.

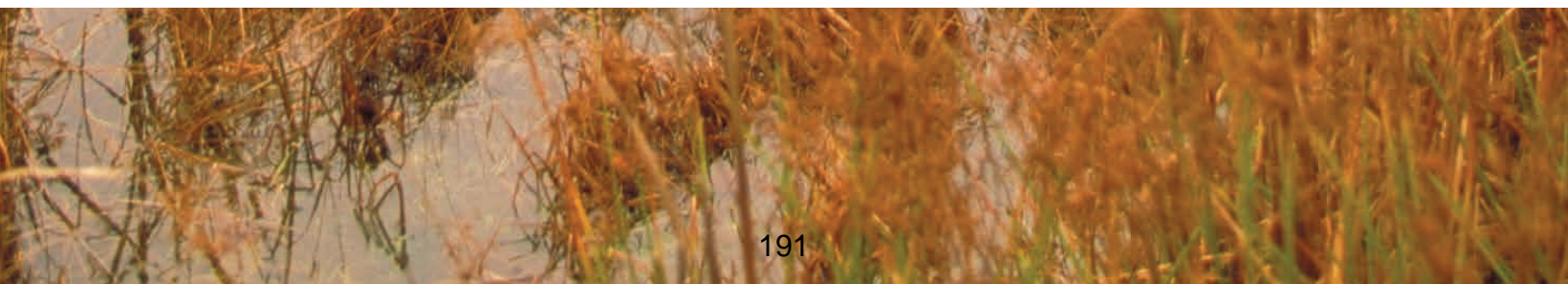
We prepare information about the project proposed in your community so you can read and consider it. We want you to be fully informed about what the project means to you, your neighbours and your business. That's important to us.

Why trust matters so much – to all of us.

We believe that by operating openly and with integrity, we can earn your trust. That's the only way we can build something that benefits your community, the economy and TransCanada.

Tell us what you think.

We provide you with contact information and are open to your suggestions.





THEY'RE MORE THAN JUST WORDS TO US

We stand behind these commitments to you and strive to earn the privilege of working in your community.

APPROACHABLE

We are proactive and have open communications with your community.

RESPONSIVE

We listen to your perspectives and consider them as we develop our plans.

COLLABORATIVE

We work with your community to achieve the best outcomes for all.

ACCOUNTABLE

We stand behind our decisions and our actions. You can count on that.

CONSISTENT

We use a consistent approach when we engage communities.

INNOVATIVE

We are open to your suggestions and to trying new ways of doing things.

RESPECTFUL

We strive to be socially responsible citizens of your community.

HONEST

We are truthful about our operations and how they affect you.

TRUSTWORTHY

We operate with the interests of your community at heart.

INFORMATIVE

We inform you of project details affecting your community.

ENGAGED

We strive to involve stakeholders early and often in all phases of our projects.





With more than 65 years' experience, TransCanada is a leader in the responsible development and reliable and safe operation of North American energy infrastructure including natural gas and oil pipelines, power generation and gas storage facilities.

As a responsible developer and operator, we understand there is a strong connection between our Corporate Social Responsibility practices and achieving public confidence to safely build and operate energy infrastructure.

For more details:

**Please email us at
community_relations@transcanada.com**

For general information, please call:

1.855.895.8754

Or visit our websites at:

**www.transcanada.com
csrreport.transcanada.com**

